

Student Guide

Logging into VERA

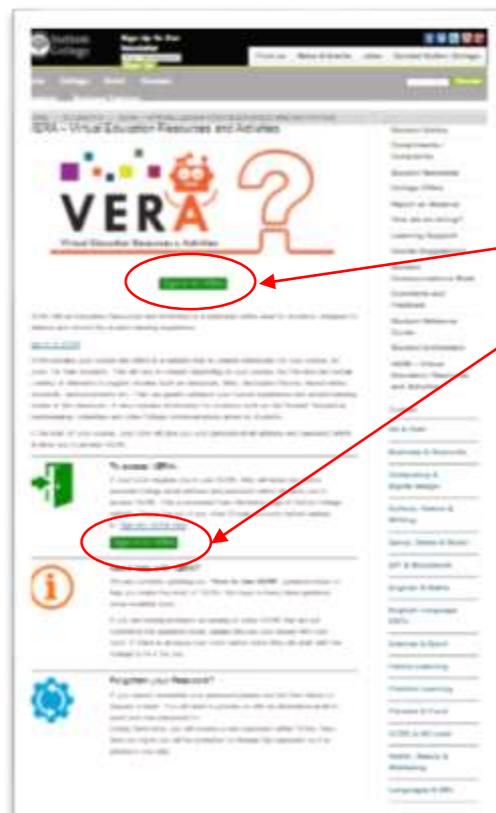
If your tutor requires you to use VERA, they will issue you with a personal College email address and password which will allow you to access VERA. The email will be <yourname@learn.scola.ac.uk>

N.B. Please log out of any other Google accounts before signing in.

1. Go to Sutton College Website; www.suttoncollege.ac.uk
2. Click on the VERA Logo.
3. Click on any green button to sign in.



Click on the VERA logo



Click on any green button to sign in

4. You will then be taken to the login page below.

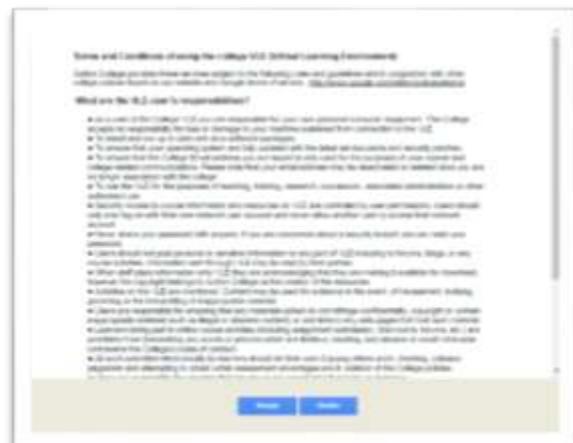
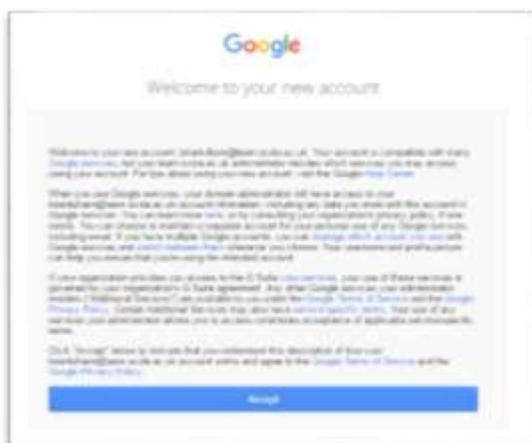


5. Type in the user details provided by your tutor; yourname@learn.scola.ac.uk

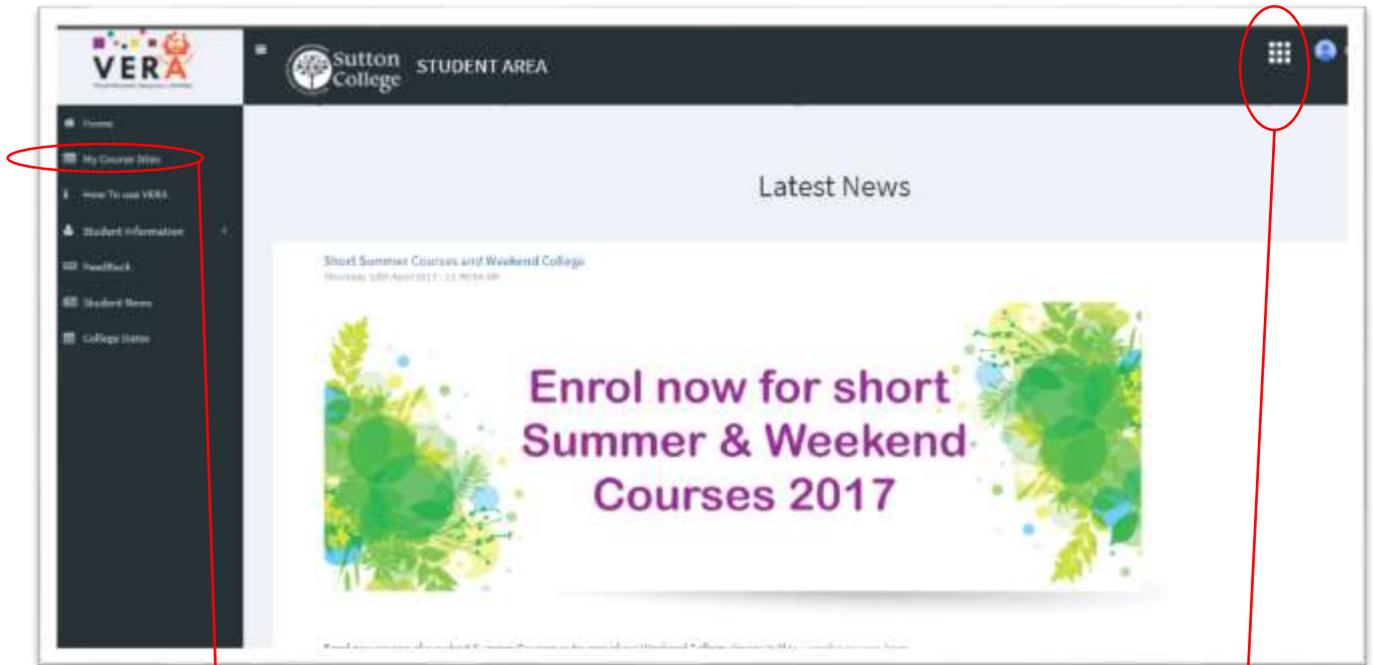
6. Click Sign in and then enter the password provided by your tutor on the next page.



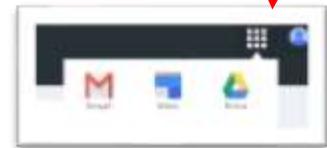
7. On your first visit you will see a welcome screen and then be asked to change your password and then accept our Terms & Conditions before you can proceed.



8. You should then see a screen similar to the screen below.
(There will be updates to the content of this screen, so it may vary)



'My Course Sites' is where you can find any sites your tutor may have created



This little 9 square grid is known as an App Launcher and gives you access to;

- **Google Mail** – your Sutton College emails
- **Sites** – Sutton College Sites
- **Drive** – free online storage space for your college work

To access further support;

Ask your Tutor

Come to the iClick Centre

Password Reset; <https://www.suttoncollege.ac.uk/students/vera/>