

LG KS20 使用手冊 I

- 繁體中文

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目錄

簡介	8
安全須知	9
安全與有效使用準則	10
手機部位圖解	17
手機正面	
觸控鍵注意事項	20
開始使用	22
安裝智能咭與手機電池	
電池充電	24
拔出充電器	26
如何使用 microSD 記憶咭	
記憶咭格式化	28
開啟和關閉裝置	
重設裝置	29
校準裝置	30
管理螢幕設定	31

螢幕資訊	33
Today螢幕	
自訂Today螢幕	
預設 MS Today螢幕	34
指示符	35
使用「開始」功能表	36
編輯「Today」螢幕	37
程式指示符	
輸入和搜尋資訊	40
輸入控制板概述	
使用鍵盤	
用標準螢幕上鍵盤	41
使用手寫板	
使用手寫板輸入文字	
使用全螢幕手寫	42
在螢幕上進行繪製和編寫	43
錄製記事	45
搜尋資訊	46

一般功能	47
調整裝置音量	
撥打電話	
接聽來電	49
通話中選項	50
其他撥號資訊	51
同步裝置	53
使用 ActiveSync	
設定 Windows Vista	54
同步資訊	56
透過藍芽同步	58
同步音樂、視像和圖片	59

通訊	60
訊息	
設定電郵帳戶	
新文字簡訊	61
新 MMS 訊息	
啟用 MMS 訊息	62
管理訊息	
留意下載訊息	63
回覆或轉寄訊息	
手機	64
撥打電話	65
結束通話	
從通話記錄中撥打電話	
使用快速撥號撥打電話	66
通話記錄	
儲存至連絡人	
檢視記事	
刪除	67
傳送簡訊	
發送多媒體簡訊	
篩選	

目錄

連絡人	68
連絡人概要	
建立連絡人	69
變更連絡人資訊	
同連絡人清單配合使用	
將智能卡連絡人複製到「連絡人」	70
查找連絡人	

多媒體 **71**

相機

設定相機選項	72
--------	----

拍攝影片	73
-------------	-----------

相框拍攝	74
-------------	-----------

Windows Media

回放螢幕	75
------	----

「現正播放」螢幕	76
----------	----

媒體櫃螢幕

FM 收音機	77
---------------	-----------

圖片與視訊	79
--------------	-----------

將圖片或視像短片複製到裝置中

檢視圖片

播放具有聲音的視訊	80
-----------	----

排序圖片和視像短片	81
-----------	----

刪除圖片或視像短片

編輯圖片或視像短片

將圖片設定為「Today」螢幕背景	82
-------------------	----

透過電郵發送圖片和視像短片

發送圖片	83
------	----

指定圖片給連絡人

使用進階選項

Mobile Java	84
--------------------	-----------

遊戲

程式	85
Internet Explorer	
Word Mobile	86
建立檔案	87
獲取 Word Mobile 的更多說明	88
Excel Mobile	89
Excel Mobile 中不受支援的功能	
PowerPoint Mobile	91
停止幻燈片	92
在幻燈片之間瀏覽	
檔案總管	93
Messenger	94
啟動 Windows Live Messenger	
登入或登出	95
新增或刪除連絡人	
發送即時訊息	
鎖定或解除鎖定連絡人	
檢查自身的 Messenger 狀態	
變更顯示名稱	
獲取有關於 Windows Live Messenger 的更多說明	96

注意事項	96
在記事中输入資訊	
為「記事」設定預設輸入模式	
建立記事	97
工作	
建立工作	
變更工作的優先權	98
為所有新工作設定預設提示	
在工作清單中顯示開始和到期日	
查找工作	99
PSNote	
新建文件	100
編寫文字	
變更字體	
建立繪圖	101
插入圖片	
插入多媒體	
剪下/複製整個區域	
變更縮放級別	
使用個人字典	
AutoProfile	102
網際網絡共用	103

目錄

設定 104

手機設定

電話	
服務	
網絡	105
頻段	106
安全性	
設定時間和日期	
設定鬧鐘	

聲音及通知

要在動作上設定「聲音及通知」

鎖定 107

使用 PIN 碼保護手機	
使用密碼保護裝置	
變更密碼	108
在「Today」螢幕上顯示所有者號碼	109

Today

「Today」螢幕設定	
同步「Today」螢幕	110
新增自身的背景圖像	
設定在「Today」螢幕上顯示約會的選項	
設定在「Today」螢幕上顯示工作的選項	111

鬧鐘 111

時間	
鬧鐘	112
其他	

記憶體 113

主記憶體	
儲存卡	
執行程式	

電源 114

電池	
進階	

藍芽 116

設定藍芽設定	
一般	
協助功能	117
服務	
關於	
藍芽模式	
使您的裝置變成可搜尋	118
藍芽合夥關係	
接受藍芽合夥關係	119

USB 至 電腦	119
使用 USB 大量儲存區	120
連線	
透過預設連線連接到互聯網。	121
透過我的 ISP 連接到互聯網	
重設或修改裝置上的網卡設定	122
無線裝置管理員	124
設定 Wi-Fi 連線設定	126
配件	128
技術資料	129

簡介

恭喜您購買了先進輕巧的KS20 Windows Mobile Pocket PC，本手機專為利用最新的數碼流動通訊科技而設計。



本使用手冊內含有關本手機之操作與使用的重要資訊。請務必仔細詳讀所有資訊，以便能發揮手機的最高性能，並防止手機遭受任何損壞或不當使用。未經本使用手冊中明確許可的任何變更或改裝，將會使您的產品保養失效。

安全須知

請閱讀以下簡易的使用準則。違反這些準則可能會發生危險或觸犯法律。詳細資料刊於本用戶手冊的正文部份。

警告

- 在飛機內,應全程關閉手機。
- 駕駛時,請勿手持手機通話。
- 在加油站、儲油槽、化學工廠或爆破場地附近,請勿啟動手機。
- 請務必使用指定的電池和充電器,否則可能會損壞手機。
- 請勿在手濕時操作正在充電的手機。這可能會引致觸電或造成手機嚴重損壞。
- 將手機放在兒童接觸不到的安全地方。為免小孩誤吞的危險,請將手機放置於小孩觸摸不到的地方。

注意

- 在醫院內請務必關機: 心律調整器和助聽器等醫療電子裝置可能會受到干擾。
- 緊急撥號可能在某些流動網絡中不能發出。請勿將手機用作緊急救援的主要通訊工具。
- 請務必使用原裝配件, 以避免對手機造成損害。
- 所有無線電收發器都有可能對鄰近的電子裝置造成干擾。手機可能會對電視機、收音機、電腦等造成輕微的干擾。
- 耗盡的電池需依法令規定予以處置。
- 請勿自行拆開手機或電池。

安全與有效使用準則

請詳閱這些簡單準則。違反這些準則可能會招致危險或構成違法行為。本手冊將會提供更進一步的詳細資訊。

無線電波頻率能量 暴露

無線電波暴露標準與比吸收率 (SAR) 資訊

您的流動電話是一部無線電波收發器。其設計和製造不會超出由國際指引 (ICNIRP) 建議的無線電波頻率能量暴露限制。這些限制是綜合指引的一部份，並定出對一般人的 RF 能量接受水平。這些指引是經由獨立的科學機構通過對科學研究作定期和徹底的評估而制定的。

這些指引包括為確保任何年齡和任何健康狀態人士安全而設的基本安全極限。流動電話的暴露標準採用了一組名為比吸收率的測量數據，即 SAR。國際指引中所規定的 SAR 限制為 2.0 W/kg*。

對 SAR 的測試是通過在標準的操作位置使電話以最高認可功率水平在所有測試波段中傳輸訊號而進行的。儘管 SAR 是在最高認可功率水平下確定的，電話的實際 SAR 會遠遠低於其實際值。這是因為電話的設計是為了在不同的功率水平下工作，以達到僅僅接通使用網絡所需的功率。在一般情況下，您離基站越近，電話的輸出功率就越低。在某款型號的電話上市之前，必須符合歐洲 R&TTE 指引中的標準。該指引包括保護使用者和任何其他個人健康和安全的的基本要求。測試該裝置在耳邊使用的最高 SAR 值為 1.04 W/kg。

在將手機置於耳邊正常使用或使其距身體至少 1.5 厘米遠的情況下，此流動電話符合關於 RF 暴露的指引。如果隨身攜帶手機，所用的手套或其他裝置中不可包含金屬物品，並應使手機與身體至少保持 1.5 厘米的距離。要傳輸數據檔案或訊息時，該裝置與網絡進行有效的連接。在某些情況下，數據檔案或訊息的傳送可能會延遲，直至這類連接可用為止。請確保遵守以上的特別距離指示，直至傳輸完成為止。測試該裝置貼近身體使用的最高 SAR 值為 1.24 W/kg。

* 公眾使用的流動電話 SAR 限制為 10 克。人體組織上平均 2.0 瓦特/千克 (W/kg)。指引包括一個基本安全極限，用以向公眾提供額外的保護，並解決任何量度上的差異所帶來的問題。SAR 值會視乎國家報告要求及網絡波段而定。如需其他地區的 SAR 資訊，請參閱 www.lgmobile.com 網頁中的產品資料。

產品保養與維護

警告!

僅限使用經過審查認可與此特定手機型號配合使用的電池、充電器與配件。使用任何其他類型的配件，可能會使任何本手機適用的認證或保養失效，並可能會造成危險。

安全與有效使用準則

- ▶ 請勿拆解本手機(請交由合格維修人員為您進行維修)。
- ▶ 手機應遠離電器設備,如電視、收音機或個人電腦。
- ▶ 手機應遠離熱源,如暖爐或爐具。
- ▶ 請勿將手機放置於微波爐裡,這會導致電池發生爆炸。
- ▶ 請勿讓手機摔落。
- ▶ 請勿使手機遭受機械震動或撞擊。
- ▶ 若使用封套或乙烯質護套,可能會損壞手機表面塗層。
- ▶ 使用乾布清潔外殼。(切勿使用如苯、稀釋劑或酒精的溶劑。)
- ▶ 請勿讓手機置於煙霧濃濁或灰塵污染嚴重的環境中。
- ▶ 請勿讓手機靠近信用咭或電子車票;否則會影響磁帶內的資訊。
- ▶ 請勿用尖銳物品碰觸屏幕,否則會損壞手機。
- ▶ 請勿讓手機接觸液體或暴露在潮濕的環境中。
- ▶ 在使用耳機等配件時,請勿讓耳機連接線過於摺疊。同時不要讓它們接觸到天線。
- ▶ 審慎使用耳機等配件。

電子裝置

所有無線電話均可能因為受到干擾而影響性能。

- ▶ 未經許可，請勿在醫療設備旁使用本產品。避免將手機放在心律調整器上，也就是胸前口袋。
- ▶ 手提電話可能會干擾某些聽覺輔助器材。
- ▶ 手提電話也可能對電視、收音機、電腦等造成輕微干擾。

道路安全

請檢查當地對行車時使用手提電話的法律規定。

- ▶ 駕駛時請勿使用手提電話。
- ▶ 請專心駕駛。
- ▶ 如果有可能的話，請使用免提聽筒。

- ▶ 請按駕駛狀況需要，撥打或接聽電話前請將汽車停靠路邊。
- ▶ 射頻 (RF) 能量可能會影響某些汽車電子系統，例如：汽車音響、安全設備。
- ▶ 行車時，請勿將手機或免提聽筒套件放在靠近安全氣囊的位置。若無線裝置安裝不當且安全氣囊正好開啟，可能會造成嚴重傷害。

在聆聽音樂時，請調較適當的音量以讓您可留意周遭發生的事情，這特別是在橫過馬路時。

安全與有效使用準則

避免損害您的聽覺

如果長時間身處於高音量或喧鬧狀態，這會導致損害您的聽覺。

所以我們建議開啟或關閉耳機時，不要將它放於太近耳朵。並將音量調較至適當的水平。

爆破區域

爆破作業進行當中，請勿使用手機。請查明禁止告示並遵守任何規章條例。

具有潛在爆炸危險的環境

- ▶ 請勿在加油站使用手機。請勿在汽油及化學品附近使用手機。
- ▶ 車上攜有流動電話與配件時，請勿運載或儲存可燃氣體、液體或爆炸物在車廂內。

飛機上

在飛機上，無線裝置可能會造成干擾。

- ▶ 登機前請先關閉手提電話。
- ▶ 未經空中服務人員許可，在地面停駐時也請勿使用手機。

兒童

將手機放在兒童接觸不到的安全地方。

手機包含微細零件，如果拆開，可能造成哽咽危險。

緊急撥號

緊急撥號可能在某些電話網絡不能發出。

因此，您不應該只倚賴手機發出緊急撥號。請與您本地的服務供應商聯絡。

電池使用與保養

- ▶ 電池充電前，無須完全放電。與其他系統不同，本機所用電池的效能不會受到記憶效應的影響。
- ▶ 僅限使用LG電池和充電器。LG充電器是經過特別設計，能增加電池壽命至最大極限。
- ▶ 請勿拆解或讓電池發生短路。
- ▶ 電池的金屬接點應保持清潔。
- ▶ 更換性能不再令人滿意的電池。充電數百次後，才需要更換電池。
- ▶ 已長期未使用的電池，請先進行充電以取得最大的性能。
- ▶ 請勿使電池充電器直接曝曬在陽光下，或在浴室等濕度高的場所中使用。

安全與有效使用準則

- ▶ 請勿把電池留置在過熱或過冷的地方，否則會降低電池性能。
- ▶ 若使用類型不當的電池，則有發生爆炸的危險。
- ▶ 請根據製造商的指示來處理廢棄電池。

手機部位圖解

手機正面



1. 耳機

2. 觸控屏

用於透過觸控筆編寫、繪製或作出選擇。

3. 發送鍵

▶ 撥打電號碼及接聽來電。

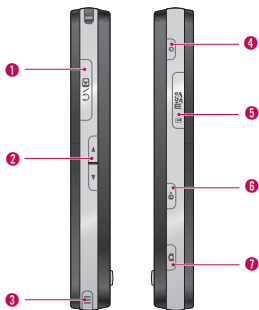
4. 導覽鍵

5. 內相機鏡頭

6. 結束鍵

▶ 結束或拒接通話。

手機部位圖解



側視圖

1. 充電器/USB/免提插孔

2. 側邊按鍵

- ▶ 上下點按以調節音量。

3. 觸控筆和觸控筆插槽

- ▶ 使用觸控筆在觸控屏上編寫、繪製或選擇項目。

4. 電源鍵

- ▶ 點按以臨時關閉裝置，並將裝置切換到睡眠模式；按住約五秒鐘以完全關閉裝置。
當裝置處於睡眠模式時，您仍可使用手機來接聽來電；但是，當您完全關閉手機時，手機功能將會關閉。

5. MicroSD 卡插槽

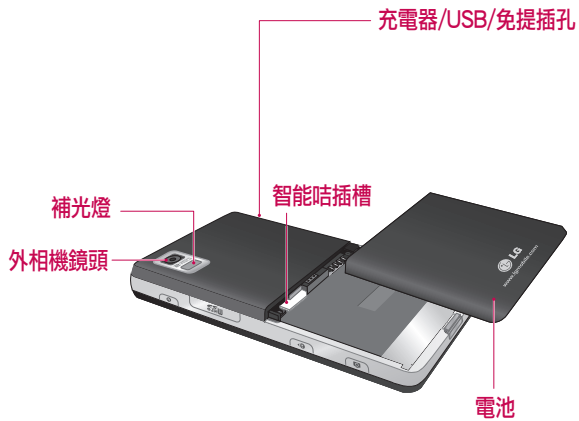
6. Internet Explorer

- ▶ 點按此鍵以啟用Internet Explorer

7. 相機鍵

- ▶ 點按此鍵以啟用相機。

後視圖



手機部位圖解

- ▶ 本手機 LCD 畫面上的按鍵均為觸控鍵。
- ▶ 使用手機前,務必認真閱讀「觸控鍵注意事項」。


觸控鍵注意事項

1. 確保雙手潔淨、乾爽。
 - ▶ 在潮濕環境中,請抹乾雙手或觸控鍵表面上的濕氣。



觸控按鍵

硬鍵

2. 無需用力按下觸控鍵亦可正常運作。
避免產品受到嚴重撞擊,以防觸控鍵的感應器受損。
3. 使用指尖準確按在所需觸控鍵上,注意不要錯按其他功能的按鍵。
4. 當桌面及觸控鍵燈都關閉時,按下觸控鍵不會開啟桌面燈。按  鍵,桌面燈就會開啟(觸控鍵燈關閉時,觸控鍵不會運作)。
5. 若手套或膠套蓋著觸控鍵,觸控鍵可能無法正常運作。
6. 請保持觸控鍵表面遠離金屬及其他導電物料,以防因接觸這些物料而產生故障。

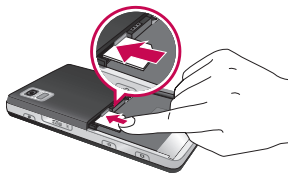
7. 本手機不可用原子筆代替觸控筆來選擇功能表。
8. 在悶熱而潮濕的環境中,觸控鍵無法正常啟用。

開始使用

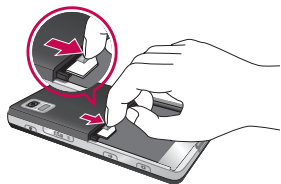
安裝智能咭與手機電池

1. 安裝智能咭。

智能咭包含手機號碼、服務詳情和通訊錄，且必須插入到手機中。如果取出智能咭，手機將無法使用（視乎您現時所在的國家/地區，緊急通話可能屬於例外情況），直至插入有效的智能咭為止。插入和取出智能咭前，務必要斷開手機上的充電器和其他配件。將智能咭插入智能咭插槽。請確定智能咭已正確插入，且咭上的金色接點區朝向下。要取出智能咭，請輕輕往下按，然後往下方拉出。



插入智能咭



取出智能咭



注意

- ▶ 智能咭金屬接點容易因刮傷而損壞。拿取智能咭時請特別注意。請依照智能咭所附之說明書進行安裝。

2. 安裝電池。

將電池裝入到電池格中，使其金屬接點接觸到手機中部。將電池的頂部壓入定位。如圖所示合上電池蓋。



3. 取出電池。

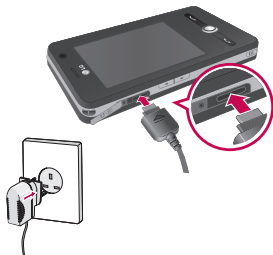
如圖所示反轉手機，輕輕按下電池蓋以釋放並將其滑開。用手指提起電池並將其抽出。

開始使用



電池充電

連接充電器到手機前,應先查看是否裝有電池。



<充電模式>

1. 關閉裝置後，重新為手機充電時，手機的LED紅色亮起並顯示一個充電動畫。
2. 手機充電完成後，LED變為綠色且動畫停止。
3. 如果在充電模式下按住電源按鈕，手機將開啟。
4. 如果在充電模式下中斷旅行充電器與手機的連接，手機將關閉。



注意！

- 為完全放電的電池充電時，可能需要一分多鐘等待螢幕回應。這並不是出現錯誤，而是完全正常。(如果使用USB線，則可能需要10多分鐘。)
- 不要強行拉扯連接插孔，因為這樣會損壞手機和/或充電器。
- 若您是在其他國家/地區使用充電器，請使用符合當地規格的轉接頭配件。
- 充電時，不要取下電池或智能卡。
- 若使用非原廠的電池，則有發生爆炸的危險。請根據製造商的指示來處理廢棄電池。

開始使用

警告

- 如遇上雷暴，請從電源和手機上拔除充電器，以防觸電或失火。
- 請勿讓動物牙齒、指甲等尖銳物與電池發生接觸。這可能會有失火的危險。

拔下充電器

如圖表所示，中斷旅行充電器與手機的連接。拔下充電器時，確保握住插頭，而非電源線。



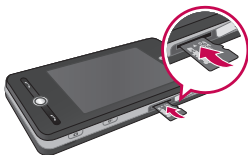
如何使用 microSD 記憶咭



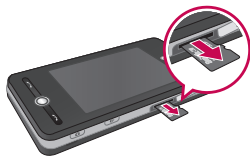
<MicroSD 記憶卡>

<如何插入 microSD 記憶咭>

1. 提起用於保護 microSD 記憶咭插槽的膠蓋。



2. 讓金屬接點朝下，將記憶咭插入到插槽中。切勿強行插入記憶咭到插槽中，若無法將其順利插入，請檢查記憶咭的插入方式是否正確或插槽中是否有異物。
3. 插入後，推動記憶咭直至聽到卡嗒聲，即表示 microSD 記憶咭已正確插入。
4. 合上塑膠插槽保護蓋。
5. 讀取/寫入記憶卡時，不要取下記憶卡。



注意!

- ▶ 電池電量過低時，避免使用快閃記憶咭。
- ▶ 在咭上寫入資料時，請等到操作完成後再取出記憶咭。
- ▶ 該咭設計為僅可以單一方向輕鬆插入到系統中。
- ▶ 請勿摺曲記憶咭或強行插入插槽。
- ▶ 請勿插入除 microSD 外的其他任何記憶卡。

支援高達 2GB microSD。有關 microSD 的更多資訊，請參閱記憶卡的使用手冊。

開始使用

記憶咭格式化


開始使用記憶卡前，需要對其格式化。插入記憶卡後將彈出格式化訊息，這樣您可輕鬆進行格式化操作。

注意事項


- ▶ MicroSD 通常已格式化。

開啟和關閉裝置

要開啟裝置，請點按 電源鍵。首次開啟裝置時，系統會要求您完成一個校準流程。更多資訊，請參閱 P.30 的「校準裝置」。

要關閉裝置，請再次點按 。

注意事項

- ▶ 點按  可臨時關閉裝置，並將裝置切換到睡眠模式。但是，當裝置處於睡眠模式時，您仍可接收訊息，接聽來電。

重設裝置

在某些情況下，您可能需要重設裝置。標準重設(軟重設)會清除所有的活動程式記憶體並關閉所有活動程式。當裝置的執行速度變慢，或某個程式執行錯誤時，此操作將十分有效。安裝完部份程式後，亦需要軟重設。如果在執行程式時執行軟重設，則尚未儲存的工作將會丟失。

您亦可執行硬重設(亦稱為完全重設)。僅當標準重設無法解決系統問題時，需要執行硬重設。硬重設後，裝置將還原至其預設設定，即首次購買手機和開啟手機時系統所處的狀態。在裝置上安裝的任何程式、輸入的任何資料和自訂的任何設定將會丟失。

執行軟重設

- 重新裝上電池並按下裝置右側的電源鍵。
裝置會重新啟動並顯示「Today」螢幕。

執行硬重設

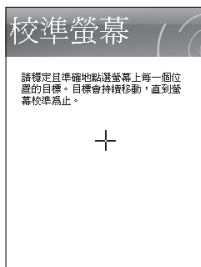
- 按住下一頁圖中圓圈中所示的兩個按鈕(發送+調低音量)。按住這些按鈕，同時按下裝置右側的電源鍵。並保留按住兩組按鈕一會兒(約15秒鐘)。

開始使用



如果裝置無法準確回應螢幕點按，則遵循以下步驟，進行重新校準：

1. 點按**開始** > **設定** > **系統標籤** > **螢幕**。
2. 在**一般**標籤上，點按**校準螢幕**並遵循螢幕上的說明。



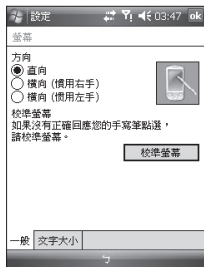
校準裝置

校準裝置螢幕操作涉及到十字形在螢幕上移動時，使用觸控筆點按十字形的中心。此流程可確保使用觸控筆點按螢幕時，點按的項目即會啟用。

管理螢幕設定

裝置觸控螢幕具有三種方向模式：直向、橫向（慣用右手）和橫向（慣用左手）。直向模式可讓您更好檢視或更好操作裝置上的某些程式，而橫向模式較適用於檢視較長的文字檔案。

- ▶ 要變更方向，請點按**開始**>**設定**>**系統**標籤>**螢幕**>**一般**，然後選擇所需的**方向**。



橫向模式







直向模式

開始使用

- ▶ 要增強螢幕上內容的可讀性，或參看更多內容，可在「文字大小」標籤上(點按**開始**>**設定**>**系統**標籤>**螢幕**)，透過移動滑杆，調整文字大小。



圖示	說明
	用於直接進入功能表。
	用於撥打電話。
	用於發送簡訊/MMS和檢視收件匣中的訊息。您可以啟用與訊息相關的各種功能。
	用戶存取互聯網。

Today螢幕

自訂Today螢幕

Today螢幕顯示重要資訊，如最近約會和狀態指示符。您可點選螢幕上的區域，開啟相關程式。

- ▶ 要存取Today螢幕，請點按**開始** > **設定** > **個人標籤** > **Today** > **項目標籤**。

您可選擇要顯示於Today螢幕上的項目。要變更其位置，請點按「上移」或「下移」。如果要透過點按**選項**自訂今後工作和約會資訊。

點按**Today畫面逾時**從下拉清單中選擇小時數。如果在指定的時間後仍未使用手機，則螢幕會切換到Today螢幕。

- ▶ 要同步Today螢幕顯示，包括背景圖片，請點按**開始** > **設定** > **個人標籤** > **Today** > **外觀標籤**。

螢幕資訊

您可為背景選擇所需的主题。如果使用自身的背景圖片，請點按**使用此圖片作為背景**並點按**瀏覽**找到所需的檔案。

預設 MS Today 螢幕

在「Today」螢幕上，您可查看星期的重要和最近資訊。



1. 「開始」按鈕：顯示您可直接使用的「開始」功能表。
2. 日期和時間：顯示Today的日期和目前時間。點按以開啟「時鐘與鬧鐘」或「其他」螢幕。
3. 無線裝置管理員：Wi-Fi/Bluetooth/電話開啟或關閉。
4. 訊息中心：您可從收件匣帳戶查看未讀訊息。
5. 工作：您可查看活動工作的數目。點按以查看所有工作的現有狀態。
6. 行事曆：您可查看最近行事曆。
7. 電話：您可查看未接來電記錄。
8. 裝置鎖定：您可鎖定裝置。要解除鎖定裝置，請點按左下側。
9. 指示符：連接性、智能卡、音量和電池指示符。

10. 連結至行事曆
11. 連結連絡人清單








指示符

以下是您可在裝置上看到的部份狀態圖示。

圖示	說明
	藍芽免提連線已建立
	藍芽免提頻道已開啟
	藍芽高質量聲音頻道已開啟
	指明剩餘電量。
	指明電量很低。
	電池充電。
	開啟聲音。
	關閉聲音。
	震動模式下的鈴聲。
	連線處於活動中。
	連線處於停用中。
	同步進行中。

圖示	說明
	同步出現錯誤。
	指明最大的訊號強度。
	無訊號。
	手機已關閉。
	如果您進入藍芽設定視窗中的開始->說明，則說明檔案可用。您可使用「說明」查看藍芽設定檔的詳情
	無手機服務。
	搜尋手機服務。
	語音通話進行中。
	通話已轉接。
	通話保留。
	未接來電。
	GPRS (通用分組無線電服務) 可用
	EDGE (增強型資料傳輸的全球演進技術) 可用

螢幕資訊

圖示	說明
	WCDMA 或 HSDPA 可用
	HSDPA (高速下載分組存取) 可用
	新電郵或文字訊息。
	新留言
	存在更多的通知。點按圖示以檢視所有內容。
	指明裝置已鎖定。
	裝置解除鎖定。

使用「開始」功能表

「開始」功能表位於「Today」螢幕的左上角，顯示一系列程式。它會讓您關閉螢幕，並從一個程式切換到另外一個程式。您可透過在程式清單間選擇，從而啟動程式，並使用觸控筆點按程式。



編輯「Today」螢幕

1. 點按以開啟「Today」螢幕。
2. 點按以開啟程式。透過點按**開始** > **設定** > **個人標籤** > **功能表**，您可同步「開始」功能表中顯示的項目。
3. 點按以開啟最近使用的程式。
4. 點按以檢視並選擇安裝於裝置上的更多程式。
5. 點按以變更裝置設定。
6. 點按以查看目前螢幕的「說明」主題。

程式指示符

以下是已安裝於裝置上程式的部份圖示。

圖示 說明



ActiveSync 同步裝置和電腦之間的資訊。



小算盤執行基本的計算功能，如加減乘除。



行事曆記錄約會，並建立會面申請。



相機拍攝相片。



無線裝置管理員讓您管理裝置的連線(包括 Wi-fi、Bluetooth和電話)。



連絡人記錄朋友和同事的聯絡方法。

螢幕資訊

圖示 說明



Excel Mobile 建立新的工作簿或讓您檢視和編輯 Excel 工作簿。



「檔案總管」讓您組織和管理裝置上的檔案。



遊戲讓您播放預先安裝的兩個遊戲：Bubble Breaker 和接龍。



「說明」讓您查看裝置上程式的「說明」主題。



Internet Explorer 瀏覽網絡和 WAP 站點，並從互聯網上下載新程式和檔案。



Mobile Java 讓您下載和安裝 Java 應用程式，如裝置上的遊戲和工具。



訊息發送和接收電郵和文字訊息。

圖示 說明



「記事」建立手寫或鍵入備註、繪圖和錄製片。



手機建立和接收來電，在來電間切換並設定會議通話。



圖片與視訊收集，組織和排序裝置上或儲存卡上「我的圖片」資料夾中的圖片與視訊檔案。



Messenger 連絡人透過 Windows Live Messenger 連絡人發送和接收即時訊息。



PowerPoint Mobile 讓您檢視和編輯 PowerPoint 幻燈片和演示。



「搜尋」讓您搜尋裝置上的連絡人、資料和其他資訊。

圖示 說明



「工作」記錄您的工作。



Windows Media 啟用裝置上的多媒體功能。



Word Mobile 建立新文件或讓您檢視和編輯 Word 文件



網際網路共用 讓您將裝置用作互聯網共用裝置。

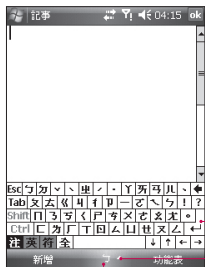


FM 收音機讓您收聽 FM 收音機。

輸入和搜尋資訊

您可使用螢幕上的各種輸入功能，包括**手寫板**、**鍵盤**、**字母識別器**和**全螢幕手寫**。輸入控制板圖示顯示在功能表條上，指明目前選定的輸入方法。輸入選擇器箭頭（顯示在輸入控制板圖示的右側）開啟可用輸入方法清單。

輸入控制板概述



輸入控制板
(鍵盤)

輸入選擇器箭頭

輸入控制板圖示


要變更輸入方法，請點按「輸入選擇器」箭頭。

圖示 輸入法

 手寫板

 全螢幕手寫。

 注音

 倉頡

使用鍵盤

要輸入文字、符號和數字，您可使用 QWERTY 鍵盤或標準螢幕上**鍵盤**鍵入。

用標準螢幕上鍵盤

當可輸入文字時，可以使用螢幕上的鍵盤。透過點按顯示在螢幕上鍵盤上的按鍵，您可輸入文字。

使用螢幕上鍵盤輸入文字

- ▶ 當可輸入文字時，可以使用螢幕上的鍵盤。
- ▶ 要使按鍵更大，請點按「輸入選取器」箭頭，然後點按「選項」。在輸入方法清單中，選擇「箭頭」，然後點按「大按鍵」。
- ▶ 輸入文字的通用規則同 Microsoft Windows 電腦相同。

使用手寫板

透過手寫板，您可使用單一筆劃，編寫字母、數字、符號和標點符號，然後轉換為鍵入的文字。

使用手寫板輸入文字



輸入和搜尋資訊

- ▶ 當可輸入文字時，可以使用手寫板。
- ▶ 透過手寫板，您可使用單一筆劃，編寫字母、數字、符號和標點符號，然後轉換為鍵入的文字。
- ▶ 如果使用者6秒鐘無操作，則首選的單字清單會消失。
- ▶ 透過在方塊的 英 (左側) 區域編寫，從而輸入字母。
- ▶ 透過在方塊的 數 (左側) 區域中編寫，從而輸入數字。
- ▶ 透過在方塊的任何一個區域點按，然後編寫所需的字元，從而輸入符號和標點符號。

使用全螢幕手寫

全螢幕手寫是一種手寫識別程式，可讓您以草書、列印或兩者組合形式進行編寫。全螢幕手寫在程式背景中透明工作，透過其完整字典來識別單字。啟用全螢幕手寫後，它會將螢幕上任何位置的觸控筆活動解釋為手寫輸入。有關使用全螢幕手寫的更多資訊，請參閱裝置上的「說明」。

要啟用全螢幕手寫

1. 啟用接受使用者輸入的程式，如 Word Mobile。
2. 點按「輸入選取器」箭頭，然後點按「全螢幕手寫」，這樣就可在全螢幕上使用手寫功能輸入。

使用全螢幕手寫編寫

1. 在程式中，將游標置於要文字顯示的位置。
2. 使用觸控筆在螢幕上的任何位置編寫。將觸控筆從螢幕上拿開後，手寫體會立即轉換為文字。

輸入標點符號和符號

全螢幕手寫隨螢幕上鍵盤一塊顯示，從而可讓您輕鬆新增標點符號或特殊符號至現有文字中。

編輯文字

1. 在程式中，在要編輯的文字上畫一條線。
2. 將觸控筆從螢幕上拿開後，線會消失，且所選的文字將突出顯示。
3. 執行以下操作之一：
 - ▶ 重新編寫文字。
 - ▶ 使用手勢使字母大寫，插入空格等。

在螢幕上進行繪製和編寫

您可在螢幕上直接進行繪製，或在螢幕上進行編寫，並將記事儲存至自身的手寫中。要執行此操作，您必須將「記事」中的輸入模式設定為**編寫**。

如果您喜歡使用手寫或經常將繪製的圖片新增至記事，您會發現將「編寫」設為預設輸入模式將十分有效。如果您喜歡鍵入的文字，請將**鍵入**設為預設的輸入模式。

為「記事」設定輸入模式

1. 點按**開始 > 程式集 > 記事**。
2. 在記事清單中，點按**功能表 > 選項**。
3. 在**預設模式**方塊中，點按以下項之一：

輸入和搜尋資訊

- ▶ **手寫**，如果您要在記事繪製圖片或往其中輸入手寫文字。
 - ▶ **鍵入**，如果您要建立鍵入的記事。
4. 點按**OK**。

編寫記事

1. 點按**開始**>**程式集**>**記事**。
2. 在記事清單中，點按新增。
3. 在螢幕上編寫文字。
4. 完成後，點按**OK**返回到記事清單。

注意事項

- ▶ 要選擇手寫文字，請在編寫文字旁按住。一旦顯示圓點後，在它們形成完整圓之前，在編寫文字上快速拖動。
如果某個字母跨過三條規則線，則它將視為繪圖，而不是文字。

在記事繪製圖片

1. 點按**開始**>**程式集**>**記事**。
2. 在記事清單中，點按新增。
3. 要在螢幕上繪製圖片，請將觸控筆用作繪圖筆。
4. 選擇方塊會顯示在繪製區域附近。
5. 完成後，點按**OK**返回至記事清單。

錄製記事

您可建立單獨錄製檔 (語音記事) 或將錄製檔新增至記事中。

建立語音記事

1. 點按**開始** > **程式集** > **記事**。
2. 執行以下操作之一：
 - ▶ 要建立單獨的錄製檔，請從記事清單錄製。
 - ▶ 要將錄製檔新增至記事中，可建立或開啟備註。
3. 如果您看不到「錄製」工具列，請點按**功能表** > **檢視錄音工具列**。
4. 將裝置的咪高風置於嘴邊或其他聲音源。
5. 如果將錄製檔新增至記事中，則完成時點按「OK」返回記事清單。

6. 如果在開啟の記事中錄製，則備註中會顯示一個圖示。
7. 如果您正建立單獨的錄製檔，則錄製會顯示在記事清單中。

注意事項

- ▶ 要快速建立錄製檔，按 RECORD 按鈕即可。聽到蜂鳴聲後，開始您的錄製。完成後，釋放按鈕。

要變更錄製格式

1. 點按**開始** > **設定** > **個人標籤** > **輸入**。
2. 點按「選項」標籤，然後在**錄音格式**中，點按所需的格式。
3. 點按**OK**。

輸入和搜尋資訊

注意事項

- ▶ 您亦可在「記事」中變更錄製格式。在記事清單中，點按功能表 > 選項 > 通用輸入選項 (位於頁面底部)。

搜尋資訊

您可搜尋儲存在裝置上「我的文件」資料夾或儲存卡上的檔案和其他項目。您可按項目中的檔案名或單字搜尋。例如，您可在訊息中心、記事、行事曆、連絡人和工作中搜尋，亦可在聯機說明中搜尋。

搜尋檔案或項目

1. 點按**開始** > **程式集** > **搜尋**。
2. 在「搜尋」中，輸入要搜尋的檔案名、字詞或其他資訊。

3. 如果您之前已查找了此項目，則點按「搜尋」箭頭，並從清單中選擇項目。
4. 在**類型**中，選擇資料類型，以協助縮小**搜尋範圍**。
5. 點按「搜尋」。
6. 系統搜尋**我的文件**資料夾和子資料夾。
7. 在**結果**清單中，點按要開啟的項目。

調整裝置音量



您可設定系統和鈴聲音量，可設定為音量開或震動或關。

- ▶ **系統音量：**您可變更聲音音量，如點按程式名稱和功能表選項時聽到的聲音。
- ▶ **鈴聲音量：**您可設定鈴聲音量。

注意事項

- ▶ 要調整通話手機音量，您必須在通話中執行此操作。在其他時間調整音量會影響到鈴聲、通知和MP3聲音級別。
啟用「震動」模式時，聲音會自動靜音，且接收到來電時，裝置僅會震動。「震動」圖示(🔔)將會顯示在標題欄中，以指明「震動」模式已啟用。

撥打電話

您可從「電話」、「連絡人」和「快速撥號」撥打電話。

從手機撥打電話

- ▶ 在手機螢幕上，點按所需的電話號碼，然後點按 **電話** 按鈕。

一般功能



注意事項

- ▶ 如果點按錯誤的號碼，則點按「後退」箭頭 (←) 一次清除一個號碼。要刪除所有號碼，則點按住後退箭頭。

從連絡人撥打電話

- ▶ 點按**開始**>連絡人。
- ▶ 點按所需的連絡人，並點按**撥號**。

- ▶ 您亦可點按連絡人清單中所需的連絡人，然後點按要撥打的手機號碼。或者，點按住所需的連絡人，並在捷徑功能表上，點按**撥到公司電話**、**撥到住宅電話**或**撥到行動電話**。

從快速撥號撥打電話

使用快速撥號，只需要點按一下，即可撥打常用號碼。例如，如果您將某個連絡人指定給快速撥號的位置 2，則只需要在手機螢幕上點按住 **2** 即可撥打連絡人號碼。建立快速撥號條目前，號碼必須已存在於連絡人中。

建立快速撥號條目

1. 在手機螢幕上，點按**快速撥號**或點按**功能表**>**檢視**>**快速撥號**。
2. 點按**功能表**>**新增**。
3. 點按連絡人。點按要為其建立快速撥號的手機號碼。

4. 在**鍵盤**方塊中，為新快速撥號選擇可用位置。



注意事項

- ▶ 鍵盤1通常為語音信箱而保留，且預設情況下，快速撥號將指定下一個可用位置。如果您要將某個號碼置於已被佔用的某個位置上，則新號碼將替換原有的號碼。
- ▶ 要從連絡人建立快速撥號條目，則點按住連絡人名稱，點按「加到快速撥號」，並為新快速撥號選擇可用位置。
- ▶ 要刪除快速撥號條目，則在快速撥號清單中，點按住所需的條目，並點按「刪除」。

接聽來電

來電時，螢幕上會顯示一則訊息，為您提供接聽或拒接之選項。

接聽或拒絕來電

- ▶ 要接聽來電，點按「接聽」，或按裝置上的 。
- ▶ 要拒絕來電，請點按「拒接來電」，或按裝置上的 。

結束通話

在接聽來電或撥出電話時，點按「結束」或結束鍵可掛斷通話。

一般功能

通話中選項

保留通話

有另外一個來電時，裝置會通知您，並讓您選擇是接聽來電，還是拒接來電。如果您正在通話中，並接受新來電，則可選擇在兩個來電者之間切換，或在所有三方之間設定電話會議。

1. 點按「接聽」，接聽第二通電話，並保留第一通電話。
2. 要結束第二通電話，並返回到第一通電話，則點按「結束」或按結束鍵。

在兩通電話之間切換

- ▶ 點按**切換**。

設定多方通話


1. 保留目前通話，撥打第二個電話；或在接聽電話中接受第二個來電。
2. 點按**功能表** > **多方通話**。

注意事項

- ▶ 並不是所有的服務供應商支援多方通話。聯絡服務供應商，了解詳情。

開啟和關閉免持聽筒

裝置上的內置免持聽筒可讓您免持接聽電話或讓他人收聽通話內容。


- ▶ 通話中，點按「喇叭開啟」。「一般」功能免持聽筒圖示()會顯示在標題欄中。
- ▶ 要關閉免持聽筒，則點按「喇叭關閉」。

警告

- 為了避免您的聽力受到損傷，當免持聽筒開啟時，不要將裝置貼在耳邊。

使通話靜音

您可在通話中關閉咪高風，這樣，您可聽到來電者，但來電者聽不到您。

- ▶ 通話中，點按**靜音**。
- ▶ 關閉咪高風後，靜音圖示()會顯示在螢幕上。點按**解除靜音**重新開啟咪高風。

其他撥號資訊


撥打緊急通話

- ▶ 輸入您所在位置的國際緊急號碼，並點按「通話」。

注意事項

- ▶ 智能卡中可能包含其他緊急號碼。聯絡服務供應商，了解詳情。

撥打國際電話

1. 點按住手機鍵盤上的 ，直到+符號顯示。+替換您呼叫國家或地區的國際前綴。
2. 輸入要撥號的完整電話號碼，並點按「通話」。完整電話號碼包括國家代碼、區域代碼(如適用)和手機號碼。

一般功能

智能卡工具組 (STK)

必須將智能卡插入到裝置中，才能使用此功能。透過此功能，您可以存取由服務供應商提供的各種資訊服務。

1. 點按**開始** > **程式集** > **STK 服務**圖示。提供的服務清單會顯示。
2. 要存取服務，請點按清單中的項目。

使用 ActiveSync

ActiveSync 同步裝置上的資訊與電腦上的資訊，如 Outlook 內容。如果您的公司或服務供應商運行具有 Exchange ActiveSync 的 Microsoft Exchange Server，則 ActiveSync 亦可同步無線或手機網絡與 Microsoft Exchange Server。同步後，ActiveSync 會比較裝置上的資訊與電腦和/或 Exchange Server 上的資訊，並使用最新資訊更新所有位置。

透過 ActiveSync，您可以執行以下操作：

- ▶ 裝置上的資訊與電腦同步 (如電子郵件、連絡人、行事曆或工作) 及圖片、視像和音樂。
- ▶ 裝置上的資訊與 Exchange Server 直接同步 (如電子郵件、連絡人、行事曆或工作)，以便在電腦關閉的情況下，仍可保持最新狀態。

- ▶ 交換裝置和電腦之間的檔案，而毋需同步。
- ▶ 選擇同步的資訊類型並指定同步多少資訊。例如，您可選擇同步的過去日曆約會週數。

在與電腦同步前，您必須首先在電腦上安裝 ActiveSync，並在裝置和電腦之間建立同步關係。您可從隨附的「開始使用」磁碟安裝 ActiveSync。把 ActiveSync 安裝於電腦上。

一旦安裝 ActiveSync 並設定同步關係後，電腦上的 ActiveSync 可在連線時識別裝置，並自動傳輸在裝置上指定的同步設定。

您可能透過公司或無線服務供應商，同步裝置與 Exchange Server。如果計劃執行此操作，則在開始「同步設定精靈」前，從管理員獲取 Exchange Server 名稱、使用者名稱、密碼和網域名稱。

同步裝置

安裝和設定 ActiveSync

1. 根據「開始使用」磁碟上的說明，在電腦上安裝 ActiveSync。完成設定後，將裝置連接到電腦時，「同步設定精靈」會自動啟用。
2. 遵循螢幕上的說明，完成精靈。在「同步設定精靈」上，執行以下一項或兩項操作：
 - ▶ 在電腦和裝置間建立同步關係。
 - ▶ 設定 Exchange Server 連線，直接同 Exchange Server 同步。
3. 選擇同步的資訊類型。

注意事項

- ▶ 完成精靈後，ActiveSync 將自動同裝置保持同步。一旦完成同步，您可將裝置從電腦上斷開。

設定 Windows Vista

Microsoft Windows Mobile® Device Center 是 Microsoft® ActiveSync® on Windows Vista 的替換物。

注意事項

- ▶ 部份版本的 Windows Vista 隨已安裝的 Windows Mobile Device Center 一塊提供。如果 Windows Vista 上沒有提供 Windows Mobile Device Center，則可從隨裝置一塊提供的「開始使用磁碟」上進行安裝。

在 Windows Mobile Device Center 中設定同步

將裝置連接到電腦並首次啟用 Windows Mobile Device Center 時，系統會要求您同裝置建立一種 Windows Mobile 合夥關係。遵循以下步驟，建立合夥關係。

- ▶ 將裝置連接到電腦。Windows Mobile Device Center 設定其自身，然後予以開啟。
- ▶ 在授權協議螢幕上，點按**接受**。
- ▶ 在 Windows Mobile Device Center 主螢幕上，點按**設定裝置**。

注意事項

- ▶ 如果您只要傳輸媒體檔案，檢查更新，瀏覽裝置而不是同步 Outlook 資訊，則選擇**連接而毋需設定裝置**。

- ▶ 選擇要同步的項目，然後點按**下一步**。
- ▶ 輸入裝置名稱，並點按**設定**。完成設定精靈後，Windows Mobile Device Center 會自動同步裝置。注意，同步後，Outlook 電郵和其他資訊會顯示在裝置上。

使用 Windows Mobile Device Center

要開啟 Windows Mobile Device Center，請在 Windows Vista 電腦上點按**開始 > 所有程式 > Windows Mobile Device Center**。在 Windows Mobile Device Center 上，您可執行以下操作：

- ▶ 點按 **Mobile Device 設定**，變更同步設定。

同步裝置

- ▶ 點按**圖片、音樂與視訊**後，新**圖片/視訊短片**可匯入，且精靈會指導您標記並將相片從裝置傳輸到 Windows Vista 電腦的「相片庫」中。
- ▶ 點按**圖片、音樂與視訊** >，從**Windows Media Player**將媒體新增至您的裝置，以使用 Windows Media 播放器同步音樂和視像檔案。更多資訊，請參閱第 11 章的「Windows Media® Player Mobile」。
- ▶ 點按**檔案管理** > **瀏覽裝置的內容**從裝置檢視文件和檔案。

同步資訊

使用 USB 或藍芽連線，將裝置連接到電腦後，ActiveSync 將立即同步。連接裝置後，每次對電腦或裝置作出變更後，ActiveSync 即會同步。

同步 Outlook 資訊

如果您已在裝置和電腦間設定同步關係，則同步會使兩台電腦上的 Outlook 資訊保持最新狀態。預設情況下，ActiveSync 同步一定量的資訊，以便節省裝置上的儲存空間。您可在資訊類型的「設定」中變更為指定資訊類型同步的資訊量。

您可設定裝置，以便與多台電腦或一台或多台電腦和 Exchange Server 組合同步。同多台電腦同步後，同步的項目會顯示在與其同步的所有電腦上。

例如，如果您已設定同兩台電腦 (PC1 和 PC2) 同步，且這兩台電腦具有不同項目，當您同兩台電腦同步裝置上的「連絡人」和「日曆」時，結果如下：

位置	新狀態
PC1	位於 PC2 上的所有 Outlook 連絡人和日曆約會如今亦位於 PC1 上。
PC2	位於 PC1 上的所有 Outlook 連絡人和日曆約會如今亦位於 PC2 上。
裝置	來自 PC1 和 PC2 的所有 Outlook 連絡人和日曆約會位於裝置上。

開始和停止同步

- ▶ 要同步電腦上的 Outlook 資訊和其他本地資訊，包括媒體檔案，請使用藍芽或 USB 線，將裝置連接到電腦。
- ▶ 如果直接同 Exchange Server 同步，則可連接到電腦以「通過」網絡，或您可進行同步操作，而毋需透過手機或 Wi-Fi 網絡連接到電腦。

▶ 在 ActiveSync 中，點按**同步**。要在完成前結束同步，則點按「結束」。變更同步的資訊類型

1. 在裝置的 ActiveSync 中，點按**功能表 > 選項**。
2. 執行以下一項或兩項操作：
 - ▶ 為要同步的任何項目選擇核取方塊。如果您無法選取核取方塊，則可能需要清除清單中其他位置相同資訊類型的核取方塊。
 - ▶ 清除要停止同步的任何項目的核取方塊。
3. 要完全停止同電腦的同步，則點按「電腦」並點按「刪除」。

注意事項

- ▶ Outlook 電郵僅可同一台電腦同步。要變更可用的同步設定，請選擇資訊類型，並點按「設定」。

同步裝置

直接同 Exchange Server 同步

在可透過公司或無線服務供應商的情況下，您可在裝置上設定同 Exchange Server 的同步。但是，您應該首先諮詢管理員，了解以下資訊，然後執行以下步驟：Exchange Server 名稱、使用者名稱、密碼和網域名稱。

1. 在裝置的 ActiveSync 中，請點按 **功能表 > 設定伺服器**。如果您尚未設定與 Exchange Server 的同步，則這將顯示為 **新增伺服器來源**。
2. 在 **伺服器地址** 中，輸入執行 Exchange Server 的伺服器名稱，並點按 **下一步**。
3. 輸入使用者名稱、密碼和網域，並點按 **下一步**。要變更解決同步衝突的規則，請點按 **進階**。
4. 選擇要與 Exchange Server 同步的資訊項目類型的核取方塊。

5. 要變更可用的同步設定，請選擇資訊類型，並點按 **設定**。
6. 點按 **完成**。

透過藍芽同步

您可使用藍芽，將裝置連接到要同步的電腦上。

透過藍芽，與電腦同步

1. 首先，選中電腦上 ActiveSync 連線設定功能表的「允許連接到以下選項之一」。
選擇合適的 COM 連接埠。
如果沒有可用的連線，則您必須首先建立藍芽配對。
2. 在藍芽連線精靈中選擇「透過藍芽的 ActiveSync」項目（藍芽設定->藍芽管理器->新建->透過藍芽的 ActiveSync）。

同步音樂、視像和圖片

如果要在外出旅行中攜帶音樂或其他數字媒體，則 ActiveSync 會與 Windows Media Player 配合使用，以同步音樂、視像和圖片。

除了在同步的 ActiveSync 中選擇媒體資訊類型，所有的媒體同步設定必須在 Windows Media Player 中設定。同步媒體前，您必須執行以下操作：

- ▶ 在電腦上安裝 Windows Media Player 版本 10。
- ▶ 使用 USB 線，將裝置與電腦相連。如果目前已使用藍芽連接裝置，則在同步媒體前，您必須結束此連接。
- ▶ 在裝置中插入儲存卡 (建議使用 32MB 或更大)。

- ▶ 在儲存卡和 Windows Media Player 之間設定同步合夥關係。

變更媒體同步設定

一旦在同步的 ActiveSync 中選擇媒體資訊，則 Windows Media Player 播放清單中任何喜歡的音樂、視像和圖片檔案將會同步。您要執行的所有操作是，為這些媒體檔案在 Windows Media Player 中設定同步。

設定與儲存卡的同步關係

1. 開啟 Windows Media Player。
2. 點按**同步**標籤。
3. 選擇儲存卡。
4. 點按**設定同步**。

有關使用裝置上 Windows Media Player 的更多資訊，請參閱第 8 章。

訊息

此功能表包括與文字訊息、MMS、Email IMAP、Email POP3 及新電郵帳戶相關的功能。您可透過互聯網服務供應商 (ISP) 發送和接收 Outlook 電郵、互聯網電郵和文字訊息。您亦可使用 VPN 連線，從工作存取電郵。

設定電郵帳戶

在發送和接收電郵前，您需要設定同互聯網服務供應商 (ISP) 所具有的電郵帳戶或設定使用 VPN 伺服器連線 (通常為工作帳戶) 存取的帳戶。

- ▶ 點按**開始** > 訊息中心。
- ▶ 點按**新增電子郵件帳號**。
- ▶ 輸入電郵地址，並點按**下一步**。
自動設定企圖下載必要的電郵伺服器設定，以便您不需要手動輸入。

- ▶ 一旦**自動設定**完成後，點按「**下一步**」。
- ▶ 輸入您的名字 (帳號顯示、使用者名稱和密碼；點按**下一步**。

如果要儲存密碼，以便毋需重新輸入，則選擇**儲存密碼**核取方塊。

如果自動設定成功，則您的**名稱**和使用者名稱欄位會自動填充。點按**下一步**，然後點按**完成**以完成設定帳戶，或點按**選項**存取其他設定。

如果**自動設定**不成功，或您具有使用 VPN 伺服器連線存取的帳戶，則聯絡 ISP 或網絡管理員，了解以下資訊並手動輸入：

新文字簡訊

可以編寫及編輯文字簡訊，檢查訊息頁的數目。

- ▶ 點按開始>訊息中心>簡訊>功能表>新增

注意事項

根據國家或地區，「SMS」可變更帳戶名稱「文字訊息」。

- ▶ 輸入一個或多個收件者的電郵地址或文字訊息地址，以分號隔離。要存取自連絡人的地址和手機號碼，請點按**收件者**。
- ▶ 輸入訊息。要快速新增常用訊息，請點按**功能表>我的文字**並點按所需的訊息。
- ▶ 要檢查拼寫，則點按**功能表>拼字檢查(英文)**。
- ▶ 點按**傳送**。

新 MMS 訊息

您可在編寫新 MMS 訊息的同時，使用裝置相機設定多媒體訊息，拍攝相片和視像短片，以便同您的訊息一塊發送。

注意事項

您亦可從圖片與視訊或相機程式，直接傳送 MMS 訊息。

- ▶ 從「我的圖片」選擇圖片，並點按**功能表>傳送**。

啟用 MMS 訊息

您可以各種幻燈片組合的形式來編寫 MMS 訊息，其中每個幻燈片可由相片、聲音或視像短片和/或文字組成。

- ▶ 點按**開始**>**訊息中心**>**MMS**>**功能表**>**新增**。
- ▶ 在「選擇媒體訊息」螢幕上，從預定義範本清單中選擇範本。
- ▶ 在**收件者**中，直接輸入收件者的手機號碼或電郵地址，或點按收件者，從連絡人選擇手機號碼或電郵地址。
- ▶ 為訊息輸入主旨。
- ▶ 點按以選擇和發送相片或視像短片。
- ▶ 透過點按相應的區域，從而輸入文字和插入聲音短片。
- ▶ 點按**發送**以發送訊息。

管理訊息

- ▶ 點按**開始**>**訊息中心**，選擇帳戶。
 - ▶ 點按**收件匣**，您可檢視 MMS、Outlook 電子郵件、簡訊、IMAP Email 和 POP3 Email 資料夾。
 - ▶ 點按資料夾，且您可選擇訊息方塊。
1. **收件匣**：您可檢視已收訊息。選擇訊息並檢視。
 2. **刪除的郵件**：您可檢視已刪除項目。
 3. **草稿**：您可檢視已儲存訊息。選擇訊息，且您可編輯訊息。
 4. **寄件匣**：「寄件匣」是待發訊息的臨時儲存位置。發送失敗的訊息也置於「寄件匣」中。
 5. **寄件備份**：顯示已發送的訊息(訊息/電郵)。

注意事項

點按右上欄的「排序方式」，然後可按「訊息類型」、「寄件者」、「接收日期」和主旨對訊息排序。

留意下載訊息

下載訊息的方式取決於您具有的帳戶類型：

- 要發送和接收 Outlook 電子郵件帳戶電郵，請透過 ActiveSync 開始同步。
- 要發送和接收同互聯網服務供應商 (ISP) 所具有電郵帳戶或使用 VPN 伺服器連線 (通常為工作帳戶) 存取帳戶的電郵訊息，則透過遠程電郵伺服器下載訊息。
- 開啟手機後，文字訊息自動接收。手機關閉後，訊息會由服務供應商保留，直至下次開機。

回覆或轉寄訊息

1. 開啟訊息並點按**回覆或功能表 > 回覆或功能表 > 全部回覆或功能表 > 轉寄**。
2. 輸入您的回應。要快速新增常用訊息，請點按**功能表 > 我的文字**並點按所需的訊息。
3. 要檢查拼寫，則點按**功能表 > 拼字檢查 (英文)**。
4. 點按**傳送**。

提示參閱更多的標題資訊。

注意事項

收到訊息後，系統將提示您。收到的訊息將儲存在「收件匣」中。

在「收件匣」中，您可按圖示識別各訊息。

如果手機顯示「無足夠空間儲存智能卡訊息」，您必須從「收件匣」中刪除部份訊息。如果手機顯示「無足夠空間儲存訊息」，您可刪除訊息、媒體內容和應用程式以便在各個資料庫中讓出空間。

* 智能卡訊息

智能卡訊息表示特別儲存在智能卡中的訊息。您可以把信息移至流動電話。

手機

如果按鍵盤上的數字，則可輕鬆與 SmartDialler 功能配合使用，螢幕顯示「通話記錄」中的手機號碼，以您輸入的數字開始，且顯示連絡人或通話記錄中的名稱，以您輸入的字元開始。

您可選擇要撥打的號碼。

您亦可撥打國際通話或緊急呼叫。


撥打電話

透過點按撥號盤螢幕鍵盤或透過在鍵盤上點按號碼，從而輸入手機號碼。

點按「通話」或按  撥打電話。

連接通話後，通話持續時間會顯示。

結束通話

您可點按「結束」或按  結束通話。

從通話記錄中撥打電話

點按「通話記錄」，您可選擇並撥打電話。

點按要檢視的電話時，螢幕上會顯示接聽來電或撥打電話的時間和日期及持續期間。

您可個人化手機設定、具有的服務和連接至的網絡。

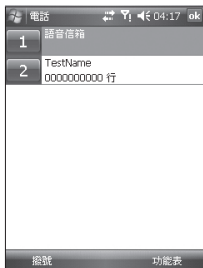


通訊

使用快速撥號撥打電話

您可建立快速撥號清單。

點按**快速撥號**>**功能表**>**新增**，透過點按操作，您可選擇連絡人清單。



通話記錄

您可檢視最近未接、已接和已撥電話。

您可撥打電話、傳送簡訊和多媒體簡訊，並儲存至連絡人。

您可刪除選定的號碼或刪除所有通話。

儲存至連絡人

您可將連絡人資訊從通訊事件新增至連絡人。

檢視記事

檢視有關通訊事件的詳細資訊。

刪除

刪除所有記錄內容。

傳送簡訊

找到所需的號碼後，您可發送文字簡訊。

發送多媒體簡訊

找到所需的號碼後，您可發送多媒體簡訊。

篩選

- ▶ **所有通話：**可讓您檢視未接、撥出和撥入電話的記錄。對於從記錄中選取的號碼，您可撥打電話或發送訊息。亦可將號碼儲存到「連絡人」中。

- ▶ **未接來電：**讓您檢視最近未接的 20 個手機號碼。
- ▶ **撥出電話：**讓您檢視最近撥打或試圖撥打的 20 個手機號碼。
- ▶ **撥入電話：**讓您檢視最近接聽的 20 個手機號碼。

刪除所有通話

您可刪除所有電話。

通話計時器...

您可檢視手機撥出和接聽電話的持續時間。

影像電話

您可從記錄撥打影像電話。

連絡人

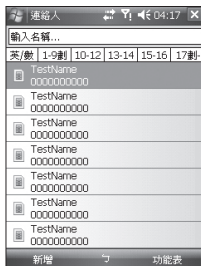
連絡人是同您通訊的同事和人員的地址簿和資訊儲存。儲存手機號碼、電郵地址、家庭地址和同連絡人相關的任何其他資訊，如生日或週年紀念日期。您亦可新增圖片或指定鈴聲給連絡人。

從連絡人清單，您可快速同他人通訊。點按清單中的連絡人，了解連絡人資訊概要。您可從此處撥打電話或發送訊息。

如果要使用電腦上的 Outlook，則可同步裝置和電腦間的連絡人。

連絡人概要

連絡人是同您通訊的同事和人員的地址簿和資訊儲存。儲存手機號碼、電郵地址、家庭地址和同連絡人相關的任何其他資訊，如生日或週年紀念日期。您亦可新增圖片或指定鈴聲給連絡人。



建立連絡人

1. 點按**開始** > **連絡人**。
2. 點按新增並輸入連絡人資訊。
3. 完成後，點按**OK**。

提示

- ▶ 如果不是在連絡人清單中的某人呼叫您或向您發送訊息，則您可從「通話記錄」建立連絡人，或透過點按**功能表** > **儲存**至連絡人，從訊息建立連絡人。在連絡人資訊清單中，您將查看到可將圖片新增至何處或指定鈴聲至連絡人。

變更連絡人資訊

1. 點按**開始** > **連絡人**。
2. 點按連絡人。
3. 點按**功能表** > **編輯**並輸入變更內容。

4. 完成後，點按**OK**。

同連絡人清單配合使用

存在多種方式使用和同步連絡人清單。以下是一些提示：

1. 點按**開始** > **連絡人**。
2. 在連絡人清單中，執行以下任何操作：
 - ▶ 在「姓名」視圖中，透過輸入名稱或使用字母數字索引，您可搜尋連絡人。要切換至「姓名」視圖，請點按**功能表** > **檢視方式** > **姓名**。
 - ▶ 要查看連絡人資訊概要，請點按連絡人。您可從此處撥打電話或發送訊息。
 - ▶ 要查看連絡人可用動作清單，則點按住連絡人。
 - ▶ 要查看特定公司使用的連絡人清單，請點按**功能表** > **檢視方式** > **公司**。然後，點按公司名稱。

將智能卡連絡人複製到「連絡人」

如果您已在智能卡上儲存連絡人，則可逐個將其複製到裝置的「連絡人」中。

1. 點按**開始**>**連絡人**。
2. 點按要複製的連絡人。
3. 點按**功能表**>**儲存至連絡人**。或者，類似地，透過選擇**儲存至SIM卡**功能表，您可將裝置上的「連絡人」逐個複製到智能卡中。

查找連絡人



當連絡人清單過長時，存在多種方法查找連絡人。

1. 點按**開始**>**連絡人**。
2. 如果您不是在「名字」視圖，則點按**功能表**>**檢視方式**>**姓名**。
3. 執行以下操作之一：

- ▶ 在提供文字方塊中開始輸入名稱，直到所需的連絡人顯示。要再次顯示所有連絡人，則點按文字方塊並清除文字。
- ▶ 使用顯示在連絡人清單頂端的數字字母索引。點按數字字母索引後，選擇反白會移動到以字母開始的第一個項目。
- ▶ 按類型篩選清單。在連絡人清單中，點按**功能表**>**篩選**。然後，點按已指定給連絡人的類型。要重新顯示所有連絡人，則選擇**所有連絡人**。
- ▶ 點按**開始**>**程式集**>**搜尋**，您亦可查找連絡人。

相機

執行以下操作之一，即可顯示相機拍攝畫面：

1. 按  鍵直接進入相機拍攝模式。
2. 對準要拍攝的物體，然後按  或確認鍵。

您可透過點按左下側的「相機切換」，選擇內部相機或外部相機。

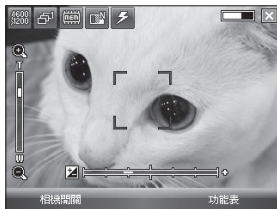
3. 您可自動儲存圖片。
4. 相片儲存於「我的圖片」資料夾中。您可透過點按「圖片與視訊」進行查找。

拍照前，您可檢視以下功能表：

- ▶ **模式：**相機/拍攝影片/相框拍攝
- ▶ **相機切換：**內部/外部
- ▶ **照片與視訊：**進入「照片與視訊」程式
- ▶ **解析度：**320X240、640X480、1024X768、1600X1200
- ▶ **計時器：**您可以選擇延遲時間（關閉、5秒、10秒及15秒）。手機會在指定時間後進行拍照。
- ▶ **連拍模式：**1、3、6、9

多媒體

- ▶ **閃光燈**：如要在光線不足的環境下進行拍照，您可以設定閃光燈。（關閉/永遠開啟/照相時）
- ▶ **白平衡**：自動、日光、陰天、明亮、室內
- ▶ **篩選**：無/黑白/負片/懷舊




設定相機選項

從相機預覽螢幕，點按功能表 > 相機選項以存取相機選項。


- ▶ **儲存檔案**：您可設定相片在拍攝後自動儲存或手動儲存（自動/手動）
- ▶ **影片類型**：您可選擇一般或MMS類型（一般/MMS）。如果您選擇MMS類型，則在視像錄製達到MMS大小上限時會自動停止。
- ▶ **快門聲音**：您可選擇快門聲音。
- ▶ **記憶體**：您可選擇儲存空間。手機或記憶卡。（內部/外部記憶體）
- ▶ **品質**：您可設定相機質量。（最細緻/細緻/標準）
- ▶ **自動對焦**：您可設定自動對焦（開啟/關閉）

拍攝影片

1. 選擇「拍攝影片」功能表。設定顯示在螢幕上後，您可透過觸摸圖示選擇設定。選擇要變更的設定後，點按螢幕即可顯示設定值。選擇至首選選項。
2. 要開始錄製，請按  或確認鍵。錄像一開始，計時器即會顯示。



除**解析度**和**聲音**不同外，其餘同相機設定完全相同。更多詳情，請參閱**相機**

- ▶ **解析度**：128x96、176x144、320x240
 - ▶ **聲音**：包含/不含
3. 按  或確認鍵，結束錄製，且錄製的內容將被儲存。



多媒體

相框拍攝

拍照時，您可套用 17 種相框效果中的一種。

點按左右導覽按鈕，變更相框。

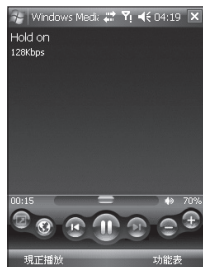


相框拍攝的解析度只限 320 x 240，其他設定同相機完全相同。更多詳情，請參閱 **相機**

Windows Media

您可使用 Microsoft Windows Media Player 10 Mobile for Pocket PC 播放儲存在裝置或網絡上(如網站)的數字聲音和視像檔案。

使用 Windows Media Player，您可播放聲音和視像檔案。以下檔案格式受此版本的 Windows Media Player (WAV、WMA、WMV、MP3、MIDI、SP-MIDI、SMAF、AAC、AMR、3GP、MP4 等) 支援。



圖示	說明
	播放/暫停檔案。
	提高音量。
	降低音量。
	跳至目前檔案的開頭或上一個檔案。
	跳至下一個檔案。
	調整選定檔案的播放進度。
	開啟或關閉聲音。
	使用整個螢幕(全螢幕)顯示視像。
	顯示可在其中找到要播放音樂和視像的網站。

Windows Media Player 具有三種主要畫面：

回放螢幕

預設螢幕顯示回放控制(如播放、暫停、下一首、上一首和音量)、專輯視窗和視像視窗。透過選定不同的面板，您可變更此畫面的外觀。

檢視回放螢幕時，以下指令會顯示在**功能表**上。

- ▶ **媒體櫃**：顯示媒體櫃螢幕，這樣您可選擇要播放的檔案。
- ▶ **播放/暫停**：開始或暫停回放。
- ▶ **停止**：停止回放。
- ▶ **隨機播放/重複播放**：隨機或重複播放「立即播放」播放清單中的條目。
- ▶ **全螢幕**：播放視像時，透過使用全螢幕予以顯示。
- ▶ **選項**：讓您調整各種 Windows Media Player 選項，包括播放、視訊、網絡、媒體櫃、面板和按鈕選項。

多媒體

- ▶ **內容：**顯示目前播放檔案的資訊。
- ▶ **關於：**顯示 Windows Media Player 的相關資訊，如版本號。關於螢幕和功能表

「現正播放」螢幕

顯示「現正播放」播放清單的螢幕。此特殊播放清單指明目前播放的檔案及「排隊等候」下一步播放的任何檔案。

檢視「現正播放」螢幕時，以下指令會顯示在**功能表**中。

- ▶ **媒體櫃：**顯示媒體櫃螢幕，這樣您可選擇要播放的檔案。
- ▶ **上移/下移：**按播放清單的次序上下移動選定的條目。
- ▶ **從播放清單移除：**「播放清單」從播放清單中刪除選定的條目。

- ▶ **隨機播放/重複播放：**隨機或重複播放「現正播放」播放清單中的條目。
- ▶ **儲存播放清單：**儲存現正播放的檔案於播放清單。
- ▶ **清除現正播放：**播放從「現正播放」播放清單中刪除所有條目。
- ▶ **錯誤詳細資料：**顯示選定條目的錯誤資訊 (如果錯誤詳情可用，則感嘆號會顯示在條目名稱的前面)。
- ▶ **內容：**顯示選定檔案的相關資訊。

媒體櫃螢幕

此螢幕讓您快速查找聲音檔案、視像檔案和播放清單。它包含如**我的音樂**、**我的視訊**、**我的電視**、**我的播放清單**和**現正播放**。

檢視媒體櫃螢幕時，以下指令會顯示在**功能表**中。

- ▶ **排入佇列**：將選定的條目新增至目前(立即播放)播放清單的末尾。
- ▶ **從媒體櫃刪除**：從媒體櫃刪除選定的條目。
- ▶ **現正播放**：顯示「現正播放」螢幕。
- ▶ **媒體櫃**：顯示媒體櫃螢幕，這樣您可選擇要播放的檔案。
- ▶ **更新媒體櫃**：透過搜尋裝置或儲存卡，將新條目新增至媒體櫃。
- ▶ **開啟檔案**：讓您查找和播放儲存在裝置或儲存卡上，但在資料庫中的檔案。
- ▶ **開啟 URL**：讓您播放網絡(互聯網)上的檔案。
- ▶ **內容**：顯示選定檔案的相關資訊。

在各螢幕的底端是功能表，稱為「功能表」。此功能表上的指令會隨著檢視的螢幕而變化。

FM 收音機

您可以搜尋電台與收聽電台節目。

注意事項

- ▶ 如要改善收音機接收效果,可伸展作為 FM 天線使用的耳機線。
- ▶ 您必須使用耳機聽取FM收音機。

多媒體



1. 點按某頻道對應的數字鍵,可儲存目前選定的電台資訊。
2. 預設電台頻道後,您可收聽所有的預設頻道。
3. 您可以在所選的頻道調較頻率及更改收音機電台。點按至少兩秒鐘或按側邊鍵,您可搜尋下一頻道。
4. 點按功能表頭,您可存取以下預設項目功能表。

- ▶ **掃描**：點按「掃描」後,它會自動設定無線電頻道。如果您要儲存目前頻道,則停止->功能表->儲存預設。
- ▶ **儲存預設**：您可設定使用者常用的頻道。可在預設清單中找到。
- ▶ **預設項目**：讓您啟用 RDS 和啟動備用頻率

如果藍芽免持頻道已開啟,則可使用藍芽耳機收聽 FM 節目。

注意事項

- ▶ 啟用 RDS：螢幕上顯示從無線電電台接收到的資料訊息。

圖片與視訊

「圖片與視訊」程式收集、組織和排序裝置上以下格式的圖像和視像短片。

檔案類型	檔案副檔名
圖像	*.bmp, *.jpg
影片	*.avi, *.wmv, *.mp4, *.3gp

您可以投影片放映的形式檢視圖片，發送這些照片，透過電郵發送，編輯或將其設定為「Today」螢幕的背景。

將圖片或視像短片複製到裝置中

您可從電腦複製圖片並在裝置上檢視圖片。

- ▶ 從電腦或儲存卡上複製圖片至裝置的「我的圖片」資料夾中。

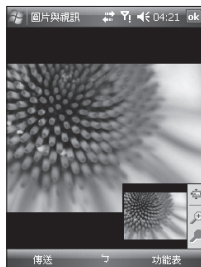
注意事項

- ▶ 您也可以使用記憶卡，將圖片從電腦複製到裝置中。將記憶卡插入至記憶卡插槽中，然後，將圖片從電腦複製到在記憶卡中建立的資料夾。

檢視圖片

1. 點按**開始** > **程式集** > **圖片與視訊**。預設情況下，「我的圖片」資料夾中的圖像顯示為縮圖。
2. 選擇圖片，點按「檢視」。如果在預設「我的圖片」資料夾中找不到圖片，則透過點按向下箭頭，進入另一個資料夾中。

多媒體



- ▶ **顯示比例：**允許面板按鈕放大或縮小方塊突出顯示的區域。

播放具有聲音的視訊

1. 點按開始 > 程式集 > 圖片與視訊。預設情況下，「我的圖片」資料夾中的視訊檔案顯示為縮圖，以媒體圖示顯示。
2. 選擇視像，且點按縮圖，以內置的 Windows Media Player 播放。

排序圖片和視像短片

如果您在裝置上儲存有大量的圖片或視像短片，則您會發現排序方便您快速查找特定的圖片或短片。可按名稱、日期和大小進行排序。

1. 點按**開始** > **程式集** > **圖片與視訊**。
2. 點按排序方式 (預設情況下標記日期)，且選擇要按其排序的項目。

刪除圖片或視像短片

執行以下任何操作，刪除圖片或視像短片：

- ▶ 在「圖片與視訊」螢幕上選擇圖片或視像短片，並點按**功能表** > **刪除**。點按是確認刪除。
- ▶ 點按住要刪除的圖片縮圖，然後點按**刪除**。

編輯圖片或視像短片

您可旋轉、裁減和調整圖片的亮度和顏色對比度。

1. 點按**開始** > **程式集** > **圖片與視訊**。
2. 點按要編輯的圖片。
3. 點按**功能表** > **編輯**，並執行以下任何操作：
 - ▶ 要逆時針旋轉圖片 90 度，則點按「旋轉」。
 - ▶ 要裁剪圖片，請點按**功能表** > **裁剪**。然後，點按並拖動以選擇要裁減的區域。點按方塊外區域以停止裁減。
 - ▶ 要調整圖片的亮度和對比度級別，請點按**功能表** > **自動校正**。

注意事項

- ▶ 要復原編輯，請點按功能表 > 復原。要取消對圖片作出的所有未儲存編輯，請點按「還原成已儲存的版本」。

將圖片設定為「Today」螢幕背景

您可將圖片用作「Today」螢幕的背景。

1. 點按**開始** > **程式集** > **圖片與視訊**。
2. 選擇要將其設定為背景的圖片。
3. 點按**功能表** > **設成「Today」背景**。
4. 在**透明度**中，為透明度較高的圖片選擇較高百分比，或為更模糊的圖片選擇較低百分比。
5. 點按**OK**。

透過電郵發送圖片和視像短片

您可透過電郵，將圖片和視像短片發送到其他裝置中。

1. 首先，設定「訊息」發送和接收訊息。
2. 從程式選擇要發送的項目。
3. 點按**功能表** > **傳送**，並選擇一個帳戶（如 Outlook 電子郵件或 MMS）以發送附加項目。
4. 隨附加的項目建立新訊息。
5. 輸入收件者名稱和主題，並點按**發送**。下次同步裝置時，訊息將被發送。

注意事項

- ▶ 在發送圖片和視像短片前，系統會自動進行儲存。

發送圖片

您可使用Bluetooth發送圖片給您的朋友或家庭成員。

1. 點按**開始** > **程式集** > **圖片與視訊**。
2. 選擇要發送的圖片。
3. 點按**功能表** > **透過Bluetooth傳送**。
4. 選擇裝置，以發送圖片。
5. 點按**確定**。

指定圖片給連絡人

您可為連絡人指定圖片，這樣您可隨時輕鬆確定連絡人。

1. 點按**開始** > **程式集** > **圖片與視訊**。
2. 選擇要指定給連絡人的圖片。
3. 點按**功能表** > **儲存至連絡人**。
4. 點按連絡人，或瀏覽並點按**選取**以從連絡人清單中選擇連絡人。

使用進階選項

1. 點按**開始** > **程式集** > **圖片與視訊**。
2. 選擇要為其設定進一步設定的圖片。
3. 點按**功能表** > **選項**。「選項」螢幕顯示，從而允許您執行以下操作：
 - ▶ 重新調整圖片大小，以便您可使用電郵快速發送給某人。
 - ▶ 投影片放映期間設定視圖設定，並啟用螢幕保護程式選項。
 - ▶ **傳送**：您可透過訊息、電郵，發送選定的圖像，但某些受「數碼版權管理」(DRM)的檔案無法發送。
 - ▶ **儲存至連絡人**：您可在連絡人中設定選定條目的圖像。接到來電時，儲存在該連絡人中的圖像便會出現。

多媒體

- ▶ **刪除**：刪除選定的圖像。
- ▶ **編輯**：您可複製和貼上。
- ▶ **內容**：您可儲存圖像。
- ▶ **播放投影片**：您可以幻燈片形式檢視圖像。
- ▶ **設為Today背景...**：您可將圖像設定為螢幕背景。
- ▶ **選項...**：透過電郵發送圖片時，可重新調整圖片的大小，以便傳輸起來速度更快。使用此圖片大小：大(640x480)/中(320x240)/小(160x120)
- ▶ **傳送至您的分享空間**
將選定的檔案發送到 MySpace 地點。登入 Windows Live 後，您可以使用 MySpace。
- ▶ **透過Bluetooth傳送**
您可透過Bluetooth傳送檔案。

Mobile Java

KS20 支援 Java，因此，您可輕鬆從互聯網上下載 java 遊戲和其他 java 應用程式。

Mobile Java 具有 2 個子資料夾：遊戲和應用程式。每個資料夾都有從互聯網下載遊戲或應用程式的內建連結。

請注意，使用網上服務可能需要另行收費

遊戲

您可從互聯網下載一些Java遊戲。

玩遊戲前，點按所需遊戲，並再次點按開始。

Internet Explorer

Internet Explorer Mobile 是一個功能完全的互聯網瀏覽器，適用於行動裝置中。

在「網址」欄中，輸入要瀏覽的網絡地址並點按。點按「網址」欄中的向下箭頭，從之前輸入的網址中選擇一個。

- ▶ **首頁**：您可啟動網絡瀏覽器並存取首頁。
- ▶ **網址列**：您可手動輸入 URL 地址並存取關聯網頁。
- ▶ **我的最愛...**：您可儲存經常存取或最愛網址/頁面。可在書籤上執行發送、新增、編輯、標記/取消標記或刪除操作。數個預設定的網址將會儲存為書籤。

▶ 加到我的最愛...：

1. 按右下角功能表 [選項] 並選擇
2. 從「選項」功能表新增。
3. 輸入標題及相關的網址資訊。
4. 按「新增」按鈕以儲存

▶ 下一頁：從歷史清單存取網址。

▶ 重新整理：重新整理目前網頁。

▶ 記錄...：您可檢視曾經連線過的頁面之清單。

▶ 檢視

- **文字大小**：最大/大/中/小/最小
- **單欄**：水平調整以適合可用的螢幕寬度，或直到所有列到達最小可能寬度。
- **全螢幕**：動態重新調整網頁大小，以最大化手動裝置上的檢視。

程式

- **桌上型電腦**：透過指定顯示在桌面電腦上的網頁，從而自動執行操作。
- **全螢幕**：可在全螢幕中檢視
- **顯示圖片**
- ▶ **編輯**：編輯標題和關聯網址資訊。
- **剪下**：可剪下文字。
- **複製**：可複製文字。
- **貼上**：可貼上文字。
- **選取所有文字**：可選擇所有文字。
- ▶ **工具**
- **傳送連結...**：透過文字訊息發送連結。
- **內容...**：您可檢視頁面資訊。
- **選項...**
- **旋轉**：您可旋轉頁面以作橫向檢視。

Word Mobile

Word Mobile 是 Microsoft Word 的簡化版本。您可在裝置上開啟和編輯在電腦上建立的 Word 文件。您亦可在 Word Mobile 中建立和編輯文件和範本並將其儲存為 *.doc、*.rtf、*.txt 和 *.dot 檔案。

您一次只能開啟一個文件。開啟第二個文件時，第一個文件會被儲存起來，並自動關閉。

關閉新建的文件後，它會自動命名為文件中的前幾個單字並置於 Word Mobile 文件清單中。您可輕鬆地以更有意義的名稱對文件進行重新命名，並將其移動至主記憶體或儲存卡中。

建立檔案

1. 在 Word Mobile 中，點按「新增」。
2. 取決於選定預設範本的類型，您將看到一個空白文件或範本。
3. 輸入所需的文字。
4. 完成後，點按「OK」儲存檔案。

Word Mobile 中不受支援的功能 Word Mobile 不完全支援 Microsoft Word 的部份功能，如修訂標記和密碼保護。在裝置上儲存文件後，部份資料和格式會被丟失。

以下功能在 Word Mobile 中不受支援。

- 背景
 - 形狀和文字方塊
 - 藝術頁面邊框
 - 智能標記
 - 元檔
- ▶ **雙向文字**。Word Mobile 開啟包含雙向文字的文件時，行首縮進和對齊可能會顯示，且錯誤儲存起來。
- ▶ **密碼保護檔案**。Word Mobile 不支援開啟的密碼保護文件。如果您要在裝置上檢視文件，則必須首先刪除 Word 中的密碼保護。
- ▶ **文件保護**。Word Mobile 不支援顯示在電腦的 Word 中受保護的檔案。

程式

以下功能在 Word Mobile 中部份受支援。

- ▶ **圖片項目符號**
- ▶ **修訂標記：**開啟在 Word Mobile 中具有修訂標記的文件後，文件會顯示為所有的修訂標記均被接受。但在 Word Mobile 中儲存文件後，修訂標記會丟失。
- ▶ **表格樣式：**在 Word Mobile 中儲存文件後，在表格樣式中定義的部份或所有格式會丟失。
- ▶ **底線樣式。**不受 Word Mobile 支援的底線樣式會映射至四種受支援的樣式之一：常規、加點、波浪狀或厚/粗體/寬。
- ▶ **Legacy Pocket Word 檔案。**您可在 Word Mobile 中開啟 *.psw 檔案；但是，如果您編輯檔案，則將需要以 *.doc、*.rtf、*.txt 或 *.dot 格式儲存它。

以下功能在裝置上不受支援；但是，它們會保留在檔案中，以便在電腦上再次開啟檔案時，其按預期顯示。

- ▶ **腳註、尾註、頁眉、頁腳**
- ▶ **分頁符：**Word Mobile 不顯示頁面間的分隔符。但是，除文件尾部的分隔符外的所有分頁符均被保留在文件中。
- ▶ **清單：**在電腦上再次開啟文件後，縮進清單會顯示在原始表中。
- ▶ **字體和字體大小。**儘管原始字體會列示在裝置上，但不受裝置支援的字體會映射至最接近的可用字體。

獲取 Word Mobile 的更多說明

- 在 Word Mobile 中點按開始 > 說明。

Excel Mobile

Excel Mobile 可讓您輕鬆開啟和編輯在電腦上建立的 Excel 工作簿和範本。您亦可在裝置上建立新工作簿和範本。

注意事項

- ▶ 在全螢幕模式下操作，以盡可能查看更多的工作簿。
點按檢視 > 顯示比例並選擇一個百分比，以便您可輕鬆讀取工作簿。

Excel Mobile 中不受支援的功能

Excel Mobile 不完全支援某些功能，如公式和單元格註解。在裝置上儲存工作簿後，部份資料和格式會被丟失。注意以下 Excel Mobile 格式化注意事項：

- ▶ 對齊。水平、垂直和包裝文字屬性保持相同，但垂直文字顯示水平。
- ▶ 邊框。顯示為單線。
- ▶ 單元格圖案 應用於單元格的圖案被刪除。
- ▶ 字體和字體大小。不受裝置支援的字體會映射至最接近的可用字體。原始字體會列示在裝置上。再次在電腦的 Excel 中開啟工作簿後，資料以原始字體顯示。

程式

- ▶ 數字格式。使用 Microsoft Excel 2007 版本 6.1 格式化的數字條件格式化功能以數字格式顯示。
- ▶ 公式和功能。如果 Excel 檔案包含不受 Excel Mobile 支援的功能，則功能會被刪除，且功能的返回值顯示。以下公式亦會轉換為值：以陣列輸入或包含陣列變量的公式，例如 =SUM({1;2;3;4})；包含外部連結參考或交集範圍參考的公式；及包含參考過去行 16384 的公式可由 #REF! 替換。
- ▶ 保護設定。大部份工作簿和工作簿保護功能被停用，但不會被刪除。但是，密碼保護支援會被刪除。受密碼保護的工作簿或其中一個或多個工作簿受密碼保護的工作簿無法打開。您必須刪除電腦上 Excel 中的密碼保護，然後保持同步以開啟裝置上的檔案。
- ▶ 縮放設定。未保留。Excel 支援每工作簿縮放設定，而 Excel Mobile 縮放設定會應用於整個工作簿。
- ▶ 工作簿名稱。參考相同工作簿中工作簿的名稱會準卻顯示，但參考其他工作簿、陣列 (例如 ={1;2;3;4})、陣列公式或交集範圍的名稱會從名稱清單中刪除。如果從清單中刪除名稱，則它會保留在公式和功能中，從而導致這些公式以「#NAME?」解決所有隱藏的名稱不會被隱藏。
- ▶ AutoFilter 設定。被刪除。但是，您可使用 Excel Mobile 中的 AutoFilter 指令，以執行類似功能。如果您使 AutoFilter 應用於導致行被隱藏的工作簿，則當在 Excel Mobile 中開啟檔案時，行仍被隱藏。使用取消隱藏指令顯示隱藏行。

- ▶ 圖表格式化。所有的圖表將以其顯示在 Excel Mobile 中的方式進行儲存。不受支援的圖表類型將變更為以下不受支援類型之一：列、條、行、餅圖、散布圖和區域。背景顏色、網格線、資料標籤、趨勢線、陰影、3D 效果和副軸和對數標尺均被關閉。
- ▶ 工作簿功能。以下功能在 Excel Mobile 中不受支援，且在裝置上開啟工作簿時，這些功能會被刪除或修改：隱藏的工作單不會被隱藏；VBA 模組、巨集頁和對話頁均被刪除，並由佔位符頁替換；文字方塊、繪製對象、圖片、清單、條件格式和控件均被刪除；樞紐分析表資料轉換為值。

PowerPoint Mobile

透過 PowerPoint Mobile，您可使用 PowerPoint '97 或更高版本，以 *.ppt 和 *.pps 格式開啟和檢視在電腦上建立的幻燈片放映演示。

很多內建於幻燈片放映的演示元素 (如幻燈片轉換和動畫) 將會在裝置上播放。如果演示設定為計時幻燈片放映，則幻燈片會自動進入到下一張幻燈片放映。系統亦支援連結到網址。

裝置上不受支援的 PowerPoint 功能包括：

- ▶ 備註。為幻燈片編寫的備註將不可見。
- ▶ 重新排列或編輯幻燈片。
PowerPoint Mobile 僅為檢視器。

程式

- ▶ 檔案格式。使用早於 PowerPoint '97 版本，以 *.ppt 格式建立的檔案和 *.htm 和 *.mht 格式的 HTML 檔案不受支援。

開始幻燈片演示

1. 點按開始 > Office Mobile > PowerPoint Mobile。
2. 在演示清單中，點按要檢視的幻燈片。
3. 點按目前幻燈片，進入下一張幻燈片。

如果演示設定為計時幻燈片，則幻燈片會自動前進。

停止幻燈片

- 在 PowerPoint Mobile 演示中，點按 > 結束放映。

在幻燈片之間瀏覽

如果演示未設定為計時幻燈片，則您可進入下一張幻燈片，返回到上一張幻燈片，或進入序列中的任何幻燈片。

1. 點按開始 > Office Mobile > PowerPoint Mobile。
2. 開啟要檢視的演示。
3. 點按 > 下一張或上一張，或點按「進入幻燈片」並點按要檢視的幻燈片。

提示

- ▶ 只需要點按目前幻燈片，即可進入下一張幻燈片。

注意事項

- ▶ 如果您已放大幻燈片，以便更詳細地進行查看，則在縮小前，您無法瀏覽至其他幻燈片。點按「下一張」或「上一張」可能會播放幻燈片上的動畫，而不會瀏覽其他幻燈片。

檔案總管

檔案總管應用程式可讓您開啟類似於桌面基於 Windows 系統的總管視窗。瀏覽器視窗可讓您瀏覽手機，查找所需的資料夾和檔案。

您亦可快速管理、刪除、複製或編輯手機上的任何檔案和資料夾。您可建立新資料夾。

如果要查看 **儲存卡** 資料夾中的檔案或資料夾，則點按儲存卡。

要檢視手機記憶體中的檔案或資料夾，則點按我的裝置。

要開啟網絡上的檔案，則點按開啟路徑。輸入檔案路徑並點按**確定**。

點按資料夾類型 (預設情況下標記為**我的文件**)，然後點按要檢視的資料夾。

Messenger

要使用 **Windows Live Messenger**，您必須擁有 Microsoft Passport 帳戶、Hotmail 帳戶或 Microsoft Exchange 電郵帳戶。如果您具有 Hotmail® 或 MSN 帳戶，則表示您已具有通行證。一旦獲取 Microsoft Passport 或 Microsoft Exchange 帳戶後，即可設定您的帳戶。

Windows Live Messenger 為您的移動裝置提供 Windows Live Messenger 功能。透過 Windows Live Messenger，您可執行以下操作：

- ▶ 發送和接收即時訊息。
- ▶ 查看哪些連絡人位於線上或離線。
- ▶ 訂閱選定連絡人的狀態更新，了解他們何時在線。
- ▶ 鎖定連絡人查看您的狀態或向您發送訊息。

在使用 Windows Live Messenger 前，您的裝置必須連線到互聯網。有關設定互聯網連線的更多資訊。

注意事項

- ▶ 您必須具有 Microsoft .NET Passport 或 Hotmail 帳戶，才能使用 Windows Live Messenger。如果您具有 Hotmail.com 或 MSN.com 電郵地址，則表示您已具有通行證。要獲取通行證帳戶，則進入 <http://www.passport.com>。要獲取 Hotmail 帳戶，請進入 <http://www.hotmail.com>。

啟動 Windows Live Messenger

1. 點按 **開始** > **程式集** > **Messenger**。

登入或登出

- ▶ 要登入，請點按「登入」。為通行證或 Hotmail 帳戶輸入電郵地址和密碼，然後點按「下一步」。取決於您的連線速度，登入可能會花費幾分鐘的時間。
- ▶ 要登出，請點按**功能表**>**登出**。您的狀態變更為**離線**。

新增或刪除連絡人

- ▶ 要新增連絡人，請點按**功能表**>**新增連絡人**，並遵循螢幕上的說明。
- ▶ 要刪除連絡人，請點按連絡人名稱，然後點按**功能表**>**連絡人選項**>移除連絡人。

發送即時訊息

1. 點按要發送訊息至的連絡人。

2. 在螢幕底端的文字輸入區域輸入您的訊息，並點按「傳送訊息」。

鎖定或解除鎖定連絡人

- ▶ 要鎖定連絡人查看您的狀態和向您發送訊息，則點按連絡人，然後點按**功能表**>**連絡人選項**>**封鎖連絡人**。
- ▶ 要解除鎖定連絡人，請點按鎖定連絡人名稱，然後點按**功能表**>**解除封鎖聯絡人**。

檢查自身的 Messenger 狀態

- ▶ 點按位於頁面頂端的自身名稱。您目前的狀態由加重點指明在顯示的清單中。

變更顯示名稱

- ▶ 點按位於頁面頂端的自身名稱，並點按「變更顯示名稱」。輸入個人訊息並點按「完成」。

程式

獲取有關於 Windows Live Messenger 的更多說明

- ▶ 在 Windows Live Messenger 中點按 **開始 > 說明**。

注意事項

記事有助於您快速把握想法、問題、提示、待辦事項清單和會面通知。您可建立手寫和鍵入記事，記錄語音記事，將手寫記事轉換為文字，以方便閱讀，並將記事發送。

在記事中輸入資訊

使用螢幕上鍵盤或手寫識別軟件，輸入鍵入文字。您亦可使用觸控筆在螢幕上直接編寫或繪製。在支援錄製的裝置上，您可建立單獨的錄製檔或將錄製檔內建於記事中。

為「記事」設定預設輸入模式

如果您經常將繪圖新增至記事中，則會發現

將「寫入」設定為預設輸入模式將十分有效。如果您更喜歡鍵入文字，則選擇「鍵入」。

1. 點按 **開始 > 程式集 > 記事**。
2. 在記事清單中，點按 **功能表 > 選項**。
3. 在「預設」模式方框中，點按以下項之一：
 - ▶ 編寫，如果您要在記事中繪製圖片或往其中輸入手寫文字。
 - ▶ 鍵入，如果要建立鍵入記事。
4. 點按 **OK**。

建立記事

1. 點按**開始**>**程式集**>**記事**。在記事清單中，點按**新增**。
2. 點按位於功能表列上「輸入方法」圖示旁邊的輸入**選取器**箭頭，然後點按所需的輸入方法，並輸入您的文字。
3. 如果「輸入選取器」箭頭未顯示，則點按「輸入方法」圖示。
4. 完成後，點按**OK**返回至記事清單。

工作

使用「工作」跟進要辦事項。工作可發生一次或重複(循環)發生。您可設定工作提示，且可使用類型來進行識別。

您的工作顯示於工作清單中。逾期工作將以紅色顯示。

建立工作

1. 點按**開始**>**程式集**>**工作**。
2. 點按**功能表**>**新增工作**
3. 為工作輸入主旨，並填充如開始和到期和優先權等資訊。
4. 完成後，點按**OK**。

注意事項

- ▶ 您可輕鬆建立簡短待辦事項型工作。只需要輕按「點選此處以加入新工作」，輸入主題並按ENTER。如果工作輸入方塊不可用，則點按功能表>選項並選擇「顯示工作輸入列」核取方塊。

程式

變更工作的優先權

按優先權為工作排序時，您需要為每個工作指定優先權。

1. 點按**開始** > **程式集** > **工作**。
2. 點按要為其變更優先權的工作。
3. 點按**編輯**，並在「優先權」方塊中，點按優先權等級。
4. 點按**OK**返回到工作清單中。

注意事項

- ▶ 預設情況下，所有新工作將指定「中」優先權。

為所有新工作設定預設提示

您可使提示裝置為所有建立的新工作自動開啟。

1. 點按**開始** > **程式集** > **工作**。
2. 點按**功能表** > **選項**。

3. 選擇**設定新項目的提醒**核取方塊。
4. 點按**OK**返回到工作清單中。

注意事項

- ▶ 新工作必須設定到期日，以便提示生效。

在工作清單中顯示開始和到期日

1. 點按**開始** > **程式集** > **工作**。
2. 點按**功能表** > **選項**。
3. 選擇「**顯示開始日期和到期日期**」核取方塊。
4. 點按**OK**。

查找工作

當工作清單過長，您可顯示工作子集，或排序清單，以便快速找到特定工作。

1. 點按**開始**>**程式集**>**工作**。
2. 在工作清單中，執行以下操作之一：
 - ▶ 為清單排序。點按**功能表**>**排序方式**，並點按排序選項。
 - ▶ 按類型篩選清單。點按**功能表**>**篩選器**，並點按要顯示的類型。

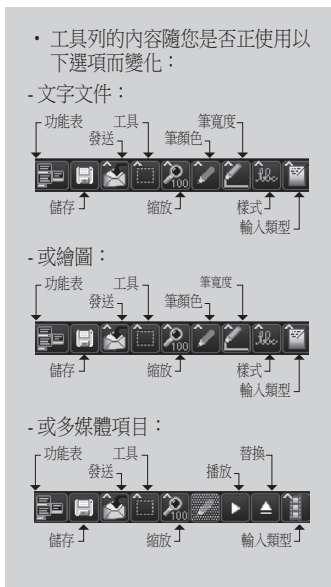
注意事項

- ▶ 要進一步篩選工作，則點按**功能表**>**篩選**>進行中的工作或已完成工作。

PSNote

PSNote 是一種多媒體輸入編輯器，並帶有 Pocket PC 的手寫識別功能。您可以多種樣式(立即轉換為數字文字)輸入手寫文字(用英語、法語、德語、義大利語或西班牙語，具體取決於安裝)並透過電郵、SMS 或 MMS 發送。標準工具僅執行一個動作。

程式



新建文件

- ▶ 點按**功能表>檔案>新增**，建立新文件。
- ▶ 您可寫下備註，並點按**功能表>檔案>儲存>另存新檔**（您可選擇 Microsoft Word 或 RTF 文件格式。）以儲存文件。

如果您需要更多資訊，請點按**功能表>說明**，它會顯示更多提示。

編寫文字

不同的手寫樣式具有 6 種不同的輸入模式。

- ▶ 點按**功能表>插入>文字>**並在工具列上設定輸入類型。

變更字體

- ▶ 點按**功能表>選項>進階標籤**。
- ▶ 要使用新字體，請開啟下拉清單並選擇新字體。

- ▶ 要將目前日期和時間自動插入至文件中，請**點按**>功能表>插入時間/日期。

建立繪圖

您可在編寫區域或插入圖像的頂端繪製圖片。

- ▶ 點按**功能表**>插入>正在繪製。
- ▶ 要選擇繪圖中已使用的顏色，請點按工具列上的形狀工具。

插入圖片

點按**功能表**>插入>圖片，插入圖片，作為繪圖背景。

插入多媒體

點按**功能表**>插入>影片，從檔案插入多媒體項目，開啟輸入類型工具上的選項。

注意事項

- ▶ 可透過電郵或MMS發送多媒體項目。
點按**功能表**>插入>聲音，插入聲音檔案。

剪下/複製整個區域

- ▶ 要剪下/複製部份文字或繪圖的一部份，則選擇此部份(連續按兩下文字和繪圖)。

變更縮放級別

- ▶ 點按**功能表**>縮放或縮放工具。您可設定縮放級別(從0.25-2)。

使用個人字典

- ▶ 點按**功能表**>選項>字典標籤。
- ▶ 鍵入要輸入至 Word 文字方塊中的單字。

程式

要鍵入單字，請開啟 SIP 清單，並選擇鍵盤選項。要寫入單字，請開啟 SIP 清單並選擇觸控筆輸入選項。

- ▶ 點按「新增」按鈕，輸入個人字典中的單字。

單字將顯示在「字典」清單中。

注意事項

- ▶ 識別寫入後，輸入區域將自動清除。它需要清晰寫入。使字母和單字之間留出充裕的空間，避免出現難辨的單字或單字內出現較大的空間。

AutoProfile

您可以讓手機自動為互聯網、MMS、Java 和電郵配置網絡設定檔。

配置網絡設定檔

- ▶ 點選「開始」>「程式」>「AutoProfile」。
- ▶ 在網絡商清單中選擇適合的網絡商，然後點選「是」。
- ▶ 重新啟動裝置。

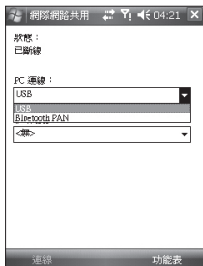
注意事項

- ▶ 執行「AutoProfile」後將會移除目前的網絡設定檔，但不會移除使用者建立的書簽、電郵和其他訊息。

網際網絡共用

注意事項

- ▶ 需要使用 ActiveSync 軟件版本 4.5 或更高版本。



- ▶ 將 USB 線連結到電腦。
- ▶ 點按開始>程式集>網際網絡共用。
- ▶ 將PC連線設定為 USB 或Bluetooth PAN
- ▶ 將網絡連線設定為正確的 APN
- ▶ 點按底線上的「連線」
- ▶ 順利完成 PDP 啟用後，資料連線指示符 (G/E/3G/H) 會顯示。

注意事項

- ▶ 電腦上使用的作業系統需要 Windows XP SP2 或更高版本。

設定

手機設定

您可編輯與撥打電話和接聽電話相關的一般設定。

電話

您可編輯響鈴方式及來電鈴聲。

聲音

- ▶ **響鈴方式**：該選項可確定來電通知模式。您可從以下選項中選擇：[鈴聲]、[鈴聲漸強]、[響鈴一次]、[震動]、[震動並響鈴]、[震動後響鈴]、[無]。
- ▶ **來電鈴聲**：您可選擇撥入語音通話的鈴聲。
- ▶ **鍵盤**：您可設定按按鍵時播放的按鍵音。(長撥號音/短音/關)

安全性

若將此設為「開啟」，則在您每次使用電話時，都會要求輸入PIN碼。

服務

要存取服務設定，請從以下清單中選擇，並點按「取得設定」。

通話限制

您可限制通話：所有撥出電話/撥入國際通話/除了撥到本國/地區以外的國際電話/所有通話。

要編輯手機通話限制設定，您需要密碼。訂閱此網絡服務後，從服務供應商獲取限制密碼。

呼叫限制會影響所有語音和資料通話，但緊急通話除外。

本機號碼

點按至「我去電的每一個人」向呼叫的人員顯示來電者身分；點按至「永不顯示本機號碼」隱藏身分，或點按至「僅對連絡人顯示」，即為從連絡人呼叫時，顯示來電者身分。

來電轉接

可讓您將來電轉接到其他電話號碼。

插撥功能

要在通話中通知有其他來電時，請選擇「通知我」。

語音信箱與簡訊

將智能卡插入至手機後，預設情況下，它會自動偵測和設定留言和 SMS 伺服器。但是，您可在必要時檢視設定。

透過點按「快速撥號」螢幕上的「語音信箱」，您亦可檢視留言號碼。

限制撥號

您可新增或變更限制撥號模式。

網絡

您可選擇網絡類型，選擇網絡方式並指明手機何時用於微型手機網絡中。

目前網絡

目前網絡顯示於**目前網絡**欄位中。

網絡選取

定義如旅行時，如何在不同的可用網絡間選擇。

- ▶ **手動**：您可自己選擇網絡。點按至所需的網絡並點按 **OK**。

提示

- ▶ 當您知道一種網絡比另一種便宜或一種網絡提供更快的資料傳輸，則手動選擇可能會十分有效。
- ▶ **自動**：自動選擇網絡。

設定

優先網絡

點按**網絡**標籤>**設定網絡**(擷取設定可能要花幾分鐘時間)。選擇網絡，並透過點按**上移**或**下移**，重新設定網絡使用次序的優先級。

頻段

自動、UMTS、GSM 900/1800、GSM 1900

安全性

讓您可變更PIN 2碼。

設定時間和日期

要設定時間，請點按**設定**>**系統**標籤>**時鐘與鬧鐘**>**時間**標籤。選擇位置、小時、分鐘、秒、變更時間設定。

點按「日期」欄位中的向下箭頭，顯示日曆並選擇目前日期。到訪地時，您可為**瀏覽**位置設定其他日期和時間。

設定鬧鐘

要設定鬧鐘，**設定**>**系統**標籤>>**時鐘與鬧鐘**>**鬧鐘**標籤。您最多可設定3個鬧鐘。點按「說明」並輸入說明，點按所需的星期。您亦可設定鬧鐘聲音。

聲音及通知

要在動作上設定「聲音及通知」

1. 點按**開始**>**設定**>**個人**標籤>**聲音及通知**。

2. 在**音量**標籤上，透過選擇合適的核取方塊，從而選定希望系統如何通知您。
3. 在**通知**標籤上，在「事件」中，點按事件名稱，並透過選擇合適的核取方塊，從而選定希望系統如何通知您。您可從多個選項中選擇，如特殊聲音、訊息或閃爍時間。

鎖定

裝置上存在兩種類型的安全。透過指定稱為 PIN (個人識別號碼) 的密碼類型，從而保護手機免受未授權使用。另外，您可透過使用密碼保護，從而避免他人未授權存取裝置的任何部份。

無線服務供應商將為您提供第一個 PIN 碼；您稍後可變更此號碼。

開始使用裝置時，您可建立自身的密碼。

使用 PIN 碼保護手機

1. 從「手機」鍵盤，點按**功能表**>**設定**>**鎖定**標籤。
2. 使用手機時，點按所需的 PIN 碼。
3. 要隨時密碼類型，可點按「密碼類型」。

提示

- ▶ 可隨時撥打緊急通話，而毋需 PIN 碼。

使用密碼保護裝置

透過每次開啟裝置時均需要密碼，從而確保裝置中的資料更安全。

設定

1. 點按**開始**>**設定**>**個人標籤**>**鎖定**。
2. 選擇「如果裝置未使用超過以下時間則提示」核取方塊，且在右側的方塊中，選擇在需要密碼前，裝置經過多長時間必須關閉。在「密碼類型」方塊中，選擇要使用的密碼類型。輸入密碼，並在必要時確認密碼。如果裝置經過設定後連接到網絡，則使用強密碼，協助保護網絡的安全。
3. 在「提示」標籤中，輸入可協助您記住密碼的字句，但不要讓他人猜出您的密碼。在四次輸入錯誤的密碼後，系統將顯示此提示。
4. 點按**OK**。下次開啟裝置時，系統將提示您輸入密碼。

注意事項

- ▶ 每次輸入錯誤的密碼後，裝置回應的時間將會越來越長，直到裝置顯示不回應。
如果您忘記密碼，則在存取裝置前，您必須遵循所有者手冊中的說明，以清除記憶體。

變更密碼

1. 點按**開始**>**設定**>**個人標籤**>**鎖定**。系統將提示您輸入目前的密碼。
2. 在「密碼」方塊中，輸入您的新密碼。
3. 在「提示」標籤中，輸入可協助您記住新密碼的字句，但不要讓他人猜出您的密碼。在四次輸入錯誤的密碼後，系統將顯示此提示。
4. 點按**OK**。

在「Today」螢幕上顯示所有者號碼

使連絡人資訊在開機後顯示在「Today」螢幕上，可容許在丟失裝置的情況下，輕鬆識別裝置的識別。

1. 點按開始 > **設定** > **個人標籤** > **我的資訊**。
2. 在「選項」標籤上，選擇「識別資訊」核取方塊。
3. 在「選項」標籤上，如果您要顯示其他文字，如：獎金 (如能找到)，則選擇「附註」核取方塊。
4. 在「附註」標籤上，輸入其他文字。

提示

- ▶ 要在「Today」螢幕上顯示所有者資訊，請點按開始 > 設定 > 個人標籤 > Today。在「個人」標籤上，選擇「我的資訊」核取方塊。

Today

「Today」螢幕設定

「Today」螢幕顯示即將到來的約會、活動工作和有關電郵訊息的資訊。

設定

同步「Today」螢幕

1. 點按**開始**>**設定**>**個人標籤**>**Today**。
2. 在「外觀」標籤上，為「Today」螢幕的背景選擇所需的主题。
3. 在「個人」標籤上，選擇要顯示於「Today」螢幕上的項目。

提示

- ▶ 要變更顯示於「Today」螢幕上的項目次序，請點按項目，並點按「上移」或「下移」。

新增自身的背景圖像

您可將自身的一張圖片用作「Today」螢幕上的背景圖像。

1. 點按**開始**>**設定**>**個人標籤**>**Today**。

2. 選擇「使用此圖片作為背景」核取方塊，並點按「瀏覽」檢視圖片檔清單。
3. 點按要使用圖片的檔案名稱。
4. 點按**OK**。

設定在「Today」螢幕上顯示約會的選項

如果您有很多的約會，您可能要指定顯示於「Today」螢幕上的約會類型。

1. 點按**開始**>**設定**>**個人標籤**>**Today**。
2. 點按「項目」標籤。
3. 選擇「行事曆」並點按「選項」。
 - ▶ 選擇「下一個約會」，僅在日程表中顯示下一個約會，或選擇「近期約會」的約會，以顯示多個約會。
 - ▶ 清除選定的「顯示全天活動」。

設定在「Today」螢幕上顯示工作的選項

如果您有很多的工作，您可能要指定顯示於「Today」螢幕上的工作項目。

1. 點按**開始**>**設定**>**個人標籤**>**Today**。
2. 點按「項目」標籤。
3. 選擇「工作」並點按「選項」。
 - ▶ 選擇要顯示於「Today」螢幕上的工作類型。
 - ▶ 在「項目」清單中，選擇是僅顯示指定給特定類型的工作，還是顯示所有工作。

鬧鐘

時間

您可檢視時間、星期和日期。

從**開始**功能表，點按**設定**>**系統標籤**>**時鐘與鬧鐘**>**時間**標籤。



設定

點按小時、分鐘或秒，然後點按上下箭頭變更時間設定。

點按「日期」欄位中的下箭頭，顯示日曆。

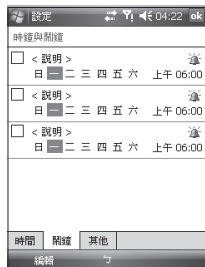
點按日曆上的星期，選擇目前的日期。

您可點按日曆頂端的左右箭頭，向前或向後移動日曆。

鬧鐘

點按時鐘視窗>鬧鐘標籤。

點按左側的核取方塊，設定要啟用鬧鐘的工作日和時鐘。



點按<說明>，輸入鬧鐘說明，並點按所需的週星期。

點按以設定鬧鐘選項，如播放聲音和顯示訊息，並點按時間欄位，以設定鬧鐘響鈴的時間。

其他

在所有程式的標題列顯示時鐘。

記憶體

如果程式不穩定或程式記憶體過低，則您可能需要停止程式。

主記憶體

您可查看可用的記憶體空間大小。

▶ 點按**開始** > **設定** > **系統標籤** > **記憶體**。

在**主記憶體**記憶體標籤，系統會顯示分配給檔案和資料儲存及程式儲存的記憶體量，同時亦會顯示使用中的記憶體和可用記憶體量。

儲存卡

您可查看插入裝置中的儲存卡上的可用記憶體。

1. 點按**開始** > **設定** > **系統標籤** > **記憶體**。
2. 點按**儲存卡**標籤。

提示

- ▶ 如果您之前已插入多張儲存卡，則點按清單方塊，然後點按要查看其資訊的儲存卡。

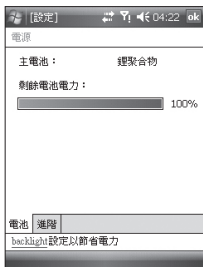
執行程式

大多數情況下，程式都是自動關閉以釋放必需記憶體，但是，在必要情況下，您可以手動關閉程式。

1. 點按**開始** > **設定** > **系統標籤** > **記憶體** > **執行程式**標籤。
2. 在**執行程式**清單中，點按要關閉的程式，並點按**停止**。

設定

電源



電池

您的裝置包含可充電的鋰聚合物電池。裝置只能使用指定製造商生產的原裝電池和配件。

您可查看剩餘的電池電量。

檢查電池電量

- ▶ 點按「Today」螢幕上的電池電量圖示 (🔋)。
- ▶ 點按**開始**>**設定**>**系統標籤**>**電源**。

當手機處於非活動狀態且主要電池正用作電源來源，或當手機連接到外部電源時，您可設定手機是否允許切換至暫停模式。

進階

- ▶ **使用電池電量**：如果未使用 1、2、3、4、5 分鐘，則關閉裝置。
- ▶ **使用外部電源**：如果未使用 1、2、5、10、15、30 分鐘，則關閉裝置。

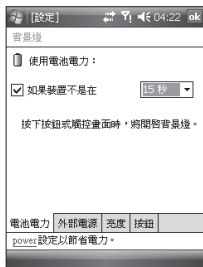
使用背景燈

關閉螢幕和按鈕的背景燈，可降低電源的消耗。短按即可讓您在暫停和繼續模式間切換。在暫停模式下，背景燈將完全關閉。

注意事項

- ▶ 按下並釋放電源鍵將強制手機處於暫停或繼續狀態。

您可調整背景燈的照明時間和亮度。



調整背景燈設定：

1. 從**開始**功能表，點按**設定**。
2. 在**系統**標籤中，點按**背景燈**。在**電池電力**標籤中，設定手機在未使用指定的時間段後，是否自動關閉背景燈。

設定

在**外部電源**標籤中，設定在連接到外部電源的情況下，如果手機未使用指定的時間段，其是否自動關閉背光燈。

在**亮度**標籤中，選擇亮度級別。

在**按鈕**標籤中，設定按鈕在未使用指定的時間段後，其背景燈是否自動關閉。

藍芽

設定藍芽設定

點按**開始**>**設定**>**連線**標籤>**Bluetooth**。藍芽功能讓附近相容的流動裝置、週邊設備與電腦無須接上線路，即可通訊。本手機支援內建的藍芽連線功能，可連線至相容的藍芽耳機、電腦應用程式等等。

注意事項

- ▶ 如果您經由藍芽使用 PCSync 功能，則只能交換電話簿中的資料。
- ▶ 當您從另一部藍芽裝置接收資料時，手機會要求確認。確認轉送後，檔案會複製到手機。
- ▶ 透過藍芽設定->服務->檔案傳輸->進階，您可設定共用資料夾。

一般

- ▶ **目前設定檔**：您可使用不同的設定檔名稱，儲存不同的藍芽設定。
- ▶ **Bluetooth狀態**：藍芽開啟/關閉。

協助功能

裝置識別

- ▶ **名稱：**配對流程時，名稱顯示在遠端裝置上。
- ▶ **地址：**顯示藍芽地址。

存取範圍

▶ 允許其他裝置連接

所有裝置/僅限配對裝置：您可選擇其他裝置能否同您的裝置配對。所有裝置表示，如果驗證/授權成功後，遠端裝置可同您的裝置配對。僅限配對裝置表示，遠端裝置可搜尋，但無法存取任何服務搜尋。

- ▶ **其他裝置可搜尋到我：**如果您不希望其他裝置可搜尋到您的裝置，則取消核取它。

服務

您可設定每個藍芽設定檔的設定 (檔案傳輸、資訊交換、序列埠、一個人網路伺服器、免持、電話簿存取伺服器、撥號網絡，PIM 同步處理)

關於

關於藍芽版本。

藍芽模式

裝置上的藍芽可在三種不同的模式下工作：

- ▶ **開啟：**藍芽開啟，您可使用藍芽功能。
- ▶ **關閉：**藍芽關閉。在此模式下，您無法使用藍芽發送或接收資訊。您可能要不時關閉無線電以節省電量，或在禁止使用無線電的情況下，如登機和在醫院中。

設定

- ▶ **可搜尋**：藍芽已開啟，且 10 米範圍內的所有其他藍芽啟用裝置可偵測到您的裝置。

注意事項

- ▶ 預設情況下，藍芽功能關閉。如果您開啟藍芽，然後關閉裝置，則藍芽功能亦將關閉。再次開啟裝置時，藍芽會自動開啟。

使您的裝置變成可搜尋

1. 在裝置上，點按**開始** > **設定** > **連接** 標籤 > **Bluetooth**。
2. 選擇**開啟藍芽**和**其他裝置可以搜尋到我**核取方塊。
3. 點按**OK**。

藍芽合夥關係

藍芽合夥關係是您在裝置和其他藍芽啟用裝置之間建立的一種關係，以便以一種安全的方式交換資訊。在兩個裝置間建立合夥關係涉及到在兩個裝置上輸入相同的個人識別號碼 (PIN) 或密碼。在兩個裝置上建立合夥關係是一次性流程。一旦建立合夥關係後，裝置可識別合夥關係，且在毋需再次輸入 PIN 碼的情況下交換資訊。確保兩個裝置彼此位於 10 米範圍內，藍芽已開啟且處於可搜尋模式下。

建立藍芽合夥關係

1. 在裝置上，點按開始>設定>連線標籤>Bluetooth。
2. 點按無線裝置管理員>新建
3. 存在藍芽應用程式，且您可選擇要使用的一個。

接受藍芽合夥關係

1. 確保藍芽已開啟，且處於可搜尋模式下。
2. 當提示同其他裝置建立合夥關係後，點按「是」。
3. 輸入密碼 (同在裝置上輸入以申請合夥關係的密碼相同) 建立安全連線。密碼必須位於 1 到 16 個字元之間。

4. 點按「下一步」。
5. 點按「完成」。您現在可同其他裝置交換資訊。

注意事項

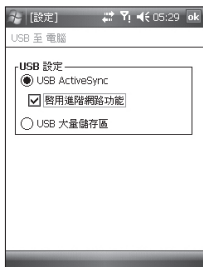
- ▶ 如果您點按藍芽設定視窗中的開始>說明，則可使用「說明」查看藍芽設定檔的詳情。

USB 至 電腦

您可選擇至桌面電腦的 USB 連線。選擇 USB ActiveSync 或 USB 大量儲存區。

設定

使用 USB 大量儲存區



1. 點按開始>設定>連線>USB至電腦。
2. 選擇 USB 大量儲存區。
3. 點按OK。

連線

您的裝置配備有功能強大的網絡功能，可讓您透過 HSDPA(高速下載分組存取)、EDGE(全局進展的增強資料率)、GPRS(通用分組無線電服務) 網絡或藍芽數據機或 WLANnetwork 連接到互聯網。您可設定至互聯網或公司網絡的連線，以瀏覽互聯網並交換電郵或即時訊息。



注意事項

- ▶ 預設情況下，您的手機已透過合適的項目設定以連接互聯網。因此，您沒有必要變更這些連線設定。

透過預設連線連接到互聯網。

1. 點按「開始」>「設定」>「連線」標籤>「連線」>「進階」標籤。
2. 點按「選取網絡」。
3. 在自動連接到互聯網的程式中，如果使用清單連接，則選擇合適的項目。
4. 點按「OK」。
5. 要完成連線精靈，請點按「OK」。

透過我的 ISP 連接到互聯網

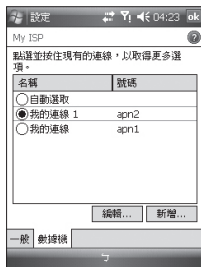
1. 從您的 ISP 獲取以下資訊：
 - ▶ ISP 伺服器電話號碼
 - ▶ 使用者名稱
 - ▶ 密碼
 - ▶ 存取點名稱 (GPRS 連線時需要)
2. 點按開始>設定>連線標籤>連線。
3. 點按「新增數據機連線」。
4. 為連線輸入名稱。
5. 從清單中選擇數據機。例如，如果要使用分組服務網絡，則選擇手機線路 (GPRS、3G、HSDPA)。
6. 點按「下一步」。
7. 透過輸入必要的資訊，完成連線精靈，並點按「完成」。
8. 點按「進階」標籤>選取網絡。

設定

9. 在自動連接到私人網絡的程式中，如果使用清單連接，則選擇我的ISP並點按「OK」。

注意事項

- ▶ 要檢視任何螢幕的其他資訊，請點按「說明」。要修改您的連線設定，請點按「連線」螢幕上的「管理現有的連線」，並完成連線精靈。
- ▶ 如果在我的ISP中存在2個或多個連線，則「自動選取」會自動選定。如果您要從「自動選取」變更為首選連線，則點按「我的ISP」的「管理現有的連線」，並選擇首選連線，然後點按「OK」。



重設或修改裝置上的網卡設定

1. 點按**開始** > **設定** > **連線**標籤 > **網卡**。
2. 選擇「**網路適配器**」標籤。
3. 在「我的網卡連接至」清單中，選擇合適的項目：

- ▶ 如果要使用 ISP 或 WLAN 連接到互聯網，以透過 Internet Explorer 瀏覽網頁，請選擇「互聯網」。
 - ▶ 如果要連接到私人網絡並透過「檔案瀏覽器」瀏覽網絡上的共用資料夾，請選擇 Work。
4. 在「點按適配器以修改設定」欄位中，選擇合適的適配器。
 5. 選擇網卡並輸入設定螢幕後，您需要設定必需的設定。在「IP 位址」標籤中，選擇「使用指定 IP 位址」並輸入請求資訊。聯絡 ISP 或網絡管理員，獲取 IP 位址、子網遮罩和預設網關。

6. 在「名稱伺服器」標籤上，設定 DNS 和 WINS 設定。需要指定 IP 位址的伺服器可能亦需要將電腦名稱映射至 IP 位址的方式。DNS 和 WINS 是裝置上支援的解像度選項。

注意事項

- ▶ 要使用 WLAN 接入互聯網，則「我的 ISP」必須存在於連線設定中。

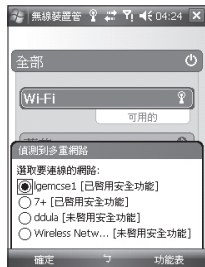
設定

無線裝置管理員

無線裝置管理員可讓您管理裝置上的 Wi-Fi 互聯網和藍芽連線。它容許手機連接本地無線網絡或無線存取互聯網。Wi-Fi 速度較快，且比藍芽無線技術擁有的範圍更廣。



- ▶ 點按「Today」螢幕中的「無線裝置管理員」或開始>設定>連線。
- ▶ 要開啟 Wi-Fi，請點按「無線裝置管理員」中的 Wi-Fi。





氣泡視窗會彈出，顯示使用者附近已掃描的合適存取點。

- ▶ 您可選擇准許存取的「存取點」並點按**確定**。
- ▶ 然後選擇「互聯網」以擁有互聯網服務，並點按「連線」。

注意事項

如果 Wi-Fi 服務供應商或網絡管理員設定網絡安全性的 WEP 加密，您應在彈出視窗中填入 WEP 密鑰。如果 WEP 加密尚未設定，則系統不會顯示此彈出視窗。

如果您不知道密鑰，則需要向 Wi-Fi 服務供應商或網絡管理員諮詢。

如果 Wi-Fi 連線成功，您可在「無線裝置管理員」中查看到連線名稱 (SSID)。

要關閉 Wi-Fi，請再次點按「無線裝置管理員」中的 Wi-Fi。

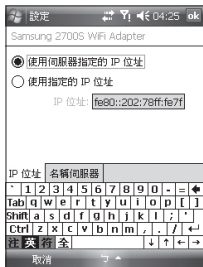
設定

設定 Wi-Fi 連線設定

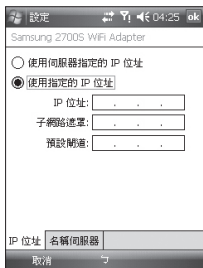
注意事項

設定 WLAN 設定前，您需要向 WLAN 服務供應商或網絡管理員諮詢，了解 IP 設定。

- ▶ 點按開始>設定>連線>點按 Wi-Fi>網絡適配器點按 Samsung 2700S WiFi Adapter



- ▶ 如果點按「使用伺服器指定 IP 位址」，則可自動獲得已指定的 IP 設定。



- ▶ 如果點按「使用指定 IP 位址」，則需要設定 WLAN 服務供應商或網絡管理員指定的 IP 位址。
- ▶ 填充 IP 位址、子網遮罩和預設網關。
- ▶ 點按名稱伺服器。
- ▶ 必要時，填充 DNS 和 Alt DNS、WINS 和 Alt WINS。

注意事項

為了避免手機上的可能資料丟失，當電池電量低於百分之二時，所有的無線服務 (如手機、WLAN 和藍芽) 會自動結束。



配件

手機配有多種配件。您可依據個人需要選擇所需配件。

旅行充電器

該充電器讓您在遠離住所或辦公室時亦可為電池充電。



標準電池



USB線/光碟

您可使用USB線連接PC進行通訊。



免提耳機

▶ 控制器



注意

- ▶ 請務必使用原裝LG配件。
- ▶ 不使用原裝配件可能會導致保養失效。
- ▶ 以上附件可因區域不同而有所差異，詳情可諮詢我們的區域服務商或代理商。

一般資料

產品名: KS20

系統: GSM900/DCS1800/PCS 1900, WCDMA 2100

淨重: 92.5g(WITH BATTERY), 65g(WITHOUT BATTERY)

適用溫度

最高: +55°C(放電中) / +45°C(充電中)

最低: -10°C

Declaration of Conformity



LG Electronics

Suppliers Details

Name

LG Electronics Inc

Address

LG Electronics Inc, LG Twin Towers 20,
Yeouido-dong, Yeongdeungpo-gu, Seoul, Korea 150-721

Product Details

Product Name

GSM 900 / DCS 1800 / PCS 1900 / W-CDMA Terminal Equipment

Model Name

KS20

Trade Name

LG

CE 0168

Applicable Standards Details

R&TTE Directive 1999/5/EC

ETSI EN 301 488-01 V1.8.1, ETSI EN 301 488-07 V1.3.1

ETSI EN 301 488-17 V1.3.1, ETSI EN 301 488-24 V1.3.1

ETSI TS 151 010-1 V5.9.0 specified by ETSI EN 301 511 V9.0.2

ETSI TS 134 121 V5.5.0 specified by ETSI EN 301 906-1 V2.2.1 ETSI EN 301 906-2 V2.2.1,

ETSI EN 300 328 V1.6.1

EN 50380/EN 50381:2001

EN 60960-1 : 2001

Supplementary Information

Declaration

I hereby declare under our sole responsibility that the product mentioned above to which this declaration relates complies with the above mentioned standards and Directives

Name

Issued Date

Jin Seog, Kim / Director

06.Aug. 2007

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Signature of representative

|KS20 User Guide|

- English

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CONTENTS

FOR YOUR SAFETY	6	SCREEN INFORMATION	18	GENERAL FUNCTIONS	29
GUIDELINES FOR SAFE AND EFFICIENT USE	7	The Today Screen		Adjust the device volume	
KS20 FEATURES	11	Customising the Today screen		Making a Call	
Part of the phone		Default MS Today Screen	19	Receiving a Call	30
Cautions for touch keys	12	Indicators		In-call Options	31
		Using the Start Menu	21	Additional Dialing Information	32
		Editing Today screen Program Indicators			
GETTING STARTED	13			SYNCHRONIZING YOUR DEVICE	33
Installing the USIM card and battery		ENTERING AND SEARCHING INFORMATION	23	Using ActiveSync	
Charging the battery	14			Setting Up Windows Vista™	34
Disconnecting the charger	15	Overview of Input Panel		Synchronizing Information	35
How to use a microSD memory card		Using the Keyboard		Synchronizing via Bluetooth	37
Memory card formatting		Using the standard on-screen Keyboard			
Turn the device on and off	16	Using Letter Recognizer	24		
Reset the device		Using Block Recognizer			
Calibrate the Device	17	Enter text using Block Recognizer			
Manage screen settings		Using Transcriber	25		
		Transcriber Gestures	26		
		Drawing and Writing on the Screen	27		
		Recording a Note			
		Searching Information	28		

COMMUNICATIONS 38**Messages**

To set up an e-mail account

New Text Messages**New MMS Messages 39**

To start MMS message

Managing messages

To reply to or forward a message 40

Phone

Make a call 41

Ending a call

Make a call from History

Make a call using Speed dial

Call logs

Save to Contacts

View Note

Delete

Send Text Message...

Send Multimedia Message 42

Filter

Contacts 42

Overview of contacts

To create a contact 43

To change contact information

To work with the contact list

To copy SIM contact to Contacts

To find a contact 44

MULTIMEDIA 45**Camera**

Configuring Camera mode 46

Video Camera**Frame shot****Windows Media 47**

Playback screen

Now Playing screen 48

Library screen

FM Radio 49**Pictures & Videos**

To copy a picture or video clip to your device 50

To view pictures

To play videos with audio

To sort pictures and video clips

To delete a picture or video clip

To edit a picture or video clip 51

To set a picture as the Today screen background

To send pictures and video clips via e-mail

To send pictures and video clips via Bluetooth 52

To assign pictures to contacts

To use advance options

Mobile Java 53

Games

PROGRAMS 54**Internet Explorer****Word Mobile 55**

To create a file

To get more help about Word Mobile 56

Excel Mobile

Unsupported features in Excel Mobile

CONTENTS

PowerPoint Mobile 58

- To start a slide show presentation
- To stop a slide show
- To navigate between slides

File Explorer

Messenger 59

- To start Windows Live Messenger
- To sign in or out
- To add or delete contacts
- To send an instant message 60
- To block or unblock contacts
- To check your own Messenger status
- To change your display name
- To get more help about Windows Live Messenger

Note

- Entering information in Notes
- To set the default input mode for Notes 61
- To create a note

Tasks 61

- To create a task
- To change the priority of a task 62
- To set a default reminder for all new tasks
- To show start and due dates in the task list
- To locate a task

PSNotes 63

- New document 64
- Writing text
- To change the font
- Making drawings
- Inserting images
- Inserting Multimedia
- To cut/copy an entire area
- To change the zoom level 65
- To use the personal dictionary

Auto Profile

Internet Share

SETTINGS 66

Phone setting

- Phone
- Services
- Network 67
- Band
- Security
- Setting the time and date
- Setting alarms 68

Sounds & Notifications

- To set Sound & Notifications on actions

Lock

- To protect your phone with a PIN
- To protect your device with a password
- To change your password 69
- To display owner information on the Today screen

Today 70

- Today screen settings
- To synchronise the Today screen
- To add own background image
- To set options for displaying appointments on the Today screen
- To set options for displaying tasks on the Today screen

Alarms 71

- Time
- Alarm
- More

Memory

- Main
- Storage card
- Running Programs 72

Power

- Battery
- Advanced

Bluetooth 73

- To set the bluetooth configuration
- General
- Accessibility
- Services 74
- Bluetooth modes
- To make your device discoverable
- Bluetooth partnerships

- To accept a Bluetooth partnership 75

USB TO PC

- To use the USB mass storage

Connections

- To connect to the Internet via pre-configured connections. 76
- To connect to the Internet via My ISP

Wireless Manager

- Configuring Wi-Fi connection settings 77

ACCESSORIES 78**TECHNICAL DATA** 79

FOR YOUR SAFETY

Please read these simple guidelines. Not following these guidelines may be dangerous or illegal. Further detailed information is given in this manual.

WARNING

- *Mobile Phones must be switched off at all times in an aircraft.*
- *Do not hold the phone in your hand while driving.*
- *Do not use your phone near petrol stations, fuel depots, chemical plants or blasting operations.*
- *For your safety, use ONLY specified ORIGINAL batteries and chargers.*
- *Do not handle the phone with wet hands while it is being charged. It may cause an electric shock or seriously damage your phone.*
- *Keep the phone in a safe place out of small children's reach. It includes small parts which if detached may cause a choking hazard.*

CAUTION

- *Switch off the phone in any area where required by special regulations. For example, do not use your phone in hospitals or it may affect sensitive medical equipment.*
- *Emergency calls may not be available under all mobile networks. Therefore, you should never depend solely on your mobile phone for emergency calls.*
- *Only use ORIGINAL accessories to avoid damage to your phone.*
- *All radio transmitters carry risks of interference with electronics in close proximity. Minor interference may affect TVs, radios, PCs, etc.*
- *Batteries should be disposed of in accordance with relevant legislation.*
- *Do not dismantle the phone or battery.*

GUIDELINES FOR SAFE AND EFFICIENT USE

Please read these simple guidelines. Not following these guidelines may be dangerous or illegal. Further detailed information is given in this manual.

Certification information (SAR)

This device meets international guidelines for exposure to radio waves

Your mobile device is a radio transmitter and receiver. It is designed and manufactured not to exceed the limits for exposure to radio frequency (RF) recommended by international guidelines (ICNIRP). These limits are part of comprehensive guidelines and establish permitted levels of RF energy for the general population. The guidelines were developed by independent scientific organisations through periodic and thorough evaluation of

scientific studies. The guidelines include a substantial safety margin designed to assure the safety of all persons, regardless of age and health.

- ▶ The exposure standard for mobile devices employs a unit of measurement known as the Specific Absorption Rate, or SAR. The SAR limit stated in the international guidelines is 2.0 W/kg*. Tests for SAR are conducted using standard operating positions with the device transmitting at its highest certified power level in all tested frequency bands. Although the SAR is determined at the highest certified power level, the actual SAR of the device while operating can be well below the maximum value. This is because the device is designed to operate at multiple power levels so as to use only the power required to reach the network. In general, the closer you are to a base station, the lower the power output of the device. Before a phone model is available for sale to the public, compliance with the European R&TTE directive must be shown. This directive includes as one essential requirement the protection of the health and the safety for the user and any other person. The highest SAR value for this device when tested for use at the ear is 1.04 W/kg.
- ▶ This device meets RF exposure guidelines when used either in the normal use position against the ear or when positioned at least 1.5 cm away from the body. When a carry case, belt clip or holder is used for bodyworn operation, it should not contain metal and should position the product at least 1.5 cm away from your body.

GUIDELINES FOR SAFE AND EFFICIENT USE

In order to transmit data files or messages, this device requires a quality connection to the network. In some cases, transmission of data files or messages may be delayed until such a connection is available. Ensure the above separation distance instructions are followed until the transmission is completed. The highest SAR value for this device when tested for use at the body is 1.24 W/kg.

*The SAR limit for mobile devices used by the public is 2.0 watts/kilogram (W/kg) averaged over ten grams of body tissue. The guidelines incorporate a substantial margin of safety to give additional protection for the public and to account for any variations in measurements. SAR values may vary depending on national reporting requirements and the network band. For SAR information in other regions please look under product information at www.lgmobile.com.

Product care and maintenance

WARNING

Only use batteries, chargers and accessories approved for use with this particular phone model. The use of any other types may invalidate any approval or warranty applying to the phone, and may be dangerous.

- ▶ Do not disassemble this unit. Take it to a qualified service technician when repair work is required.
- ▶ Keep away from electrical appliances such as a TV's, radios or personal computers.
- ▶ The unit should be kept away from heat sources such as radiators or cookers.
- ▶ Never place your phone in a microwave oven as it will cause the battery to explode.
- ▶ Do not drop.
- ▶ Do not subject this unit to mechanical vibration or shock.
- ▶ The coating of the phone may be damaged if covered with wrap or vinyl wrapper.
- ▶ Do not use harsh chemicals (such as alcohol, benzene, thinners, etc.) or detergents to clean your phone. There is a risk of this causing a fire.
- ▶ Do not subject this unit to excessive smoke or dust.
- ▶ Do not keep the phone next to credit cards or transport tickets; it can affect the information on the magnetic strips.
- ▶ Do not tap the screen with a sharp object as it may damage the phone.
- ▶ Do not expose the phone to liquid or moisture.
- ▶ Use accessories, such as earphones and headsets, with caution. Ensure that cables are tucked away safely and do not touch the antenna unnecessarily.

- ▶ Please remove the data cable before powering on the handset.

Electronic devices

All mobile phones may get interference, which could affect performance.

- ▶ Do not use your mobile phone near medical equipment without requesting permission. Avoid placing the phone over pacemakers (i.e. in your breast pocket.)
- ▶ Some hearing aids might be disturbed by mobile phones.
- ▶ Minor interference may affect TVs, radios, PCs, etc.

Road safety

Check the laws and regulations on the use of mobile phones in the areas when you drive.

- ▶ Do not use a hand-held phone while driving.
- ▶ Give full attention to driving.
- ▶ Use a hands-free kit, if available.
- ▶ Pull off the road and park before making or answering a call if driving conditions so require.
- ▶ RF energy may affect some electronic systems in your motor vehicle such as a car stereo or safety equipment.
- ▶ If your vehicle is equipped with an air bag, do not obstruct it with installed or portable wireless equipment. It can cause serious injury due to improper performance.

If you are listening to music whilst out and about, please ensure that the volume is at a reasonable level so that you are aware of your surroundings. This is particularly imperative when attempting to cross the street.

Avoid damage to your hearing

Damage to your hearing can occur if you are exposed to loud sound for long periods of time. We therefore recommend that you do not turn on or off the handset close to your ear. We also recommend that music and call volumes are set to a reasonable level.

Blasting area

Do not use the phone where blasting is in progress. Observe restrictions, and follow any regulations or rules.

Potentially explosive atmospheres

- ▶ Do not use the phone at a refuelling point. Don't use near fuel or chemicals.

GUIDELINES FOR SAFE AND EFFICIENT USE

- ▶ Do not transport or store flammable gas, liquid, or explosives in the compartment of your vehicle, which contains your mobile phone and accessories.

In aircraft

Wireless devices can cause interference in aircraft.

- ▶ Turn off your mobile phone before boarding any aircraft.
- ▶ Do not use it on the ground without crew permission.

Children

Keep the phone in a safe place out of small children's reach. It includes small parts which if detached may cause a choking hazard.

Emergency calls

Emergency calls may not be available under all mobile networks. Therefore, you should never depend solely on your mobile phone for emergency calls. Check with your local service provider.

Battery information and care

- ▶ You do not need to completely discharge the battery before recharging. Unlike other battery systems, there is no memory effect that could compromise the battery's performance.
- ▶ Use only LG batteries and chargers. LG chargers are designed to maximize the battery life.

- ▶ Do not disassemble or short-circuit the battery pack.
- ▶ Keep the metal contacts of the battery pack clean.
- ▶ Replace the battery when it no longer provides acceptable performance. The battery pack may be recharged hundreds of times until it needs replacing.
- ▶ Recharge the battery if it has not been used for a long time to maximize usability.
- ▶ Do not expose the battery charger to direct sunlight or use it in high humidity, such as the bathroom.
- ▶ Do not leave the battery in hot or cold places, this may deteriorate the battery performance.
- ▶ Risk of explosion if battery is replaced by an incorrect type.
- ▶ Dispose of used batteries according to the manufacturer's instructions.

KS20 FEATURES



Part of the phone

Front view

1. Earpiece
2. Touch Screen

Use to write, draw, or make a selection with the stylus.

3. Send Key

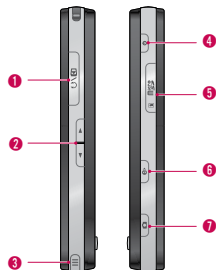
▶ Dials a phone number and answers incoming calls.

4. Navigation KEY

5. Internal camera lens

6. End Key

▶ Ends or rejects a call.



Side view

1. Charger/Cable/Handsfree connector

2. Side Keys

▶ Press up or down to adjust the volume.

3. Stylus and Stylus Slot

▶ Use the stylus to write, draw, or select items on the touch screen.

4. Power key

▶ Press to turn off your device temporarily and switches the device to sleep mode; press and hold (about five seconds) to turn off your device completely. When your device is in sleep mode, you can still use the phone function to receive calls; however, the phone function is off when you turn off the device completely.

5. MicroSD Card Slot

6. Internet Explorer

▶ Press to access Internet Explorer.

7. Camera key

▶ Press this key to activate camera. Cautions for touch keys

KS20 FEATURES

Cautions for touch keys

1. Make sure your hands are clean and dry.
 - ▶ Remove all moisture from the surface of your hands or the touch keys in a humid environment.



2. You do not need to press hard on the touch keys to make them work. Do not subject the product to severe impact, as this may damage the touch key sensors.
3. Use the tip of your finger to press exactly on the touch key you want, being careful not to touch the keys for other functions.
4. When both the home screen and touch key lights are off, pressing a touch key will not turn on the home screen light. Press **[Home]** and the home screen light will turn back on (touch keys do not work when the touch key lights are off).
5. Touch keys may not work normally if a mobile phone case or plastic cover is covering them.
6. Keep metal and other conductive materials away from the surface of the touch keys, as contact with them may result in an error.
7. This phone allows to use a pen or a stylus to select Menu. Also you can use your finger to select Menu. Use the tip of your finger may not press the key correctly.
8. Touch key cannot be activated properly in hot and humid environment.

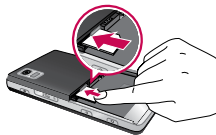
GETTING STARTED

Installing the USIM card and battery

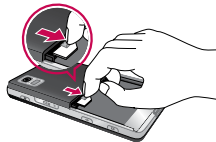
1. Installing the USIM card.

Your USIM card contains your phone number, service details and contacts and must be inserted into your handset. If your USIM card is removed then your handset becomes unusable (except for emergency calls depending on which Country you are in at the time) until a valid one is inserted. Always disconnect the charger and other accessories from your handset before inserting and removing your USIM card. Slide the USIM card into the USIM card holder. Make sure that the USIM card is properly inserted and the gold contact area on the card is facing downwards.

To remove the USIM card, press down lightly and pull it in the reverse direction.



To insert the USIM card



To remove the USIM card



Note

► The metal contact of the USIM card can easily be damaged by scratches. Pay special attention to the USIM card while handling. Follow the instructions supplied with the USIM card.

2. Installing the battery.

Insert the battery into the battery compartment as the metal contacts meet in the middle of the phone. Push down the top of the battery until it snaps into place. Place the battery cover to the phone as shown.



3. To remove the battery.

Turn the phone up-side down, as shown, gently push down the battery cover to release and lift off. Then lift up the battery with your fingers and pull-out the battery.

GETTING STARTED



Charging the battery

Before connecting the charger to the phone you must first check the battery is installed.



<Charging mode>

1. When you recharge your phone after device switch off, the phone's LED lights up red and displays a charging animation.
2. When the phone is fully charged, the LED lights up green and the animation stops.
3. If you press and hold the power button for approx. 2 seconds in charging mode, the phone is turned on.
4. If you disconnect the travel adapter from the phone in charging mode, the phone is turned off.

CAUTION!

• When you charge a fully discharged battery, it may take over a minute for the display to respond. This is not a malfunction but completely normal. (If using a USB cable, it may take over 10 minutes.)

CAUTION!

- Do not force the connector as this may damage the phone and/or the charger.
- If you use the charger out of your own country, use an attachment plug adaptor for the proper configuration.
- Do not remove your battery or the SIM card while charging.
- There is risk of explosion if battery is replaced by an incorrect type. Dispose of used batteries according to the maker's instructions.

WARNING

- Unplug the charger from the mains and phone during lightning storms to avoid electric shock or fire.
- Make sure that no sharp-edged items such as animal teeth or nails come into contact with the battery. There is a risk of this causing a fire.

Disconnecting the charger

Disconnect the travel adapter from the phone as shown in the diagram. Make sure you pull by the plug, not the cord.

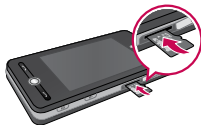
How to use a microSD memory card



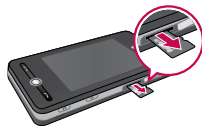
<MicroSD memory card>

<How to insert a microSD memory card>

1. Lift the plastic cover which protects the microSD slot.



2. Insert the memory card into the slot with the metal contacts facing down. Do not force the memory card into the slot, if the card does not slide in easily, please check that the card is being inserted the correct way or if there is a foreign object in the slot.
3. Once inserted, push the memory card until you hear a **Click**, meaning that the microSD has been correctly engaged.
4. Close the plastic slot protection.
5. Do not remove the memory card when reading/writing the memory card.



Attention:

- ▶ Avoid using the Flash Memory Card when the battery is low.

- ▶ When writing to the card, wait for the operation to complete before removing the card.
 - ▶ The card is designed to fit easily into the system one way only.
 - ▶ Do not bend the card or force it into the slot.
 - ▶ Do not insert any memory cards other than microSD.
- Support up to 2GB microSD.
For more information on the microSD, please refer to the memory card instruction manual.

Memory card formatting


Before you start to use the memory card you have to format it. After you insert the memory card, the message for format pop up and you can format easily.

Note


- ▶ *MicroSD has been already formatted usually.*

Turn the device on and off

To turn on the device, press the POWER button. When you turn on the device for the first time, you are asked to complete a calibration process. For more information, see “Calibrate the device” on next page.

To turn off the device, press  again.

Note

▶ Pressing  turns off your device temporarily and switches the device to sleep mode. However, you can still receive messages and calls while your device is in the sleep mode.

Reset the device

Occasionally you may need to reset your device. A normal (or soft) reset of your device clears all active program memory and shuts down all active programs. This can be useful when the device is running slower than normal, or a program is not performing properly. A soft reset is also necessary after the installation of some programs. If a soft reset is performed when programs are running, unsaved work will be lost.

You can also perform a hard reset (also known as a full reset). A hard reset should be performed only if a normal reset does not solve a system problem. After a hard reset, the device is restored to its default settings—the way it was when you first purchased it and turned it on. Any programs you installed, data you entered, and settings you customized on the device will be lost.

To perform a soft reset

- Re-attach the battery and press the POWER button on the right side of your device. The device restarts and displays the Today screen.

To perform a hard reset

- Press and hold both buttons (Send+Volume Down) shown enclosed by circles in the picture below. Keep these keys pressed, and at the same time, press the POWER button on the right side of your device. And hold both buttons for a while (about 10 seconds).



Calibrate the Device

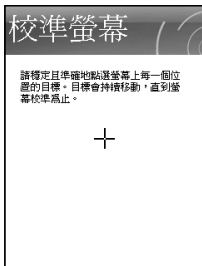
Calibrating the device screen involves tapping with the stylus the center of a cross as it moves around the screen. This process ensures that when you tap the screen with your stylus, the tapped item is activated.

If your device does not accurately respond to screen taps, follow these steps to recalibrate it:

1. Tap **Start > Settings > System tab > Screen**.
2. On the **General** tab, tap **Align Screen**, and follow the instructions on the screen.

Note

- ▶ You can execute directly the screen alignment with the Navigation Key pressed and then the Internet Explorer Key pressed in turn.







Manage screen settings

The device touch screen has three orientation modes: Portrait, Landscape (right-handed), and Landscape (left-handed). Portrait mode allows you to get a better view or a better operation of certain programs on your device, while Landscape mode may be optimal for viewing longer text files.

- ▶ To change the orientation, tap **Start > Settings > System tab > Screen > General** tab, and select the orientation you want.
- ▶ To smooth the edges of screen fonts for many programs, on the ClearType tab (tap **Start > Settings > System tab > Screen**), select the Enable ClearType check box.
- ▶ To increase the readability or to see more content on the screen, on the Text Size tab (tap **Start > Settings > System tab > Screen**), adjust the text size by moving the slider.

SCREEN INFORMATION



Icon	Description
	Used to enter menu directly.
	Used to make a call
	Used to send the text/ multimedia message and to view the messages in the inbox. You can activate various functions related to messages.
	Used to access Internet.

The Today Screen

Customising the Today screen

The Today screen displays important information, such as upcoming appointments and status indicators. You can tap a section on the screen to open the associated program.

- ▶ To access the Today screen, tap **Start** > **Settings** > **Personal** tab > **Today** > **Items** tab.

You can select the item you want to appear on the Today screen. To change its position, tap **Move up** or **Move Down**. If you want to customise the further task and appointment information by tapping **Options** (refer to (30) page).

Tap the **Today timeout** select the number of hours from the drop down list. If you don't use your phone after the specified length of time has elapsed, the screen switches to the Today screen.

- ▶ To synchronise the Today screen display, including the background image, tap **Start** > **Settings** > **Personal** tab > **Today** > **Appearance** tab.

You can select the desired theme for the background. If you use your own background image, tap the **Use this picture as the background** and tap **Browse** to locate the file you want.

Default MS Today Screen

On the Today screen, you can see important and recent information for the day.



1. **Start button:** Shows the Start menu that you can use directly.
2. **Date and time:** Shows today's date and current time. Tap to open the Clock & Alarm screen.
3. **Phone information:** Wireless Manager / Bluetooth phone on or off.
4. **Unread message:** You can see the unread message from Inbox account.

5. **Upcoming task:** You can see the number of active task. Tap to see the present status of all the tasks.

6. **Upcoming schedule:** You can see the upcoming schedule.

7. **No new missed calls:** You can see the missed call history.

8. **Device lock:** You can lock the device. To unlock tap the left down side.

9. **Indicators:** Connectivity, SIM card, Volume and Battery indicator.

10. Link to Calendar


















11. Link for Contacts list










Indicators

Following are some of the status icons that you may see on your device.

Icon	Description
	Bluetooth Hands-Free connect established
	Bluetooth Hands-Free channel opened
	Bluetooth High Quality Audio channel opened
	Indicates the remained battery power.
	Indicates the battery is very low.
	Battery charging.

SCREEN INFORMATION

Icon	Description
	Sound on.
	Sound off.
	Ringer in vibration mode.
	Connection is active.
	Connection is not active.
	Synchronization in progress.
	Synchronization error.
	Indicates maximum signal strength.
	No signal.
	Phone is turned off.
	Help file is available if you go start->Help in bluetooth settings window. You can use the Help to see the details of Bluetooth profiles
	No phone service.
	Searching for phone service.
	Voice call in progress.
	Calls are forwarded.
	Call on hold.
	Missed call.

Icon	Description
	GPRS (General Packet Radio Services) available
	EDGE (Enhanced Data Rates For Global Evolution) available
	WCDMA or HSDPA available
	HSDPA (High Speed Downlink Packet Access) available
	New e-mail or text messages.
	New voice mail
	There are more notifications. Tap the icon to view all.
	Indicates the device is locked.
	Device unlocked.

Using the Start Menu

The Start menu, located at the top left corner of the Today screen, displays a list of programs. It lets you close a screen and switch from one program to another. You can start a program by scrolling through the programs list and tap a program with the stylus.



Editing Today screen

1. Tap to open the Today screen.
2. Tap to start a program. The items displayed in Start menu can be synchronised by tapping **Start > Settings > Personal tab > Menus**.

3. Tap to start a recently-used program.
4. Tap to view and select more programs that are installed in your device.
5. Tap to change device settings.
6. Tap to see a Help topic for the current screen.

Program Indicators

Following are some of the icons for the programs that are already installed on your device.

Icon	Description
	ActiveSync Synchronises information between your device and a PC.
	Calculator Performs basic arithmetic and calculations, such as addition, subtraction, multiplication, and division.
	Calendar Keeps track of your appointments and creates meeting requests.
	Camera Snaps photos or shoots video clips with accompanying audio.
	Wireless Manager Allows you to manage the device's connection (including Wi-fi, Bluetooth, and Phone).
	Contacts Keeps track of your friends and colleagues.

SCREEN INFORMATION

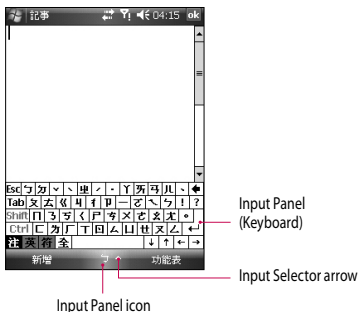
Icon	Description
	Excel Mobile Creates new workbooks or lets you view and edit Excel workbooks.
	File Explorer Enables you to organize and manage files on your device.
	Games Lets you play two pre-installed games: Bubble Breaker and Solitaire .
	Help Enables you to see Help topics for a program on your device.
	Internet Explorer Internet Explorer browses Web and WAP sites, and downloads new programs and files from the Internet.
	Mobile Java Enables you to download and install Java applications, such as games and tools, on your device.
	Messaging Sends and receives e-mail and text messages.
	Notes Creates handwritten or typed notes, drawings, and recordings.
	Phone Makes and receives calls, switches between calls and sets up conference calling.

Icon	Description
	Pictures & Videos Collects, organizes, and sorts picture and video files in the My Pictures folder of your device or on a storage card.
	Messenger contacts Sends and receives instant messages with your Windows Live Messenger contacts.
	PowerPoint Mobile Lets you view Powerpoint slides and presentation .
	Search Enables you to search contacts, data, and other information on your device.
	Tasks Keeps track of your tasks.
	Windows Media Enables the multimedia function on your device.
	Word Mobile Creates new documents or lets you view and edit Word documents
	Internet Share Allows you to use your device as a internet sharing device.
	FM Radio Enables you to hear FM Radio.
	PSNote Enables a multimedia to user input editor handwriting recognition.
	Autoprofile Enables to configure the network profile for Internet, MMS, Java, Email automatically.

ENTERING AND SEARCHING INFORMATION

You are available to the various input methods on the screen, including **Block Recognizer**, **Keyboard**, **Letter Recognizer**, and **Transcriber**.

Overview of Input Panel



Using the Keyboard

To enter text, symbols, and numbers, you can either type using the QWERTY Keyboard or the standard on-screen **Keyboard**.

Using the standard on-screen Keyboard

The on-screen Keyboard is available when text entry is possible. You can enter text by tapping keys on the keyboard that are displayed on the screen.

Enter text using the on-screen keyboard

- ▶ The on-screen keyboard is available when text entry is possible.
- ▶ To make the keys larger, tap the Input Selector arrow, and then Options. In the Input method list, select Keyboard, and then tap Large Keys.
- ▶ General rule for entering text is same as MS based PC.

ENTERING AND SEARCHING INFORMATION

Using Letter Recognizer

With Letter Recognizer, you can write individual letters, numbers, and punctuation, which are then converted into typed text.

Enter text using Letter Recognizer

- ▶ Letter Recognizer is available when text entry is possible.
- ▶ Preferred word list will be disappeared if there is no user reaction for 6 seconds.

Using Block Recognizer

With Block Recognizer, you use a single stroke to write letters, numbers, symbols, and punctuation, which are then converted into typed text.

Enter text using Block Recognizer

- ▶ Block Recognizer is available when text entry is possible.
- ▶ With Block Recognizer, you use a single stroke to write letters, numbers, symbols, and punctuation, which are then converted into typed text.
- ▶ Preferred word list will be disappeared if there is no user reaction for 6 seconds.
- ▶ Enter letters by writing in the abc (left) area of the box.
- ▶ Enter numbers by writing in the 123 (right) area of the box.
- ▶ Enter symbols and punctuation by tapping in either area of the box and then writing the desired character.

Using Transcriber

Transcriber is a handwriting recognition program that allows you to write in cursive, print, or a combination of both. Transcriber works transparently in the background of programs, recognizing words with its integrated dictionary. When Transcriber is turned on, it interprets stylus movement anywhere on the screen as handwriting input. For more information about using Transcriber, see Help on your device.

To start Transcriber

1. Start a program that accepts user input, such as Word Mobile.
2. Tap the Input Selector arrow, and tap Transcriber. The Transcriber introductory screen appears.

To write using Transcriber


1. In a program, position the cursor where you want text to appear.
2. Use the stylus to write anywhere on the screen. The handwriting will be converted to text shortly after you lift the stylus from the screen.

To enter punctuation and symbols

Transcriber comes with an on-screen keyboard that provides an easy way to add punctuation or a special symbol to existing text.

- ▶ From a program, tap  on the Transcriber toolbar. The keyboard remains visible until you tap the button again.

Note

- ▶ *To reposition the keyboard, tap and hold the title bar, then drag to the desired location. When no text is selected, you can also open the keyboard by doing the  gesture.*








To edit text






1. In a program, draw a line across the text you want to edit.
2. After you lift the stylus from the screen, the line will disappear and the selected text will be highlighted.
3. Do either of the following:
 - ▶ Rewrite the text.
 - ▶ Use gestures to capitalize letters, insert a space, and so on.

ENTERING AND SEARCHING INFORMATION

Transcriber Gestures

Use quick strokes of the stylus to edit your text or to insert returns, spaces, or tabs.

Do	To
	Insert a paragraph return at the cursor. The horizontal portion of the gesture must be at least two times longer than the vertical portion.
	Insert a space at the cursor. The horizontal portion of the gesture must be at least two times longer than the vertical portion.
	Move the cursor one space back and erase any text.
	Do the gesture by drawing a line from right to left.
	Open the menu of alternate words if a word is selected or the onscreen Transcriber keyboard if no text is selected.
	Do the gesture by drawing a line straight down and back up.
	Change the capitalization of a selected letter, word, or block of text. Do the gesture by drawing a line straight up.

Do	To
	Undo the last action. Do the gesture by drawing a line straight up and back down.
	Copy the selected text. Do the gesture by drawing a line from left to right and back.
	Cut the selected text. Do the gesture by drawing a line from right to left and back.
	Paste copied or cut text. Do the gesture by drawing a line from the lower left of the screen diagonally up toward the right and back down to the right.
	Insert a tab. The horizontal portion of the gesture must be at least two times longer than the vertical portion.

Note

► You can also use the Enter, Space, and Backspace buttons on the Transcriber toolbar.

Drawing and Writing on the Screen

You can draw directly on the screen, or write on the screen and save notes in your own handwriting. To do this, you must set the input mode in Notes to **Writing**.

If you prefer to use handwriting or frequently add drawings to your notes, you may find it helpful to set **Writing** as the default input mode. If you prefer typed text, set **Typing** as the default input mode.

To set the input mode for Notes

1. Tap **Start > Programs > Notes**.
2. In the note list, tap **Menu > Options**.
3. In the **Default mode** box, tap one of the following:
 - ▶ **Writing** if you want to draw or enter handwritten text in a note.
 - ▶ **Typing** if you want to create a typed note.
4. Tap **OK**.

To write a note

1. Tap **Start > Programs > Notes**.
2. In the note list, tap **New**.
3. Write your text on the screen.
4. When finished, tap **OK** to return to the note list.

Note

- ▶ To select handwritten text, tap and hold next to the writing. As soon as dots appear, and before they form a complete circle, quickly drag across the writing. If a letter crosses three ruled lines, it is treated as a drawing rather than text.

To draw in a note

1. Tap **Start > Programs > Notes**.
2. In the note list, tap **New**.
3. To draw on the screen, use the stylus like a pen.
4. A selection box appears around your drawing.
5. When finished, tap **OK** to return to the note list.

Note

- ▶ To select a drawing (for example, to copy or delete it), tap and hold the drawing briefly. When you lift the stylus, the drawing is selected.

Recording a Note

You can create a stand-alone recording (voice note) or you can add a recording to a note.

To create a voice note

1. Tap **Start > Programs > Notes**.
2. Do one of the following:
 - ▶ To create a stand-alone recording, record from the note list.

ENTERING AND SEARCHING INFORMATION

- ▶ To add a recording to a note, create or open a note.
- 3. If you do not see the Recording toolbar, tap **Menu > View Recording Toolbar**.
- 4. Hold your device's microphone near your mouth or other source of sound.
- 5. If you are adding a recording to a note, tap OK to return to the note list when finished.
- 6. If you are recording in an open note, an icon will appear in the note.
- 7. If you are creating a stand-alone recording, the recording will appear in the note list.

To change recording formats

1. Tap **Start > Settings > Personal tab > Input**.
2. Tap the Options tab, and in the **Voice recording format list**, tap the format you want.
3. Tap **OK**.

Note

- ▶ You can also change recording formats from within Notes. In the note list, tap **Menu > Options > Global Input Options link** (at the bottom of the page).

Searching Information

You can search for files and other items stored on your device in the My Documents folder or on a storage card. You can search by file name or by words located in the item. For example, you can search in e-mail messages, notes, appointments, contacts, and tasks, as well as in online Help.

To search for a file or an item

1. Tap **Start > Programs > Search**.
2. In Search for, enter the file name, word, or other information you want to search for.
3. If you have looked for this item before, tap the Search for arrow and select the item from the list.
4. In **Type**, select a data type to help narrow your search.
5. Tap Search.
6. The **My Documents** folder and subfolders are searched.
7. In the **Results** list, tap the item you want to open.

GENERAL FUNCTIONS


Adjust the device volume



You can set the volume of System and Ringtone, which can be set the volume On or Vibrate state or Off.

- ▶ **System volume** : You can change the volume for sounds, such as the sound you hear when you tap program names and menu options.
- ▶ **Ringer volume** : You can set the volume of Ringtone.


Note

- ▶ To adjust the conversation phone volume, you must do it during a call. Adjusting the volume at another time will affect the ring, notification, and MP3 sound levels.
When you activate Vibrate mode, sound will automatically be muted and the device will vibrate when an incoming call is received. The Vibrate icon () will appear in the title bar to indicate that Vibrate mode is activated.


Making a Call

You can make a call from **Phone**, **Contacts**, and **Speed Dial**.

Make a call from Phone

- ▶ On the Phone screen, tap the desired phone number, and tap the  button.

Note


- ▶ If you tap a wrong number, tap the Back arrow () to erase individual numbers one at a time. To delete all the numbers, tap and hold the Back arrow.

GENERAL FUNCTIONS

Make a call from Contacts

- ▶ Tap **Start > Contacts**.
- ▶ Tap the desired contact, and tap **Call**.
- ▶ You can also tap the desired contact in the contacts list, and tap the phone number that you want to call. Or, tap and hold the desired contact, and on the shortcut menu, tap **Call Work**, **Call Home**, or **Call Mobile**.

Make a call from Speed Dial

Use Speed Dial to call frequently-used numbers with a single tap. For example, if you assign a contact to the location 2 in Speed Dial, you can simply tap and hold  on the Phone screen to dial the contact's number. Before you can create a Speed Dial entry, the number must already exist in Contacts.



To create a Speed Dial entry

1. On the Phone screen, tap **Speed Dial** or tap **Menu > View > Speed Dial**.
2. Tap **Menu > New**.
3. Tap a contact. Tap the phone number for which you want to create a Speed Dial.
4. In the **Location** box, select an available location for the new Speed Dial.


Receiving a Call

When you receive a phone call, a message will appear, giving you the option to either answer or ignore the incoming call.

To answer or reject an incoming call

- ▶ To answer the call, tap Answer, or press  on the device.
- ▶ To reject the call, tap Ignore, or press  on the device.

To end a call

Once an incoming or outgoing call is in progress, you can tap End or press  on the device to hang up.

In-call Options

To put a call on hold

Your device notifies you when you have another incoming call, and gives you the choice of rejecting or accepting the call. If you are already on a call and accept the new call, you can choose to switch between the two callers, or set up a conference call between all three parties.

1. Tap Answer to take the second call, and put the first one on hold.
2. To end the second call and return to the first call, tap End or press END on your device.

To switch between two calls

- ▶ Tap **Swap**.

To set up a conference call

1. Either put a call on hold, and dial a second number; or, accept a second incoming call when you already have one in progress.
2. Tap **Menu > Conference**.

Note

- ▶ *Not all service providers support conference calling. Contact your service provider for details.*

To turn on and off the Speakerphone

The built-in Speakerphone on your device allows you to talk hands-free or lets other people listen to the conversation.


- ▶ During a call, tap Speaker On. The General functions speakerphone icon () appears in the title bar.
- ▶ To turn off the speakerphone, tap Speaker Off.

WARNING

- *To avoid damage to your hearing, do not hold your device against your ear when the Speakerphone is turned on.*

To mute a call

You can turn off the microphone during a call, so that you can hear the caller but the caller cannot hear you.

- ▶ During a call, tap **Mute**.
- ▶ When the microphone is turned off, the mute icon () appears on the screen. Tap **Unmute** to turn on the microphone again.

Additional Dialing Information


Make an emergency call

- ▶ Enter the international emergency number for your locale, and tap Talk.

Note

- ▶ *Additional emergency numbers may be included in your SIM card. Contact your service provider for details.*

Make an international call

1. Tap and hold  on the Phone keypad until the + sign appears. The + replaces the international prefix of the country that you are calling.
2. Enter the full phone number you want to dial, and tap Talk. The full phone number includes country code, area code (without the leading zero, if any) and phone number.

SIM Tool Kit (STK)

A SIM card must be inserted in your device in order to use this feature, which allows you to access a range of information services provided by your service provider.

1. Tap **Start > Programs > STK Service** icon. A list of provided services appears.
2. To access a service, tap the item in the list.

SYNCHRONIZING YOUR DEVICE

Using ActiveSync

ActiveSync synchronises information on your device with information on your PC, such as Outlook content.

- ▶ Synchronise information, such as Outlook E-mail, Contacts, Calendar, or Tasks information on your device with your PC, as well as pictures, video, and music.
- ▶ Synchronise Outlook E-mail, Contacts, Calendar appointments, and Tasks on your device directly with Exchange Server so that you can stay up to date even when your PC is turned off.
- ▶ Exchange files between your device and your PC without synchronizing.
- ▶ Select which types of information are synchronised and specify how much information is synchronised. For example, you can choose how many weeks of past Calendar appointments to synchronise.

Before you can synchronise information with a PC, you must first install ActiveSync on your PC and create a synchronization relationship between your device and the PC. You can install ActiveSync from the Getting Started disc that comes. ActiveSync is already installed on your device.

Once you have installed ActiveSync and set up a synchronization relationship, ActiveSync on the PC recognizes your device when you connect it, and automatically transfers the synchronization settings you specified on your device.

To install and set up ActiveSync

1. Install ActiveSync on your PC, as described on the Getting Started disc. After Setup completes, the Sync Setup Wizard automatically starts when you connect your device to the PC.
2. Follow the instructions on the screen to complete the wizard. In the Sync Setup Wizard, do one or both of the following:
 - ▶ Create a synchronization relationship between your PC and the device.
 - ▶ Configure an Exchange Server connection to synchronise directly with Exchange Server.
3. Choose information types to synchronise.

Note

- ▶ *When you finish the wizard, ActiveSync synchronises your device automatically. Once synchronization completes, you can disconnect your device from your PC.*

SYNCHRONIZING YOUR DEVICE

Setting Up Windows Vista™

Microsoft Windows Mobile® Device Center is the replacement for Microsoft® ActiveSync® on Windows Vista™.

Note

- ▶ Some versions of Windows Vista come with Windows Mobile Device Center already installed. If Windows Mobile Device Center is not available on your Windows Vista, you can install it from the Getting Started Disc that came with your device.

Set up synchronization in Windows Mobile Device Center

When you connect your device to your PC and start Windows Mobile Device Center for the first time, you are asked to create a Windows Mobile partnership with your device. Follow the steps below to create a partnership.

- ▶ Connect your device to your PC. Windows Mobile Device Center configures itself and then opens.
- ▶ On the license agreement screen, click **Accept**.
- ▶ On the Windows Mobile Device Center's Home screen, click **Set up your device**.

Note

- ▶ Choose **Connect without setting up your device** if you only want to transfer media files, check for updates, and explore your device but not sync Outlook information.
- ▶ Select the items you want to synchronize, then click **Next**.
- ▶ Enter a device name and click **Set Up**. When you finish the setup wizard, Windows Mobile Device Center synchronizes your device automatically. Notice that Outlook e-mails and other information will appear on your device after synchronization.

Use Windows Mobile Device Center

To open Windows Mobile Device Center, click **Start > All Programs > Windows Mobile Device Center** on your Windows Vista computer. On Windows Mobile Device Center, you can do the following:

- ▶ Click **Mobile Device Settings** to change synchronization settings.
- ▶ When you click **Pictures, Music and Video > ___ new pictures/video clips are available for import**, a wizard guides you to tag and transfer photos from your device to the Photo Gallery on your Windows Vista PC.

- ▶ Click **Pictures, Music and Video > Add media to your device from Windows Media Player** to synchronize music and video files using Windows Media™ Player. For more information, see “Windows Media® Player Mobile” in Chapter 11.
- ▶ Click **File Management > Browse the contents of your device** to view documents and files from your device.

Synchronizing Information

When you connect your device to the PC using a USB or a Bluetooth connection, ActiveSync will immediately synchronise. While the device is connected, ActiveSync synchronises every time you make a change on either the PC or the device.

Synchronizing Outlook information

If you have set up a synchronization relationship between your device and the PC, synchronization keeps Outlook information up-to-date on both computers. ActiveSync synchronises a limited amount of information by default to save storage space on your device.

You can change the amount of information synchronised for a given information type in Settings for the information type.

For example, if you have set up synchronization with two PCs (PC1 and PC2), which have different items, and you synchronise Contacts and Calendar on the device with both computers, the result is as follows:

Location	New state
PC1	All Outlook contacts and calendar appointments that were on PC2 are now also on PC1.
PC2	All Outlook contacts and calendar appointments that were on PC1 are now also on PC2.
Device	All Outlook contacts and calendar appointments from both PC1 and PC2 are on the device.

To start and stop synchronization

- ▶ To synchronise Outlook information and other local information on the PC, including media files, connect your device to the PC using Bluetooth or a cable.

SYNCHRONIZING YOUR DEVICE

- ▶ If you are synchronizing directly with Exchange Server, you can use this connection to the PC to "pass through" to the network, or you can synchronise without connecting to the PC over a cellular or Wi-Fi network.
- ▶ In ActiveSync, tap **Sync**. To end synchronization before it completes, tap **Stop**. To change which information is synchronised
 1. In ActiveSync on the device, tap **Menu** > **Options**.
 2. Do one or both of the following:
 - ▶ Select the check box for any items you want to synchronise. If you cannot select a check box, you might have to clear the check box for the same information type elsewhere in the list.
 - ▶ Clear the check box for any items you want to stop synchronizing.
 3. To stop synchronizing with one PC completely, tap the PC and tap **Delete**.

Note

- ▶ *Outlook e-mail can be synchronised with only one computer. To change available synchronization settings, select the type of information and tap **Settings**.*

To synchronise directly with Exchange Server

1. In ActiveSync on the device, tap **Menu** > **Configure Server**. If you have not yet set up synchronization with Exchange Server, this will say **Add Server Source**.
2. In **Server address**, enter the name of the server running Exchange Server, and tap **Next**.
3. Enter your user name, password, and domain, and tap **Next**. To change the rules for resolving synchronization conflicts, tap **Advanced**.
4. Select the check boxes for the types of information items that you want to synchronise with Exchange Server.
5. To change available synchronization settings, select the type of information, and tap **Settings**.
6. Tap **Finish**.

Synchronizing via Bluetooth

You can connect your device to the PC to synchronize using Bluetooth.

To synchronise with a PC via Bluetooth

1. Firstly, check "Allow connections to one of the following" of the ActiveSync connections Settings menu on your PC. Select the proper COM port.

If there is not available connections, then you should first make a Bluetooth pairing.

2. Select the ActiveSync via Bluetooth item in Bluetooth connection wizard(Bluetooth Settings->Bluetooth Manager->new->ActiveSync via Bluetooth).

COMMUNICATIONS

Messages

This menu includes functions related to Text Messages, MMS, Email IMAP, Email POP3 as well as New E-mail Account. You can send and receive Outlook e-mail, Internet e-mail through an Internet service provider (ISP), and text messages. You can also access e-mail from work using a VPN connection.

To set up an e-mail account

You need to set up an e-mail account that you have with an Internet service provider (ISP) or an account that you access using a VPN server connection (typically a work account) before you can send and receive mail.

- ▶ Tap **Start > Messaging**.
- ▶ Tap **New E-mail Account**.
- ▶ Enter your e-mail address, and tap **Next**. **Auto configuration** attempts to download necessary e-mail server settings so that you do not need to enter them manually.
- ▶ Once **Auto configuration** has finished, tap **Next**.
- ▶ Enter your name (the name you want displayed when you send e-mail), user name, and password; tap **Next**.

Select the **Save Password** check box if you want to save your password so that you do not need to enter it again.

If **Auto configuration** was successful, the **Your name** and **User name** fields automatically get populated. Tap **Next**, and then **Finish** to complete setting up your account, or tap **Options** to access additional settings.

If **Auto configuration** is unsuccessful or you have an account you access using a VPN server connection, contact your ISP or network administrator for the following information and enter it manually:

New Text Messages

You can write and edit text message, checking the number of message pages.

- ▶ Tap **Start > Messaging > Text Message > Menu > New**

Note

Account Name "Text Message" can be changed by "SMS" according to country.

- ▶ Enter the e-mail address or text message address of one or more recipients, separating them with a semicolon. To access addresses and phone numbers from **Contacts**, tap **To**.

- ▶ Enter your message. To quickly add common messages, tap **Menu > My Text** and tap a desired message.
- ▶ To check the spelling, tap **Menu > Spell Check**.
- ▶ Tap **Send**.

New MMS Messages

You can configure Multimedia message using the device camera to capture photos and video clips while composing a new MMS message, and send them along with your message.

Note

You can also send an MMS message directly from the Pictures & Videos or Camera programs.

- ▶ Select a picture from My Pictures, and tap **Menu > Send**. In Select an account, tap **MMS**.
- ▶ Capture a photo or an MMS video clip using the camera, and tap **Send**. In Select an account, tap **MMS**.

To start MMS message

You can compose MMS messages in a combination of various slides, where each slide can consist of a photo, audio or video clip, and/or text.

- ▶ Tap **Start > Messaging > MMS > Menu > New**.
- ▶ On the Choose a Media Message screen, select a template from the list of predefined templates.
- ▶ In **To**, enter the recipient's phone number or e-mail address directly, or tap **To**, **Cc**, or **Bcc** to choose a phone number or an e-mail address from Contacts.
- ▶ Enter a subject for your message.
- ▶ Tap to select and send a photo or video clip.
- ▶ Enter text and insert audio clips by tapping the respective areas.
- ▶ Tap **Send** to send the message.

Managing messages

- ▶ Tap **Start>Messaging**, select an Account.
- ▶ Tap **INBOX**, you can view **MMS, Outlook E-mail, Text Messages, Email IMAP** and **Email POP3** folders.
- ▶ Tap the folder and you can select message box.
 1. **Deleted Items:** You can view the deleted items.
 2. **Drafts:** You can view saved messages. Select a message and you can edit the message.

COMMUNICATIONS

3. **Inbox:** You can view received messages. Select a message and view.
4. **Outbox:** The Outbox is temporary storage place for messages waiting to be sent. Failed messages are also placed in Outbox.
5. **Sent Items:** Show the messages you sent (Message/Email).

Note

You tap *Sort* by on the upper right bar and then you can sort messages by *Message Type, From, Received, Subject*.

To reply to or forward a message

1. Open the message and tap **Reply**, or **Menu > Reply All**, or **Menu > Forward**.
2. Enter your response. To quickly add common messages, tap **Menu > My Text** and tap a desired message.
3. To check the spelling, tap **Menu > Spell Check**.
4. Tap **Send**.

Tips To see more header information.

Note

You will be alerted when you have received messages. They will be stored in the Inbox.

In the Inbox, you can identify each message by icons.

If the phone shows 'No space for SIM message', you have to delete some messages from the Inbox. If the phone displays 'No space for message', you can make space of each repository by deleting messages, media and applications.

Phone

You can use easily with SmartDialler feature. If you press a number on the keypad, the screen displays the phone number in Call History, Starting with the number you enter, and the names in Contacts or Call History, starting with the characters you enter.

You can select you want to call number.

You can also make an international call or emergency call.

Note

*You can find your phone number by tapping **Start > Settings > Phone**.*


Make a call

Enter a phone number by tapping the Dialler screen keypad or by pressing the number on the keypad.

Tap Talk or press  to make a call.

When a call is connected, the call duration time displays.

Ending a call

You can tap End or press  to end the call.

Make a call from History

Tap Call History, you can choose and call.

When you tap the call you want to view, the screen shows the time and date you received of made a call and the duration of a call.

You can personalize the settings of your phone, the services you have, and the network to which you are connected.

Make a call using Speed dial

You can create a speed dial list.

Tap **Speed Dial**>**Menu**>**New**, you can select the contact list with tapping.

Call logs

You can view the recently missed, received and dialed calls.

You can make a call, send text message, multimedia message and save to contacts.

You can delete the number selected or all at once.

Save to Contacts

You can add the contact info from a communication event to your Contacts.

View Note

To view detailed information about the communication event.

Delete

Delete all log contents.

Send Text Message...

After you have found the number you want, you can send a text message.

Send Multimedia Message

After you have found the number you want, you can send multimedia message.

[Option menu]

Filter

- ▶ **All Calls:** Allows you to view the missed, received, and dialled call records. You can make a call, or send a message to the number you have selected from the records. You can also save the number in Contacts.
- ▶ **Missed:** Allows you to view the last 20 phone numbers from which someone unsuccessfully tried to reach you.
- ▶ **Outgoing:** Allows you to view the last 20 phone numbers that you have called or tried to call.
- ▶ **Incoming:** Allows you to view the last 20 phone numbers that you have answered.

Delete All Calls

You can delete all calls.

Call Timers...

You can view the duration of calls to and from your phone.

Contacts

Contacts is your address book and information storage for the people and business you communicate with. Store phone numbers, e-mail addresses, home addresses, and any other information that relates to a contact, such as a birthday or an anniversary date. You can also add a picture or assign a ring tone to a contact.

From the contact list, you can quickly communicate with people. Tap a contact in the list for a summary of contact information. From there, you can call or send a message.

If you use Outlook on your PC, you can synchronise contacts between your device and PC.

Overview of contacts

Contacts is your address book and information storage for the people and business you communicate with. Store phone numbers, e-mail addresses, home addresses, and any other information that relates to a contact, such as a birthday or an anniversary date. You can also add a picture or assign a ring tone to a contact.

To create a contact

1. Tap **Start > Contacts**.
2. Tap **New** and enter the contact information.
3. When finished, tap **OK**.

Tip

- ▶ *If someone who is not in your list of contacts calls you or sends you a message, you can create a contact from Call History, or from the message by tapping Menu > Save to Contacts. In the list of contact information, you'll see where you can add a picture or assign a ring tone to a contact.*

To change contact information

1. Tap **Start > Contacts**.
2. Tap the contact.
3. Tap **Menu > Edit** and enter the changes.
4. When finished, tap **OK**.

To work with the contact list

There are several ways to use and synchronise the contact list. Here are a few tips:

1. Tap **Start > Contacts**.
2. In the contact list, do any of the following:

- ▶ In Name view, you can search for a contact by entering a name or by using the alphabetical index. To switch to Name view, tap **Menu > View By > Name**.

- ▶ To see a summary of information about a contact, tap the contact. From there you can also make a call or send a message.

- ▶ To see a list of available actions for a contact, tap and hold the contact.

- ▶ To see a list of contacts employed by a specific company, tap **Menu > View By > Company**. Then, tap the company name.

To copy SIM contact to Contacts

If you have saved contacts on your SIM card, you can copy them into Contacts on your device one by one.

1. Tap **Start > Contacts**.
2. Tap the contact to copy.
3. Tap **Menu > Save to Contacts**.

Or similarly you can copy Contacts on your device to your SIM card one by one, by selecting **Save to SIM** menu.

To find a contact

There are several ways to find a contact when your contact list is long.

1. Tap **Start > Contacts**.
2. If you are not in Name view, tap **Menu > View By > Name**.
3. Do one of the following:
 - ▶ Begin entering a name in the provided text box until the contact you want is displayed. To show all contacts again, tap the text box and clear the text.
 - ▶ Use the alphabetical index displayed at the top of the contact list. When you tap the alphabetical index, the selection highlight moves to the first item beginning with that alphabet.
 - ▶ Filter the list by categories. In the contact list, tap **Menu > Filter**. Then, tap a category you've assigned to a contact. To show all contacts again, select **All Contacts**.
 - ▶ You can also find a contact tap **Start > Programs > Search**.

MULTIMEDIA



If you tap the Multimedia icon, you can enter the menu related to Multimedia such as camera, video camera, voice recorder, MP3, Radio, and Java games.

Note

- ▶ Do not change the default folder names, or it will not work properly.

Camera

Do one of the following to display the camera capture screen:

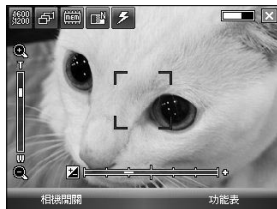
1. Press the  key to enter camera capture mode directly. Or, tap the Multimedia icon, and then select Camera menu.
2. Focus on the subject to capture the image, and then press  or OK/Confirm key.

You can select the Internal camera or External camera with tapping Camera Switch on the left down side.

3. You can save the picture automatically.
4. The photo is saved in the My Pictures folder.
You can find with tapping Pictures & Videos.

Before taking a picture, you can view the menu as follows:

- ▶ **Mode:** Camera/Video Camera/Frame Shot
- ▶ **Camera Switch:** Internal/External
- ▶ **Pictures & Videos:** Go to Pictures & Videos program
- ▶ **Resolution:** 320X240, 640X480, 1024X768, 1600X1200
- ▶ **Timer:** Allows you to select the delay time (Off, 5 Seconds, 10 Seconds, 15 seconds). Then the phone takes a photo after the specified time.
- ▶ **Burst Mode:** 1, 3, 6, 9
- ▶ **Flash:** Allow you to set the flash when you take a photo in dark place. (Off/Always on/When taking)
- ▶ **White Balance:** Auto, Daylight, Cloudy, Illuminate, Indoors
- ▶ **Filter:** None/Black and White/Negative/Sepia



Configuring Camera mode

From the Camera preview screen, tap Menu>Camera Options to access camera options.

- ▶ **File save:** You can set the photo to automatically save or manually save after taking.(Automatic/Manual)
- ▶ **Video type:** You can choose the type with Normal or MMS.(Normal/MMS). If you choose MMS type, video recording will be stopped automatically when it reach MMS maximum size.
- ▶ **Storage:** You can select a storage space. Phone or Memory card.(Internal/External)
- ▶ **Quality:** You can set the camera quality. (Super fine/ Fine/ Standard)
- ▶ **Auto focus:** You can set auto focus(On/ Off)


Video Camera

1. Select Video Camera menu. Once the settings are displayed on the screen, you can scroll through them touching the icons. Scroll to the setting you wish to change, tap the screen and it will bring up the setting values. Scroll to your preferred choice.

2. To start recording press  or OK/Confirm key. As soon as it starts to record a timer will be displayed.



Same as Camera settings except of **Resolution, Sound**. For details, refer to **Multimedia > Camera**

- ▶ **Resolution:** 128x96, 176x144, 320x240
 - ▶ **Sound:** With/Without
3. Press the  or OK/Confirm key to end the recording and this will now be saved.

Frame shot

You can apply one of 19 frame effects when taking a picture .






Tap the navigation button right or left, to change the frame.






Same as Camera settings. For details, refer to **Multimedia > Camera**

Windows Media

You can use Microsoft Windows Media Player 10 Mobile for Pocket PC to play digital audio and video files that are stored on your device or on a network, such as on a Web site.

Using Windows Media Player, you can play both audio and video files. These are the following file formats that are supported by this version of Windows Media Player (WAV, WMA, WMV, MP3, MIDI, SP-MIDI, SMAF, AAC, AMR, 3GP, MP4 etc).

Icon	Description
	Plays/Pauses a file.
	Increases the volume level.
	Decreases the volume level.
	Skips to the beginning of the current file or to the previous file.
	Skips to the next file.

Icon	Description
	Adjusts the playback progress of a selected file.
 	Turns the sound on or off.
	Displays a video by using the entire screen (full screen).
	Displays a Web site where you can find music and videos to play.

Windows Media Player has three primary screens:

Playback screen

The default screen that displays the playback controls (such as Play, Pause, Next, Previous, and Volume), the album art window, and the video window. You can change the appearance of this screen by choosing a different skin.

When you are viewing the Playback screen, the following commands appear on **Menu**.

- ▶ **Library:** Displays the Library screen so you can choose a file to play.
- ▶ **Play/Pause:** Starts or pauses playback.
- ▶ **Stop:** Stops playback.

- ▶ **Shuffle /Repeat:** Plays the items in the Now Playing playlist randomly/ repeatedly.
- ▶ **Full Screen:** When a video is playing, displays it by using the entire screen.
- ▶ **Options:** Lets you adjust various Windows Media Player options, including network, skin, and hardware button options.
- ▶ **Properties:** Displays information about the currently playing file.
- ▶ **About:** Displays information about Windows Media Player, such as the version number. About the screens and menus

Now Playing screen

The screen that displays the Now Playing playlist. This special playlist indicates the currently playing file and any files that are “queued up” to play next.

When you are viewing the Now Playing screen, the following commands appear on **Menu**.

- ▶ **Library:** Displays the Library screen so you can choose a file to play.
- ▶ **Move Up/ Down:** Moves the selected item up/down in the playlist order.
- ▶ **Remove from:** Playlist Deletes the selected item from the playlist.

- ▶ **Shuffle/Repeat:** Plays the items in the Now Playing playlist randomly/ repeatedly.

- ▶ **Clear Now:** Playing Deletes all items from the Now Playing playlist.

- ▶ **Error Details:** Displays error information about the selected item (an exclamation mark appears before the item name if error details are available).

- ▶ **Properties:** Displays information about the selected file.

Library screen

The screen that lets you quickly find your audio files, video files, and playlists. It contains categories such as **My Music, My Video, My TV, and My Playlists**.

When you are viewing the Library screen, the following commands appear on **Menu**.

- ▶ **Queue Up:** Adds the selected item to the end of the current (Now Playing) playlist.
- ▶ **Delete from Library:** Deletes the selected item from the library.
- ▶ **Now Playing:** Displays the Now Playing screen.
- ▶ **Library:** Displays the Library screen so you can choose a file to play.

- ▶ **Update Library:** Adds new items to the library by searching your device or storage card.
- ▶ **Open File:** Lets you find and play files that are stored on your device or storage card but that are not in the library..
- ▶ **Open URL:** Lets you play a file on a network, such as the Internet.
- ▶ **Properties:** Displays information about the selected file.

At the bottom of each screen is a menu called Menu. The commands on this menu change depending upon which screen you are viewing.

FM Radio

You can search radio stations and enjoy listening to the radio.

Note

- ▶ *To improve the radio reception, extend the headset cord which functions as the FM antenna.*
- ▶ *You cannot use the FM radio without the headset.*

1. Tap the corresponding number key of a channel to store the currently selected radio station into.
2. After presetting the radio channels, you can listen to all the preset channels.

3. You can adjust frequency and change the radio station in the selected channel. You can search for the next station by tapping for at least two seconds.

4. You can access the following option menus tapping menu tap.

- ▶ **Scan:** If you tap Scan, it automatically sets the radio channels. If you want to save current channel, then stop->Menu->save preset.
- ▶ **Save preset:** You can set the channel that you use frequently. It can be found in preset list.
- ▶ **Options:** Allows to Enable RDS and Alternative Frequency Switching

You can hear FM radio with Bluetooth Headset if Bluetooth Hand-free channel opened.

Note

- ▶ ***Enable RDS:** On the screen displays the received data message from radio station.*

Pictures & Videos

The Pictures and Videos program collects, organizes, and sorts images and video clips in the following formats on your device.

MULTIMEDIA

File Type	File Extensions
Image	*.bmp, *.jpg
Video	*.avi, *.wmv, *.mp4, *.3gp

You can view the pictures as a slide show, bean them, send them via e-mail, edit them, or set them as the background on the Today screen.

To copy a picture or video clip to your device

You can copy pictures from your PC and view them on your device.

- ▶ Copy the pictures from your PC or a storage card to the My Pictures folder on your device.

Note

- ▶ *You can also copy pictures from your PC to your device using a memory card. Insert the memory card into the memory card slot on your device, then copy the pictures from your PC to the folder you created on the memory card.*

To view pictures

1. Tap **Start > Programs > Pictures & Videos**. The images in the My Pictures folder appear as thumbnails by default.

2. Select a picture and tap View. If you cannot find a picture in the default My Pictures folder, go to another folder by tapping the Down arrow.

- ▶ **Zoom:** Allows the panel buttons to zoom in or out of the area highlighted by the red box.

To play videos with audio

1. Tap Start > Programs > Pictures & Videos. The video files in the My Pictures folder appear as thumbnails by default, which appear with a media icon.
2. Select a video and tap the thumbnail to play it with the built-in Windows Media Player.

To sort pictures and video clips

If you store a large number of pictures or video clips on your device, you may find it helpful to sort them to quickly find a specific picture or clip. You can sort by name, date, and size.

1. Tap **Start > Programs > Pictures & Videos**.
2. Tap the sort list (labeled Date by default), and select the item you want to sort by.

To delete a picture or video clip

Do any of the following to remove a picture or a video clip:

- ▶ Select a picture or video clip on the Pictures & Videos screen, and tap **Menu > Delete**. Tap **Yes** to confirm the deletion.
- ▶ Tap and hold the thumbnail of the picture you want to delete, then tap **Delete**.

To edit a picture or video clip

You can rotate, crop, and adjust the brightness and color contrast of your pictures.

1. Tap **Start > Programs > Pictures & Videos**.
2. Tap the picture you want to edit.
3. Tap **Menu > Edit**, and do any of the following:
 - ▶ To rotate a picture 90 degrees counterclockwise, tap **Rotate**.
 - ▶ To crop a picture, tap **Menu > Crop**. Then, tap and drag to select the area to crop. Tap outside the box to stop cropping.
 - ▶ To adjust the brightness and contrast levels of a picture, tap **Menu > AutoCorrect**.

Note

- ▶ *To undo an edit, tap Menu > Undo. To cancel all unsaved edits you made to the picture, tap Revert to Saved.*

To set a picture as the Today screen background

You can use a picture as the background on the Today screen.

1. Tap **Start > Programs > Pictures & Videos**.
2. Select the picture you want to set as the background.
3. Tap **Menu > Set as Today Background**.
4. In **Transparency level**, select a higher percentage for a more transparent picture, or a lower percentage for a more opaque picture.
5. Tap **OK**.

To send pictures and video clips via e-mail

You can send pictures and video clips to other devices via e-mail.

1. First, set up Messaging to send and receive messages.
2. From the program, select the item you want to send.
3. Tap **Menu > Send**, and select one account (such as Outlook E-mail or MMS) to send the attached item.
4. A new message is created with the item attached.

5. Enter the recipient name and subject, and tap **Send**. The message will be sent the next time you synchronise your device.

Note

- ▶ *Pictures and video clips are saved automatically before they are sent.*

To send pictures and video clips via Bluetooth

You can send pictures and video clips to other devices via Bluetooth.

To assign pictures to contacts

You can assign a picture to a contact so that you can easily identify the contact at any point of time.

1. Tap **Start > Programs > Pictures & Videos**.
2. Select the picture you want to assign to a contact.
3. Tap **Menu > Save to Contact**.
4. Tap the contact, or navigate and tap **Select** to choose the contact from your Contacts list.

To use advance options

1. Tap **Start > Programs > Pictures & Videos**.
2. Select the picture for which you want to configure further settings.
3. Tap **Menu > Options**. The Options screen appears, allowing you to:
 - ▶ Resize a picture so that you can send it faster to someone using your e-mails.
 - ▶ Configure the view settings during slide shows and activate screensaver options.
 - ▶ Configure your device camera and camcorder settings.
 - ▶ **Send:** You can send the selected image via Message, E-mail but some files which are protected by Digital Rights Management (DRM) cannot send.
 - ▶ **Save to Contact:** You can set the image of selected entry in contacts. When you receive an incoming call, the image saved in contact is displayed.

- ▶ **Save as:** You can save as file name.
- ▶ **Delete:** Deletes the selected image.
- ▶ **Edit:** You can crop or rotate the image.
- ▶ **Properties:** You can preserve the image.
- ▶ **Play Slide Show:** You can view the images as a slide show.
- ▶ **Set as Today Background...:** You can set the image as screen background.
- ▶ **Options...:** When sending pictures in e-mail, pictures can be resized so that they transfer faster. Use this picture size: Large(640x480)/Medium(320x240)/Small(160x120)
- ▶ **Send to your space**
Sends the selected file to MySpace site. You can use MySpace after sign in Windows live.

Mobile Java

KS20 supports Java and hence you can easily download java games and other java applications from the internet.

Mobile Java has 2 subfolders : Games and Applications. Each folder has an embedded link for downloading Games or Applications from the internet.

Please note that additional costs may be incurred when using online services

Games

In the Games folder 2 Java games (Solitaire and Bubble Breaker) have been added and you can download the full versions of these games from the internet.

To play, tap the game that you want to enjoy and tap again to start.

PROGRAMS

Internet Explorer

Internet Explorer Mobile is a full-featured Internet browser, optimized for use on your mobile device.

In the Address bar, enter the web address you want to visit and then tap. Tap the down arrow in the Address bar to choose one from previously entered addresses.

- ▶ **Home:** You can launch the web browser and access the homepage.
- ▶ **Address Bar:** You can manually enter a URL address and access the associated web page.
- ▶ **Favorites....:** You can store frequently accessed or favourite URLs/Pages. Send, Add new, Edit, Mark/Unmark or Delete operations can be performed on Bookmarks. Several preconfigured URLs are stored as bookmarks.
- ▶ **Add to Favorites...:**
 1. Press the left soft key [Options] and select
 2. Add new from Options menu.
 2. Enter the title and associated URL information.
 3. Press Add button to save
- ▶ **Forward:** Access a URL from the history list.
- ▶ **Refresh:** Refresh the current page.
- ▶ **History....:** You can view the list of the pages you've already connected.

▶ View

- **Text Size:** Largest/Larger/Medium/Smaller/Smallest
- **One Column:** Fit horizontally into the available screen width, or until the minimum possible width is reached for all columns.
- **Fit To Screen:** Dynamically resizes web pages to maximize viewing on handheld devices without requiring a user to scroll across a page.
- **Desktop:** Automatically by designating a Web page that is displayed on the desktop computer.
- **Full Screen:** You can view in the Full screen
- **Show Pictures**
- ▶ **Edit:** Edit the title and associated URL information.
 - **Cut:** You can cut the text.
 - **Copy:** You can copy the text.
 - **Paste:** You can paste the text.
 - **Select All Text:** You can select all of the text.
- ▶ **Tools**
 - **Send Link....:** You can send the Link by text message.
 - **Properties....:** You can view the page's information.

- Options...

General: You can set the default page and character.

Memory: You can set the saved number of pages visited in the past and delete web content that has been previously viewed or synchronized with the device.

Security: Tap the security settings box for warning with the page.

Word Mobile

Word Mobile is a streamlined version of Microsoft Word. Word documents created on your PC can be opened and edited on your device. You can also create and edit documents and templates in Word Mobile and save them as *.doc, *.rtf, *.txt, and *.dot files.

When you close a newly created document, it is automatically named after the first several words in the document and placed in the Word Mobile document list.

To create a file

1. In Word Mobile, tap New.
2. You'll see either a blank document or template, depending on what you've selected as the default template.

3. Enter text as desired.

4. When finished, tap OK to save the file.

Unsupported features in Word Mobile Word Mobile does not fully support some features of Microsoft Word such as revision marks and password protection. Some data and formatting may be lost when you save the document on your device.

The following features are not supported in Word Mobile.

- ▶ **Bi-directional text.** While Word Mobile will open documents containing bi-directional text, the indentations and alignment may be displayed and saved incorrectly.
- ▶ **Password-protected files.** Word Mobile does not support opening password-protected documents. You must first remove the password protection in Word on the PC if you want to view the document on the device.
- ▶ **Document protection.** Word Mobile does not support displaying files that have been protected in Word on the PC.

The following features are partially supported in Word Mobile.

- ▶ Picture bullets

- ▶ **Revision marks:** When you open a document that has revision marks in Word Mobile, the document appears as if all revision marks were accepted. When you save the document in Word Mobile, revision marks are lost.
- ▶ **Table styles:** When you save a document in Word Mobile, some or all the formatting that is defined in the table style is lost.
- ▶ **Underline styles.** Underline styles not supported by Word Mobile are mapped to one of the four supported styles: regular, dotted, wavy, or thick/bold/wide.
- ▶ **Legacy Pocket Word files.** You can open *.psw files in Word Mobile; however, if you edit a file, you will need to save it in *.doc, *.rtf, *.txt, or *.dot format.

The following features are not supported on the device; however, they are retained in the file so that when a file is opened on the PC again, they appear as expected.

- ▶ Footnotes, endnotes, headers, footers
- ▶ **Page breaks:** Word Mobile does not display breaks between pages. However, all page breaks except for breaks at the end of a document are retained in the document.
- ▶ **Lists:** When you open the document on the computer again, indented lists are displayed in the original form.

- ▶ Fonts and font sizes. Fonts not supported by the device are mapped to the closest font available, although the original font will be listed on the device.

To get more help about Word Mobile

- When in Word Mobile, tap Start > Help.

Excel Mobile

Excel Mobile makes it easy for you to open and edit Excel workbooks and templates created on your PC. You can also create new workbooks and templates on your device.

Note

- ▶ *Work in full-screen mode to see as much of your workbook as possible. Tap View > Zoom and select a percentage so that you can easily read the worksheet.*

Unsupported features in Excel Mobile

Excel Mobile does not fully support some

- ▶ Cell patterns. Patterns applied to cells are removed.

- ▶ Fonts and font sizes. Fonts not supported by your device are mapped to the closest font available. The original font is listed on your device. When the workbook is opened in Excel on your PC again, the data is displayed in the original font.
- ▶ Number formats. Numbers formatted using the Microsoft Excel 2007 Version 6.1 conditional formatting feature are displayed in Number format.
- ▶ Formulas and functions. If an Excel file contains a function that is not supported by Excel Mobile, the function is removed, and only the returned value of the function appears. The following formulas are also converted to values: formulas entered as an array or containing an array argument, for example, =SUM({1;2;3;4}); formulas containing external link references or an intersection range reference; and formulas containing references past row 16384 are replaced with #REF!
- ▶ Protection settings. Most worksheet and workbook protection features are disabled but not removed. However, support for password protection has been removed. Workbooks that are password-protected or workbooks in which one or more worksheets are password-protected cannot be opened. You must remove the password protection in Excel on the PC and then synchronise to open the file on the device.
- ▶ Zoom settings. Are not retained. Excel supports a per worksheet zoom setting, while the Excel Mobile zoom setting is applied to the entire workbook.
- ▶ Worksheet names. Names that reference worksheets within the same workbook are displayed accurately, but names that refer to other workbooks, arrays, for example, ={1;2;3;4}, array formulas, or intersection ranges are removed from the name list. If a name is removed from the list, it is left in formulas and functions, causing those formulas to be resolved as “#NAME?” All hidden names are not hidden.
- ▶ AutoFilter settings. Are removed. However, you can use the AutoFilter command in Excel Mobile to perform similar functions. If you have an AutoFilter applied to a worksheet that causes rows to be hidden, the rows remain hidden when the file is opened in Excel Mobile. Use the Unhide command to display the hidden rows.
- ▶ Chart formatting. All charts will be saved the way they are shown in Excel Mobile. Unsupported chart types are changed to one of these supported types: Column, Bar, Line, Pie, Scatter, and Area. Background colors, gridlines, data labels, trend lines, shadows, 3D effects, secondary axes, and logarithmic scales are turned off.

PowerPoint Mobile

With PowerPoint Mobile, you can open and view slide show presentations created on your PC in *.

PowerPoint features not supported on the device include:

- ▶ Notes. Notes written for slides will not be visible.
- ▶ Rearranging or editing slides. PowerPoint Mobile is a viewer only.
- ▶ File formats. Files created in *.ppt format earlier than PowerPoint '97 and HTML files in *.htm and *.mht formats are not supported.

To start a slide show presentation

1. Tap Start > Programs > PowerPoint Mobile.
2. In the presentation list, tap the slide show you want to view.
3. Tap the current slide to advance to the next slide.

If the presentation is set up as a timed slide show, slides will advance automatically.

To stop a slide show

- In a PowerPoint Mobile presentation, tap > End Show.

To navigate between slides

You can advance to the next slide if a presentation is not set up as a timed slide show, return to the previous slide, or go to any slide out of sequence.

1. Tap Start > Programs > PowerPoint Mobile.
2. Open the presentation you want to view.
3. Tap > Next or Previous, or tap Go to Slide and tap the the slide you want to view.

Tip

- ▶ *Simply tap the current slide to go to the next one.*

Note

- ▶ *If you have zoomed in to see a slide in more detail, you cannot navigate to another slide until you zoom out. Tapping Next or Previous may play an animation on a slide rather than navigate to another slide.*

File Explorer

The File Explorer application allows you to open an explorer window similar to a desktop Windows based system. The explorer window allows you to navigate through your phone to locate desired folders and files.

If you want to see the files or folders in the **SafeStore** or **Storage Card** folder, tap .

To view the files or folders in the phone's memory, tap .

To open a file on a network, tap . Enter the file path and tap **OK**.

Tap the folder category (labelled **My Documents** by default) and then the folder that you want to view.

Messenger

To use **Windows Live Messenger**, you must have a Microsoft Passport™ account, Hotmail account, or a Microsoft Exchange e-mail account. If you have a Hotmail® or MSN account, you already have a Passport. Once you have obtained either a Microsoft Passport or a Microsoft Exchange account, you are ready to set up your account.

Windows Live Messenger delivers the features of Windows Live Messenger to your mobile device. With Windows Live Messenger you can do the following:

Before you can use Windows Live Messenger, your device must be connected to the Internet. For information about setting up an Internet connection.

Note

- ▶ You must have either a Microsoft .NET Passport or Hotmail account to use Windows Live Messenger. If you have a Hotmail.com or MSN.com e-mail address, you already have a Passport. To get a Passport account, go to <http://www.passport.com>. To get a Hotmail account, go to <http://www.hotmail.com>.

To start Windows Live Messenger

1. Tap **Start > Programs > Messenger**.

To sign in or out

- ▶ To sign in, tap **Sign In**. Enter the e-mail address and password for your Passport or Hotmail account, and tap **Next**. Signing in may take several minutes, depending on your connection speed.
- ▶ To sign out, tap **Menu > Sign Out**. Your status changes to **Offline**.

To add or delete contacts

- ▶ To add a contact, tap **Menu > Add new contact**, and follow the instructions on the screen.
- ▶ To delete a contact, tap the contact's name, and tap **Menu > Contact options > Remove contact**.

To send an instant message

1. Tap the contact to whom you want to send a message.
2. Enter your message in the text entry area at the bottom of the screen, and tap Send.

To block or unblock contacts

- ▶ To block a contact from seeing your status and sending you messages, tap the contact, then tap **Menu > Contact options > Block contact**.
- ▶ To unblock a contact, tap the name of the blocked contact, then tap **Menu > Unblock contact**.

To check your own Messenger status

- ▶ Tap your own name at the top of the page. Your current status is indicated in the displayed list by a bullet point.

To change your display name

- ▶ Tap your own name at the top of the page, and tap Change appearance. Enter your Personal message and tap Done.

To get more help about Windows Live Messenger

- ▶ When in Windows Live Messenger, tap **Start > Help**.

Note

Notes helps you to quickly capture thoughts, questions, reminders, to-do lists, and meeting notes. You can create handwritten and typed notes, record voice notes, convert handwritten notes to text for easy readability, and send notes to others.

Entering information in Notes

You can enter typed text by using the on-screen keyboard or handwriting recognition software. You can also use the stylus to write or draw directly on the screen. On devices that support recording, you can create a standalone recording or embed a recording in a note.

To set the default input mode for Notes

If you frequently add drawings to your notes, you may find it helpful to set Writing as the default input mode. If you prefer typed text, select Typing.

1. Tap **Start > Programs > Notes**.
2. In the note list, tap **Menu > Options**.
3. In the Default mode box, tap one of the following:
 - ▶ Writing if you want to draw or enter handwritten text in a note.
 - ▶ Typing if you want to create a typed note.
4. Tap **OK**.

To create a note

1. Tap **Start > Programs > Notes**. In the note list, tap **New**.
2. Tap the Input **Selector** arrow next to the Input Method icon on the menu bar, tap the input method you want, and enter your text.
3. If the Input Selector arrow is not displayed, tap the Input Method icon.
4. When finished, tap **OK** to return to the note list.

Tasks

Use Tasks to keep track of things you need to do. A task can occur once or repeatedly (recurring). You can set reminders for your tasks and you can organize them using categories.

Your tasks are displayed in a task list. Overdue tasks are displayed in red.

To create a task

1. Tap **Start > Programs > Tasks**.
2. Tap **Menu > New Task**
3. Enter a subject for the task, and fill in information such as start and due dates, priority, and so on.
4. When finished, tap **OK**.

Note

- ▶ *You can easily create a short, to-do-type task. Simply tap the Tap here to add a new task box, enter a subject, and press ENTER. If the task entry box is not available, tap Menu > Options and select the Show Tasks entry bar check box.*

To change the priority of a task

Before you can sort tasks by priority, you need to specify a priority level for each task.

1. Tap **Start > Programs > Tasks**.
2. Tap the task you want to change the priority for.
3. Tap **Edit** and in the Priority box, tap a priority level.
4. Tap **OK** to return to the task list.

Note

- ▶ *All new tasks are assigned a Normal priority by default.*

To set a default reminder for all new tasks

You can have a reminder automatically turned on for all new tasks you create.

1. Tap **Start > Programs > Tasks**.
2. Tap **Menu > Options**.
3. Select the **Set reminders for new items** check box.
4. Tap **OK** to return to the task list.

Note

- ▶ *The new tasks must have due dates set in order for the reminder to take effect.*

To show start and due dates in the task list

1. Tap **Start > Programs > Tasks**.
2. Tap **Menu > Options**.
3. Select the Show start and due dates check box.
4. Tap **OK**.

To locate a task

When your list of tasks is long, you can display a subset of the tasks or sort the list to quickly find a specific task.

1. Tap **Start > Programs > Tasks**.
2. In the task list, do one of the following:
 - ▶ Sort the list. Tap **Menu > Sort by**, and tap a sort option.
 - ▶ Filter the list by category. Tap **Menu > Filter**, and tap the category you want displayed.

Note

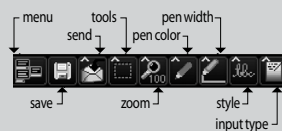
- ▶ *To filter your tasks further, tap Menu > Filter > Active Tasks or Completed Tasks.*

PSNotes

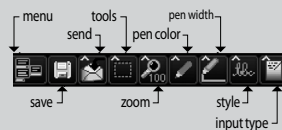
PSNote is a multimedia input editor with handwriting recognition for Pocket PC. You can enter handwritten text (in English, French, German, Italian or Spanish, depending on the installation) in various styles (that is immediately converted into digital text), drawings, images, video, or sound and send it via e-mail, SMS or MMS. Standard tools that perform only one action.

- The contents of the toolbar change depending on whether you are working on:

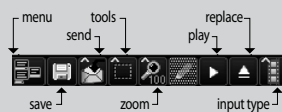
- a text document:



- or a drawing:



- or a multimedia item:



New document

- ▶ Tap **Menu>File>New**, to create a new document.
- ▶ You can write down on the note and tap **Menu>File>Save or File>Save** as (You can select the Microsoft Word or RTF document format.) to save the document.

If you need more information, please tap Menu>Help, it shows more tips.

Writing text

There are 6 different input modes for different handwriting styles.

- ▶ Tap **Menu>Insert>Text>** and set the input type on the toolbar.

To change the font

- ▶ Tap **Menu>Options>**the **Advanced tab**.
- ▶ To use a new font, open the drop-down list and choose the new font.
- ▶ To insert the current date and time automatically into your document, **tap>Menu>Insert Time/Date**.

Making drawings

You can draw in the writing zone or over the top of an inserted image.

- ▶ Tap **Menu>Insert>Drawing**.
- ▶ To select a color that has been used in a drawing, tap the shape tool on the toolbar.

Inserting images

Tap **Menu>Insert>Image**, to insert an image as a drawing background.

Inserting Multimedia

Tap Menu>Insert>Movies, to insert a video item from a file, open the options on the input type tool.

Tap Menu>Insert>Audio, to insert a sound file.

Note

- ▶ *Multimedia items can be sent by e-mail or MMS.*

To cut/copy an entire area

- ▶ To cut/copy a portion of text or part of a drawing, select that part (double-click or drag for text, for drawings).

To change the zoom level

- ▶ Tap **Menu>Zoom** or zoom tool. You can set the zoom level (from 25% to 200%).

To use the personal dictionary

- ▶ Tap **Menu>Options>the Dictionary tab**.
- ▶ Type the word you wish to enter into the Word text box.

To type in a word, open the SIP list and choose the keyboard option. To write a word, open the SIP list and choose a stylus input option.

- ▶ Tap the Add button to enter that word in your personal dictionary.

The word will then appear in the Dictionary list.

Auto Profile

You can configure the network profile for Internet, MMS, Java, Email automatically.

To configure network profile

- ▶ Tab Start>Programs>AutoProfile.
- ▶ Select proper operator in the operator list and tab Yes.
- ▶ Reboot the device.

Note

- ▶ *Executing Auto Profile will remove current network profile except for user created bookmark, user created email and other messages.*

Internet Share

Note

- ▶ *ActiveSync software version 4.5 or higher is required.*
- ▶ Connect the USB cable to the PC.
- ▶ Tap Start>Programs>Internet Share.
- ▶ Set PC Connection to USB or Bluetooth PAN
- ▶ Set Network Connection to proper APN
- ▶ Tap Connect and Left Soft Key in the bottom line
- ▶ Data connection indicator (G/ E/ 3G/ H) is displayed when PDP activation is performed successfully.

Note

- ▶ *Operating System on your PC is required Windows XP SP2 or later.*

SETTINGS

Phone setting

You can edit the general settings related to making and receiving calls.

Phone

Sound

- ▶ **Ring type:** This option determines the incoming call notification mode. You can select from [Ring], [Increasing ring], [Ring once], [Vibrate], [Vibrate and ring], [Vibrate then ring], [None].
- ▶ **Ring tone:** You can select the ringtone for incoming voice calls.
- ▶ **Keypad:** You can set the key tone to be played when pressing the keys. (Long tones/Short tones/Off)

Security

When this is set to On, you are requested to enter your PIN each time you switch the phone on.

Services

To access settings for a service, select it from the following list and tap "Get Settings".

Call Barring

You can restrict the calls: All outgoing calls/ International outgoing calls/International outgoing calls except to home country/All Incoming calls/Incoming calls when roaming.

To edit mobile call barring settings, you need a password. You obtain the barring password from your service provider upon subscription to this network service.

Call barring affects all voice and data calls, except emergency calls.

Caller ID

Scroll to 'Everyone' to display your caller identity to the people you call, 'No one' to hide it or 'Only to contacts' to display your caller identity when you call from the contacts.

Call Forwarding

Allows you to forward your incoming calls to another phone number.

Call Waiting

To be notified of incoming calls while you have a call in progress, select Notify me.

Voice Mail and Text Message

When you insert the SIM card into your phone, it automatically detects and sets your voicemail and SMS servers by default. However, you can view the settings if you want.

You can also view your voicemail numbers by tapping Voice Mail on the Speed Dial screen.

Fixed Dialing

You can fix dialling to specified phone numbers only. This information is saved on the USIM card. You must enter your PIN2 code for authentication.

Network

You can select the network type, the manner of selecting networks and indicate when your phone is used in a Micro Cellular Network.

Current network

The current network displays in the **Current network** field.

Network selection

Define how to choose between different available networks when travelling, for example.

- ▶ **Manual:** You can select the network yourself. Scroll to the desired network and tap **OK**.

Tip

- ▶ *Manual selection can be useful when you know that one network is less expensive than another or that it provides faster data transmission.*
- ▶ **Automatic:** To have the network selected automatically.

Preferred network

Tap the **Network** tab > **Set Networks** (retrieving settings may take a few minutes). Select a network and re-priorities the order for network usage by tapping **Move Up** or **Move Down**.

Band

Automatic, UMTS, GSM 900/1800, GSM 1900

Security

You can change your PIN2 which is used for Fixed Dialing Function.

Setting the time and date

To set the time, tap **Settings**>**System** tab>**Clock&Alarms**>**Time** tab. Select your location, hour, minutes, seconds to change the time setting.

SETTINGS

Tap the down arrow in the Date field to display a calendar and select the current date. When you are visiting, you can set the other date and time for the location with **visiting**.

Setting alarms

To set the alarms, **Settings>System** tab>**Clock&Alarms>Alarms** tab. You can set up to 3 alarms. Tap Description and input a description and tap the day of the week you want. You can also set the alarm sound.

Sounds & Notifications

To set Sound & Notifications on actions

1. Tap Start > Settings > Personal tab > Sounds & Notifications.
2. On the **Sounds** tab, choose how you want to be notified by selecting the appropriate check boxes.
3. On the **Notifications** tab, in Event, tap an event name and choose how you want to be notified by selecting the appropriate check boxes. You can choose from several options, such as a special sound, a message, or a flashing light.

Lock

There are two kinds of security on your device. You can protect your phone from unauthorized use by assigning a type of password called a PIN (personal identification number). Additionally, you can prevent unauthorized access to any part of the device by using password protection.

Your first PIN will be given to you by your wireless service provider; you can change the PIN later.

You create your own password when you begin using your device.

To protect your phone with a PIN

1. From the Phone keypad, tap **Menu>Settings** > **Lock** tab.
2. Tap Require PIN when phone is used.
3. To change the PIN at any time, tap Change PIN.

Tip

► *Emergency calls can be placed at any time, without requiring a PIN.*

To protect your device with a password

You can help keep your data more secure by requiring a password every time the device is turned on.

1. Tap **Start > Settings > Personal tab > Lock**.
2. Select the Prompt if device unused for check box, and in the box to the right, select how long your device must be turned off before a password is required. In the Password type box, select the type of password you would like to use. Enter the password and, if necessary, confirm the password. If your device is configured to connect to a network, use a strong password to help protect network security.
3. On the Hint tab, enter a phrase that will help you remember your password, but doesn't allow others to guess your password. The hint will be displayed after the wrong password is entered four times.
4. Tap **OK**. The next time the device is turned on, you will be prompted to enter your password.

Note

- ▶ *Each time a wrong password is entered, the time the device takes to respond will get longer and longer until the device appears to be not responding. If you forget your password, you must follow the instructions in your owner's manual to clear memory before you can access your device.*

To change your password

1. Tap **Start > Settings > Personal tab > Lock**. You will be prompted to enter your current password.

2. In the Password box, enter your new password.
3. On the Hint tab, enter a phrase that will help you remember your new password, but doesn't allow others to guess your password. The hint will be displayed after the wrong password is entered four times.
4. Tap **OK**.

To display owner information on the Today screen

1. Tap **Start > Settings > Personal tab > Owner Information**.
2. On the Options tab, select the Identification information check box.
3. On the Options tab, select the Notes check box if you want additional text displayed, such as: Reward if found.
4. On the Notes tab, enter the additional text.

Tip

- ▶ *To display owner information on the Today screen, tap **Start > Settings > Personal tab > Today**. On the Items tab, select the Owner Info check box.*

Today

Today screen settings

The Today screen shows your upcoming appointments, active tasks, and information about e-mail messages.

To synchronise the Today screen

1. Tap **Start** > **Settings** > **Personal** tab > Today.
2. On the Appearance tab, select the desired theme for the background of the Today screen.
3. On the Items tab, select the items you want to appear on the Today screen.

Tip

- ▶ To change the order of items displayed on the Today screen, tap the item, and tap Move Up or Move Down.

To add own background image

1. Tap **Start** > **Settings** > **Personal** tab > **Today**.
2. Select the Use this picture as the background check box, and tap Browse to view a list of your picture files.
3. Tap the file name of the picture you want to use.
4. Tap **OK**.

To set options for displaying appointments on the Today screen

1. Tap **Start** > **Settings** > **Personal** tab > **Today**.
2. Tap the Items tab.
3. Select Calendar and tap Options.
 - ▶ Select Next appointment to show only the next appointment in your schedule, or Upcoming appointments to show multiple appointments.
 - ▶ Clear the Display all day events checked.

To set options for displaying tasks on the Today screen

1. Tap **Start** > **Settings** > **Personal** tab > **Today**.
2. Tap the Items tab.
3. Select Tasks and tap Options.
 - ▶ Select the type of tasks you want to appear on the Today screen.
 - ▶ In the Category list, select whether to display only tasks assigned to a specific category or to display all tasks.

Alarms

Time

You can view the time, day of the week and date.

From the **Start** menu, tap **Settings > System tab > Clock & Alarms > Time** tab.

Tap the hour, minutes, or seconds, then tap the up or down arrow to change the time setting.

Tap the down arrow in the Date field to display a calendar.

Tap a day on the calendar to select the current date.

You can tap the left or right arrow at the top of the calendar to move backward or forward through the calendar.

Alarm

Tap the Clock window>Alarms tap.

Tap a check box on the left and set the weekday and the clock you want to activate alarm.

Tap **<Description>** and enter a description of the alarm, and tap the day(s) of the week you want.

Tap to set the alarm options, such as Play sound and Display message, and tap the time field to set the time for the alarm to sound.

More

Display the clock on the title bar in all programs.

Memory

You may need to stop a program if it becomes unstable or the program memory is low.

Main

You can see how much memory is available.

▶ Tap **Start > Settings > System tab > Memory**.

On the **Main** tab, the amount of memory allocated to file and data storage versus program storage is displayed, as well as the amount of memory in use versus the available memory.

Storage card

You can see how much memory is available on a storage card that is inserted in your device.

1. Tap **Start > Settings > System tab > Memory**.
2. Tap the **Storage Card** tab.

Tip

▶ *If you have previously inserted more than one storage card, tap the list box and then the storage card whose information you want to see.*

SETTINGS

Running Programs

In most cases, programs automatically close to free needed memory, however, you can close programs manually, if you prefer.

1. Tap **Start** > **Settings** > **System** tab > **Memory** > **Running Programs** tab.
2. In the **Running Programs** list, tap the program you want to close, and tap **Stop**.


Power

Battery

Your device contains a rechargeable Li-ion polymer battery. Your device is designed to use only manufacturer-specified original batteries and accessories.

You can check the remaining amount of battery power.

To check the battery power

- ▶ Tap the battery level icon () on the Today screen.
- ▶ Tap **Start** > **Settings** > **System** tab > **Power**. You can set whether or not the phone let switch the suspend mode after the specific period of time when the phone is inactive and the main

battery is being used as the power source, or when connected to an external power.

Advanced

- ▶ **On battery power:** Turn off device if not used for 1, 2, 3, 4, 5 minutes.
- ▶ **On external power:** Turn off device if not used for 1, 2, 5, 10, 15, 30 minutes.

Using the backlight

You can reduce the power consumption by turning off the backlight of the screen and button. Pressing shortly will let you switch between suspend and resume mode. On suspend mode, the backlight will be completely turned off.

Note

- ▶ *Pushing and releasing the power key will force your phone in suspend or resume state.*

You can adjust the lighting time and the brightness for the backlight.

To adjust the backlight setting:

1. From the **Start** menu, tap **Settings**.
2. In the **System** tab, tap **Backlight**. In the **Battery Power** tab, set whether or not the phone turns off the backlight automatically, if not used for the specified period of time.

In the **External Power** tab, set whether or not the phone turns off the backlight automatically, if not used for the specified period of time, when connected to an external power.

In the **Brightness** tab, select the brightness level.

In the **button** tab, set whether or not the button backlight turns off automatically, if not used for the specified period of time.

Bluetooth

To set the bluetooth configuration

Tap **Start>Settings>connections** tab>**Bluetooth**

Bluetooth enables compatible mobile devices, peripherals and computers that are in close proximity to communicate directly with each other without wires. This handset supports built-in Bluetooth connectivity, which makes it possible to connect them with compatible Bluetooth headsets, computer applications and so on.

Note

- ▶ If you use a pcsync via Bluetooth, you can exchange the data within only the phonebook.
- ▶ When you receive data from another Bluetooth device, the phone requests a confirmation. After

confirming the transfer, the file will be copied in your phone.

- ▶ You can set the shared folder by Bluetooth settings->services->File Transfer->advanced.

General

- ▶ **Current profile:** You can save the different bluetooth settings with different profile name.
- ▶ **Bluetooth status:** Bluetooth Turn On/Off.

Accessibility

Device Identification

- ▶ **Name:** The name displays on remote device while pairing process.
- ▶ **Address:** The bluetooth address is displayed.

Accessibility

▶ Allow other devices to connect

All devices/paired devices only: You can select if other device can pair with yours or not. All devices means the remote device can pair with yours if authentication/authorization succeed. Paired devices only means remote device can discover but can not access any service discovery.

SETTINGS

- ▶ **Other devices can discover me:** If you don't want other device can search your device, then uncheck it.

Services

You can set the configuration of each bluetooth profile(FTP, vCard exchange, Serial port, PAN, Hands-free, Phone-Book Access server, Dial-up Networking Server, PIM sync)

Bluetooth modes

Bluetooth on your device operates in three different modes:

- ▶ **On:** Bluetooth is turned on and you can use Bluetooth features.
- ▶ **Off:** Bluetooth is turned off. In this mode, you can neither send nor receive information using Bluetooth. You might want to turn the radio off at times in order to conserve battery power, or in situations where radio use is prohibited, such as onboard an aircraft and in hospitals.
- ▶ **Discoverable:** Bluetooth is turned on, and all other Bluetooth-enabled devices within a range of 10 meters can detect your device.

Note

- ▶ *By default, Bluetooth is turned off. If you turn it on, then turn off your device, Bluetooth also turns off. When you turn on your device again, Bluetooth*

automatically turns on.

To make your device discoverable

1. On your device, tap **Start > Settings > Connections** tab > **Bluetooth**.
2. Select the **Turn on Bluetooth** and **Make this device discoverable to other devices** check boxes.
3. Tap **OK**.

Note

- ▶ *Selecting the Make this device discoverable to other devices check box also turns on Bluetooth.*

Bluetooth partnerships

A Bluetooth partnership is a relationship that you create between your device and another Bluetooth-enabled device in order to exchange information in a secure manner. Creating a partnership between two devices involves entering the same personal identification number (PIN) or Passkey on both devices. Creating a partnership between two devices is a one-time process. Once a partnership is created, the devices can recognize the partnership and exchange information without entering a PIN again. Make sure the two devices are within a range of 10 meters from one another, and

Bluetooth is turned on and in discoverable mode.

To create a Bluetooth partnership

1. On your device, tap Start > Settings > Connections tab > Bluetooth.
2. Tap the Bluetooth Manager->New
3. There are Bluetooth Applications and you can select one which you want to use.

To accept a Bluetooth partnership

1. Ensure that Bluetooth is turned on and in discoverable mode.
2. Tap Yes when prompted to establish a partnership with the other device.
3. Enter a passkey (the same passkey that is entered on the device requesting the partnership) to establish a secure connection. The passkey must be between 1 and 16 characters.
4. Tap Next.
5. Tap Finish. You can now exchange information with the other device.

Note

- ▶ If you tap start>Help in bluetooth settings window, you can use the Help to see the details of Bluetooth profiles.

USB TO PC

You can select the USB connection to the desktop PC.

USB Active Sync or USB mass storage.

To use the USB mass storage

1. Tap Start>Settings>Connections>USB TO PC.
2. Select the USB mass storage.
3. Tap **OK**

Connections

Your device is equipped with powerful networking functions that enable you to connect to the Internet through a HSDPA(High Speed Downlink Packet Access), EDGE(Enhanced Data rates for Global Evolution), GPRS (General Packet Radio Service) network or a Bluetooth modem or a WLANnetwork. You can set up connections to the Internet or to a corporate network to browse the Internet, and exchange e-mail or instant messages.

SETTINGS

Note

- ▶ *Your phone is already set with the appropriate item to connect internet by default. So maybe you don't need to change these connection settings.*

To connect to the Internet via pre-configured connections.

1. Tap **Start** > **Settings** > **Connections** tab > **Connections** > **Advanced** tab.
2. Tap Select Networks.
3. In the Programs that automatically connect to the Internet should connect using list, select the appropriate item.
4. Tap OK.
5. To complete the connection wizard, tap OK.

To connect to the Internet via My ISP

1. Obtain the following information from your ISP:
2. Tap Start > Settings > Connections tab > Connections.
3. Tap Add a new modem connection.
4. Enter a name for the connection.
5. Select a modem from the list. For example, if you want to use the packet service network, select Cellular Line(GPRS,3G,HSDPA).

6. Tap Next.

7. Complete the connection wizard by entering the required information and tap Finish.
8. Tap Advanced tab > Select Networks.
9. In the Programs that automatically connect to a private network should connect using list, select the My ISP and tap OK.

Wireless Manager

Wireless Manager allows you to manage Wi-Fi Internet and Bluetooth connections on your device. It allows the phone to connect local wireless networks, or access the Internet wirelessly. Wi-Fi is faster and has a greater range than Bluetooth wireless technology.

- ▶ Tap Wireless Manager in Today screen or Start>Settings>Connections.
- ▶ To turn on Wi-Fi, tap Wi-Fi in the Wireless Manager.

A bubble window pops up and shows scanned appropriate Access Points near users.

- ▶ You can select the Access Point that you are permitted to access and tap **OK**.
- ▶ Then select The Internet to have an Internet service and tap Connect.

Note

If your Wi-Fi service provider or network administrator sets WEP encryption for network security, you should fill in WEP key in the pop-up window. If WEP encryption is not set, this pop-up window is not shown.

If you don't know the key, you need to ask it to your Wi-Fi service provider or network administrator.

If Wi-Fi connection is finished, you can see the connection name (SSID) in the Wireless Manager.

To turn off Wi-Fi, tap Wi-Fi in the Wireless Manager again.

Configuring Wi-Fi connection settings

Note

Before you set the WLAN configuration, you need to ask your WLAN service provider or your network administrator for the IP settings.

- ▶ Tap Start>Settings>Connections >Tap Wi-Fi>Network Adaptors Tap Samsung 2700S WiFi Adaptors
- ▶ If you tap Use server-assigned IP address, you can get IP settings assigned automatically.

- ▶ If you tap Use specific IP address, you need to set IP address assigned by your WLAN service provider or network administrator.
- ▶ Fill in IP address, Subnet mask, and Default gateway.
- ▶ Tap Name Servers.
- ▶ Fill in DNS and Alt DNS, WINS and Alt WINS, if necessary.

Note

To prevent from the possible data loss of your phone, all of the wireless services such as phone, WLAN and Bluetooth automatically end when the battery almost runs out at the level of below two percent.

ACCESSORIES

There are various accessories for your mobile phone. You can select these options according to your personal communication requirements.

Travel Adapter

This charger allows you to charge the battery while away from home or your office.



Standard Battery



Data cable/CD

You can connect your phone to PC to exchange the data between them.



Hands free earmicrophone.

▶ Stereo headset



Note

- ▶ Always use genuine LG accessories.
- ▶ Failure to do so may invalidate your warranty.
- ▶ Accessories may vary in different regions; please check with our regional service company or agent for further information.

TECHNICAL DATA

General

Product name: KS20

System: GSM900/DCS1800/PCS 1900,WCDMA 2100

Net weight: 92.5g(WITH BATTERY), 65g(WITHOUT BATTERY)

Ambient Temperatures

Max: +55°C (discharging)/+45°C (charging)

Min: -10°C

Declaration of Conformity



LG Electronics

Suppliers Details

Name

LG Electronics Inc

Address

LG Electronics Inc, LG Twin Towers 20,
Yeouido-dong, Yeongdeungpo-gu, Seoul, Korea 150-721

Product Details

Product Name

GSM 900 / DCS 1800 / PCS 1900 / W-CDMA Terminal Equipment

Model Name

KS20

Trade Name

LG

CE 0168

Applicable Standards Details

RATTE Directive 1999/5/EC

ETSI EN 301 488-01 V1.3.1, ETSI EN 301 488-07 V1.3.1

ETSI EN 301 488-17 V1.3.1, ETSI EN 301 488-24 V1.3.1

ETSI TS 151 010-1 V5.0.0 specified by ETSI EN 301 511 V9.0.2

ETSI TS 134 121 V5.5.0 specified by ETSI EN 301 906-1 V2.2.1 ETSI EN 301 906-2 V2.2.1,

ETSI EN 300 328 V1.6.1

EN 50380/EN 50381:2001

EN 60960-1 : 2001

Supplementary Information

Declaration

I hereby declare under our sole responsibility that the product mentioned above to which this declaration relates complies with the above mentioned standards and Directives

Name

Issued Date

Jin Seog, Kim / Director 06.Aug. 2007

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Signature of representative